

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

July 14, 2014

The Elizabethtown Borough Council met on July 14, 2014 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President Gary Shadle called the meeting to order at 7:00 PM. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present Mandy Carl, Travis Enders, James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr. and Rodney Spicher.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Secretary; Matt Schaffner, Borough Maintenance; Maryellen Chenoweth, Code Enforcement Officer. Mayor J. Challenger was absent.

Guests: Tom Welker, Reliance Hose Company, President
Patrick Welker, Reliance Hose Company

Approval of Minutes: Motion made by James Facinelli, seconded by Russell Snyder to approve the minutes of June 9, 2014 and special meeting minutes of July 8, 2014 as presented. Motion carried.

Acknowledgement of Guests:

President Shadle recognized Tom Welker; who thanked council for allowing a last minute road closure for the Fire Company's Family Picnic. This is the 125th Anniversary Year of the Reliance Hose Company; several events have been planned for the year including a parade scheduled for Fire Prevention Week.

Review of Correspondence: All correspondences were made available to Council, no further action.

COMMITTEE REPORTS:

Streets & Maintenance – Nothing to report at this time.

Police & Safety – Chairman D. Henninger requested clarification from the Borough Solicitor on non-registered and untagged vehicles. Open Pit Fires were also discussed.

Codes Enforcement Officer – All council members received copies of the monthly report.

Building, Lighting & Grounds - Nothing to report at this time.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development - Nothing to report at this time.

Budget & Finance – Nothing to report at this time.

Park & Recreation – Chairman T. Enders reported; a pre-application meeting was held with the Dauphin County Gaming Advisory Board. The chance of UDRA receiving a grant would look more favorable if the Borough was financially assisting the pool. The Park and Recreation Committee suggested council develops a long range plan that would allow funding to be allocated towards the pool each year. The committee is researching the possibility

of constructing an additional parking area at the Little League Ball Fields. Upper Dauphin Recreation Association (UDRA) monthly report on file.

COG – The Council of Government is taking a recess for the summer.

Insurance – Nothing to report at this time.

Personnel – Chairwomen M. Carl reported; updated changes in the Personnel Manual have been sent to the Borough Solicitor for review.

Mayor's Report: Nothing to report.

Solicitor's Report – Linus Fenicle advised council the Personnel Manual is still under review; should be completed by next week.

Engineer's Report – Nothing to report.

UNFINISHED BUSINESS:

Tree removal quotes; tabled until next month.

Resolution 2014-07: Motion made by Travis Enders, seconded by Dennis Henninger authorizing Borough Council to be a co-applicant with the Upper Dauphin Recreation Association (UDRA), in applying for a Gaming Grant through the Dauphin County Local Share Grant Program for the 2014-2015 grant cycle. Motion carried.

Letter of Support: Motion made by Dennis Henninger, seconded by James Facinelli authorizing a letter be written to the Dauphin County Commissioners requesting county sponsorship for a Gaming Grant based on the Borough's status as a non-contiguous municipality located within Dauphin County. Motion carried.

NEW BUSINESS:

Road Closure: Motion made by James Facinelli, seconded by Russell Snyder to close a portion of Lyter Street (*S. Market to Cherry Avenue*) for the purpose of pedestrian safety at an estate sale scheduled for Saturday September 6, 2014. Motion carried.

Waive Pavilion Fee: Motion made by Rodney Spicher, seconded by Russell Snyder to waive the fee for the pavilion and bandstand use to the Upper Dauphin Recreation Association (UDRA) on August 2, 2014. Motion carried.

Background: Senator Teplitz requested space in the borough building free of charge to be used as a mobile office on the first and third Wednesday of each month. After further discussion, council determined they could not fulfill the request due to the high utility costs to heat and cool the auditorium.

Senator Robert Teplitz – Mobile Office: Motion made by Mandy Carl, seconded by James Facinelli authorizing a letter of response to Senator Teplitz, advising Borough Council would be willing to negotiate a lease to allow the Borough Building to be utilized as a mobile office should he still have an interest. Motion carried.

Road Closure Retroactive : Motion made by James Facinelli, seconded by Russell Snyder to close a portion of Bender Street (*Main Street to Maple Avenue*) for the safety of those attending the Reliance Hose Company's Family Picnic on July 12, 2014. Motion carried.

Confirm Previous Action: Motion made by Travis Enders, seconded by Russell Snyder to confirm previous action already taken (*Waive Pavilion Fee for Upper Dauphin Recreation Association on June 22nd and June 28th 2014*). Motion carried.

Employee CPR Classes: Motion made by Mandy Carl, seconded by Russell Snyder authoring the Borough Council to pay the twenty-five (\$25) dollar registration fee (*one time only*) for each employee enrolled in the American Heart Association CPR-AED class scheduled for July 15, 2014. Motion carried.

Employee Pay Increase Incentive: Motion made by Mandy Carl, seconded by Dennis Henninger authorizing a twenty-five (.25) cent per hour raise for the following employees if they become certified in CPR-AED. Pay raise will be retro-active to July 13, 2014 for Maryellen Chenoweth, Peggy Kahler and Matt Schaffner. The twenty-five (.25) cent per hour is valid only if the employee's certification is current. Motion carried.

Letter of Request to Churches: Motion made by Rodney Spicher, seconded by Russell Snyder authorizing a letter be sent to the Salem United Church of Christ, Salem Lutheran Church and Jehovah Witness Church requesting they allow their parking lots to be used by Broad Street Residents who need off street parking during the road construction project. Motion carried.

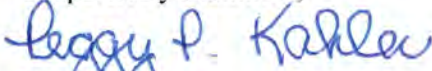
REVIEW OF FINANCIAL REPORTS:

Motion made by Travis Enders, seconded James Facinelli to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes). Motion carried unanimously.

Total Revenue	\$ 23,602.47
Total Expenditures	\$18,956.92

Adjourn: Motion made by Russell Snyder Jr., seconded by James Facinelli to adjourn at 8:15 PM. Motion carried.

Respectively submitted,



Peggy P. Kahler
Borough Secretary