

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

March 13, 2017

The Elizabethtown Borough Council met on March 13, 2017 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge, Gary Shadle, Rodney Spicher. Fred Renn was absent

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary.

Guests: Keith Hill; Lyster LLC, Debra Boyer and Chris Paul; Elizabethtown Area Community Alliance

President Facinelli recognized Keith Hill owner of Lyster LLC. Council was given an update on the improvements at the Franklin Street Plant. A new roof, floor drains, electric and heating system were installed. An 8,000 gallon nitrogen tank, used for flash freezing will be installed. A survey of the property revealed a strip of land adjacent to the building (approximately 3.55 feet); that is not deeded. Both property owners are trying to reach an agreement on how to best use that land.

Approval of Minutes: Motion made by Dennis Henninger, seconded by Mandy Carl to approve the meeting minutes of February 13, 2017 as presented. Motion carried.

Review of Correspondence: The correspondence and reports were circulated for individual review. No action required.

Executive Session: Motion made by Dennis Henninger, seconded by Jim Lodge to enter into closed session at (7:34 PM) to discuss lease of property. Council back into open session at 8:02 PM.

COMMITTEE REPORTS:

Streets & Maintenance – J. Facinelli distributed the monthly Maintenance Report to all Councilmembers.

Police & Safety – R. Spicher reported the job postings for the Code Enforcement Officer will close on March 31st.
Emergency Management Coordinator – D. Shutt advised council that Gov. Wolfe issued a State of Emergency for the expected blizzard. All the necessary paper work is in place should the Borough need to file for reimbursement.

Codes Enforcement Officer - Nothing to report at this time.

Building, Lighting & Grounds – M. Carl reported two (2) new dusk to dawn lights are being installed in pavilion #3 & #4.

Water, Refuse & Sewage – D. Henninger advised Council that the Trash Collection Contract expires December 31, 2017; any concerns should be noted.

Planning & Development – Nothing to report.

Budget & Finance – D. Henninger stated a year to date budget report will be available for the April meeting.

Park & Recreation – M. Carl reported the pavilions need some touch-up painting before the new signs can be installed.

COG – No representation at the monthly meetings.

Insurance – Nothing to report at this time.

Personnel – R. Spicher advised the committee will be interviewing one applicant for the Part-Time Maintenance Position.

IT – Nothing to report at this time.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report – L. Fenicle advised he reviewed and approved all of the Baseball Field Lease Agreements. They are ready for Council approval.

Engineer’s Report – Jack Raudenbush, Borough Engineering is working with Keith Hill, Lyster LLC to develop a storm water plan for the plant on Franklin Street. A response on the inspection at 37 North Market Street (curbing & sidewalks) and 300 Broad Street (driveway permit) were received. Action taken under new business.

UNFINISHED BUSINESS:

Civil Defense Siren – Subject still pending.

Upper Dauphin Area High School Baseball Field Lease Agreement: Motion made by Dennis Henninger, seconded by Jim Lodge to approve the lease agreement with UDA High School as presented. Motion carried.

UDA High School Sub-Lease with Upper Dauphin Legion Baseball Team: Motion made by Rodney Spicher, seconded by Dennis Henninger to approve the sub-lease drafted by the UDA High School; lease is for the UDA Legion Baseball team. Motion carried.

Welcome to Elizabethville Signs – New signs to be installed early April weather permitting.

NEW BUSINESS:

Elizabethville Area Athletic Association Baseball Field Lease Agreement: Motion made by Jim Lodge, seconded by Rodney Spicher to approve the lease agreement with Elizabethville Area Athletic Association as presented. Motion carried.

Fry’s Flooring, LLC Invoice: Motion made by Rodney Spicher, seconded by Mandy Carl to approve payment to Fry’s Flooring in the amount of \$8,373, invoice is labor and supplies, to remove, repair and replace new tile flooring in the conference room. Motion carried.

300 W. Broad Street - Shade Driveway Letter: Motion made by Jim Lodge, seconded by Dennis Henninger to forward Mr. Shadle a copy of Raudenbush Engineering’s letter of findings and recommendations for his driveway. Motion carried.

37 N. Market Street – Malone Property: Motion made by Rodney Spicher, seconded by Dennis Henninger to forward Mr. Malone a copy of Raudenbush Engineering’s letter of clarification of necessary sidewalk and curb repairs. Motion carried

Elizabethville Area Community Alliance Lease: Motion made by Rodney Spicher, seconded by Jim Lodge authorizing Borough Council to enter into a lease agreement with Elizabethville Area Community Alliance (a non-profit corporation) for the purpose of leasing the swimming pool and related facilities to manage and operate the facilities for the benefit of the community. Mandy Carl abstained, Gary Shadle opposed. Motion carried.

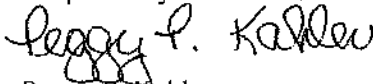
REVIEW OF FINANCIAL REPORTS:

Motion made by Mandy Carl, seconded by Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger. (yes); J. Lodge (yes); G. Shadle. (yes); R. Spicher. (yes)/ Motion carried.

Total Revenue	\$ 16,749.40
Total Expenditures	\$ 23,514.00

Adjourn: Meeting adjourned at 8:23 pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary