

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

November 11, 2018

The Elizabethville Borough Council met on November 11, 2018 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Tim Matter, Fred Renn, Gary Shadle and Rodney Spicher.

Also present: Linus Fenicle, Borough Solicitor; Jack Raudenbush, Borough Engineer; Peggy Kahler, Borough Secretary; E. Engle, Mayor; Debra Goudy, Codes Enforcement Officer; Matt Schaffner, Maintenance Supervisor; Donald E. Shutt Jr, NDC4 Reginal EMA.

Guests: None: Carrie Harner, Jason Harner, David Barder, Jeffrey Fetterholf, Kenneth Strine, Lee Kopp, Ronald Ferree, Cpl. Darren Mortorf, Pennsylvania State Police-Lykens.

Approval of Minutes: Motion made by Tim Matter, seconded by Fred Renn to approve the Regular Meeting Minutes of October 8, 2018 as presented. **Motion carried.**

Review of Correspondence: no further action.

President Facinelli recognized Corporal Darren Mortorf from the Pennsylvania State Police. Council discussed numerous traffic problems that are occurring in town and asked the Officer for assistance in enforcing those laws. A letter will be sent to the PSP detailing the location and time frame that enforcement is needed.

COMMITTEE REPORTS:

Streets & Maintenance –Monthly work report was distributed to Council.

Personnel & Safety – **R. Spicher** reported the UDA School District has provided him with a draft for employee identification cards. D. Shutt, EMC, will be consulted before the cards are printed.

Northern Dauphin County 4 Reginal – D. Shutt reported he'll be attending a hazmatt update this week. The county EMA radios are due for an upgrade. Notice was given that no financial assistance will be available from FEMA or PEMA for the summer flooding.

Codes Enforcement Officer – Monthly report was distributed to all Council Members.

Building, Lighting & Grounds - Nothing to report at this time.

Water, Refuse & Sewage - **D. Henninger** reported the Spruce Street project was started. The Authority met with Dauphin County Community & Economic Development on November 7th to present their gaming grant application for Smith Street Station.

Planning & Development – Nothing to report at this time.

Budget & Finance – Covered under ‘New Business’

Park & Recreation – **M. Carl** reported all the buildings in the park were winterized. EACA also presented their gaming grant application to Dauphin County Community & Economic Development on November 7th.

COG – Nothing to report.

Insurance – Item covered under ‘Unfinished Business’.

IT – **E. Engle** reported the Borough website has been updated with a new format for the Borough Codes. The new design now allows the user to search using key words.

Mayor’s Report: – Nothing additional at this time.

Solicitor’s Report –Nothing further to report at this time.

Engineer’s Report –**J. Raudenbush** reported that a new driveway in location of current access point onto Broad Street and new concrete sidewalks are being installed at the Broad Mountain Winery this week. Jo Jo’s House of Pasta has paved their existing parking lot and installed a storm water trench. A property owner from Broad Street called to express that she does not have the financial resources to install new curbing and sidewalk as requested by the Borough.

UNFINISHED BUSINESS:

Health Care Insurance: Motion made by Fred Renn, seconded by Tim Matter to keep Matt Schaffner’s health insurance with Capital Blue and renew the policy at a rate of \$1,107.35 per month. Roll Call vote: M. Carl (no); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); R. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Employee ID Cards – Design in progress.

304 West Main Street – Property own has moved shed to a distance that now meets the side-yard set-back requirements. Tri-County Planning Commission will be notified to withdraw their objection to the 2nd structure on the property.

NEW BUSINESS:

Reliance Hose Company – Donation: Motion made by Fred Renn, seconded by Gary Shadle to support the Fire Company in the purchase of a new piece of apparatus with a donation of \$20,000. Roll call

vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); R. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Ordinance No. 361 – Adopt Local Administrative Permit: Motion made by Rodney Spicher, seconded by Fred Renn to adopt Ordinance No. 361, requiring local administrative permits as advertised. . Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); R. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Ordinance No. 362 – Repealing prior Ordinance & Resolutions for pension plan: Motion made by Dennis Henninger, seconded by Gary Shadle to adopt Ordinance No. 362, repealing prior ordinance and resolutions for pension plan as advertised. . Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); R. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Resolution 2018-14: Motion made by Rodney Spicher, seconded by Tim Matter to support the Elizabethville Area Authority with a Community Development Block Grant 2019 for funding of water line replacement on Callowhill Street and Vineyard Street. **Motion carried.**

Borough Council received numerous concerns about the two-way traffic on Monroe Street, particularly at the intersection of Market Street. The Borough Engineer completed a field view and recommended the street be made a one-way (east to west) from Dietrich Street to Market Street. A signage plan is necessary to improve safety.

Traffic Study – Monroe Street: Motion made by Rodney Spicher, seconded by Dennis Henninger authorizing the Borough Engineer to continue with the necessary traffic studies to make Monroe Street into a one-way. **Motion carried.**

Dirt, Gravel and Low Volume Road Maintenance Agreement: Motion made by Fred Renn, seconded by Rodney Spicher authorizing the Council President to sign an agreement with Dauphin County Conservation District, for funding through the Dirt, Gravel and Low Volume Road Maintenance. **Motion carried.**

Tuckahoe Replicas & Restorations, LLC/Seed Artillery & Reproductions: Motion made by Tim Matter, seconded by Dennis Henninger to authorize Council President to sign an agreement with Tuckahoe Replicas & Restorations, for the purpose of restoring two WW1 cannons at a cost of \$24,150.00. Elizabethville Area Bicentennial Committee donated \$30,000 to Borough Council and Elizabethville Area Community Volunteers; the donation is restricted for restoration of two cannon (owned by the John Lloyd American Legion) and a new park sign at the Borough Community Park. Agreement attached to the minutes. **Motion carried.**

2019 Budget: Motion made by Mandy Carl, seconded by Gary Shadle to accept the proposed budget as presented, to be advertised for adoption at the December 10, 2018 meeting. Ready Reserve Funds will be transferred to cover the deficit and balance the budget. **Motion carried.**

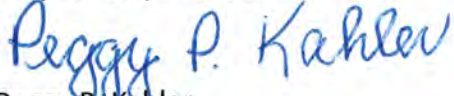
REVIEW OF FINANCIAL REPORTS:

Motion made by Fred Renn, seconded by Mandy Carl to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); R. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Total Revenue \$ 25,044.07
Total Expenditures \$ 60,665.92

Adjourn: Motion made by Fred Renn, seconded by Mandy Carl to adjourn the meeting at 8:10 pm.
Motion carried.

Respectively submitted,



Peggy P. Kahler
Borough Secretary