

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

July 8, 2019

The Elizabethville Borough Council met on July 8, 2019 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Tim Matter, Fred Renn, Gary Shadle and Rodney Spicher.

Also present: Linus Fenicle, Solicitor; Jack Raudenbush, Engineer; Peggy Kahler, Secretary; Debra Goudy, Codes Enforcement Officer; Donald E. Shutt Jr, NDC4 Reginal EMA; E. Engle, Mayor.

Guests: Ronald Lee Ferree, Jennifer Derck, Ann Bruner, Elizabethville Area Library Manager.

Approval of Minutes: Motion made by Fred Renn, seconded by Mandy Carl to approve the Regular Meeting Minutes of June 10, 2019 as presented. **Motion carried.**

Review of Correspondence: no further action.

President Facinelli recognized Jennifer Derck; property owner of 40 N. Market Street. The Derck's received notification from the Borough that their sidewalk/curbing would need to be replaced due to road improvements on Broad Street. Mrs. Derck advised Council that her contractor stated an 8" curb would push the sidewalk making it higher than the building foundation. Jack Raudenbush proposed Council make an exception and allow the height of the curb to be 5". Approximately three-fourth of the sidewalk at the property will need replaced. Jack will review the property and mark the areas that need replaced/repared.

Curb Height Exception: Motion made by Fred Renn, seconded by Dennis Henninger authorizing Council to make an exception based on the Borough Engineers recommendation, to allow a curb height of the 5" at **40 N. Market Street, along Broad Street**. The exception is being granted to avoid the sidewalk being higher than the building foundation. **Motion carried.**

President Facinelli next recognized Ann Bruner, Elizabethville Area Library Manager. Mrs. Bruner attended the meeting to talk about the Elizabethville Area Library and their future plans. The library has a solid history and service in the community; they offer programs for all ages and have many resources and a wealth of available free material. Discussions are already underway to build a new library within the Elizabethville Area in the near future.

COMMITTEE REPORTS:

Streets & Maintenance – **J. Facinelli** advised Council that there are two invoices from Grosser Excavating, Inc. that need approval for payment. The first invoice in the amount of \$9,868.90 was an emergency replacement of a storm drainage pipe on Spruce Street (in the area of C. Summers Trucking). The failed pipe was discovered while Grosser was installing new water lines for the Elizabethville Area Authority. The second invoice of \$9,552.10 was excavation and repaving costs at three intersections off Spruce Street. Council discussed at length the timing of repairs and expenditures incurred without approval.

1). Grosser Excavating Inc. Invoice: Motion made by Dennis Henninger, seconded by Gary Shadle to pay the invoice of \$9,868.90 from Grosser Excavating Inc.; for an emergency replacement of a storm drainage pipe on Spruce Street. **Motion carried.**

2).Grosser Excavating Inc. Invoice: Motion made by Rodney Spicher seconded by Dennis Henninger to pay the invoice of \$9,552.10 from Grosser Excavating Inc., for patch work on Laurel Avenue/Spruce Street – Birch Avenue/Spruce Street and Buttonwood Street/Pine Street. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (**no**); T. Matter (**no**); F. Renn (**no**); G. Shadle (**no**); R. Spicher (yes). **Motion failed.**

Personnel & Safety – **R. Spicher** reported all of the employee performance reviews were completed, interviews need to be scheduled. The Upper Dauphin School district provided a sample employee identification card. The draft is being reviewed. A letter was read aloud announcing Peggy Kahler's plans to retire at the end of the year.

Northern Dauphin County 4 Reginal – Nothing to report at this time.

Codes Enforcement Officer – Monthly report was distributed to all Council Members.

Building, Lighting & Grounds – **T. Matter** reported that two months ago he gave the UDA School District supplies to re-paint the door on their concession stand. As of this meeting the door has not been re-painted, Tim will follow-up.

Water, Refuse & Sewage – **D. Henninger** reported the Spruce Street Water Line Replacement Project has been completed. The Authority awarded the bid of \$211,510.00 for replacement of water lines on Moore Street and Arch Street to MEI.

Planning & Development – Nothing to report at this time.

Budget & Finance – **D. Henninger** reported the six month budget report is in their meeting packet. A few line items are over budget due to the timing in paying the invoices. Again Council was reminded to submit next year's large budget requests as soon as possible.

Park & Recreation – Nothing to report at this time.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

IT – Nothing to report at this time.

Mayor's Report: – **Mayor Engle** reported he has two more weddings to perform this summer.

Solicitor's Report – **L. Fenicle** reported he filed two municipal liens on behalf of the Borough.

Engineer's Report – **J. Raudenbush** addressed all sidewalk concerns with Mrs. Derck.

UNFINISHED BUSINESS:

Employee ID Cards – Draft being reviewed.

NEW BUSINESS:

Local Share Municipal Grant 2019-27: Motion made by Mandy Carl, seconded by Tim Matter to authorize a payment request from the Local Share Municipal Grant No 2019-27 in the amount of \$23,195.00 to Elizabethville Borough. The invoice is for reimbursement of emergency repairs and paving on Park Drive. **Motion carried.**

Local Share Municipal Grant Application: Motion made by Fred Renn, seconded by Gary Shadle to authorize Elizabethville Borough to be a co-applicant with Elizabethville Area Authority in applying for grant funds up to \$500,000 for the Smith Street Pumping Station. **Motion carried.**

Refund Pavilion Rental Fee: Motion made by Mandy Carl, seconded by Tim Matter to refund \$75 pavilion fee to Linda Stoudt. **Motion carried.**

Pesticide Applicator Coverage: Motion made by Tim Matter, seconded by Dennis Henninger authorizing Council to add Pesticide Applicator Coverage to the Borough's General Liability Insurance at a cost of \$250 per year. **Motion carried. M. Carl abstained**

Commercial/Public Pesticide Technician: Motion made by Tim Matter, seconded by Dennis Henninger authorizing Council to pay for study materials and exam fees (\$105) for Mandy Carl to certify as a Swimming Pool Pesticide Applicator Certification. **Motion carried. M. Carl abstained**

2). Grosser Excavating Inc. Invoice: Motion made by Mandy Carl, seconded by Dennis Henninger to pay the invoice from Grosser Excavating Inc. **(\$9,552.10)** for excavation/repaving at the intersection of Laurel Avenue & Spruce Street - Birch Avenue & Spruce Street – Buttonwood Street & Pine Street. **Motion carried.**

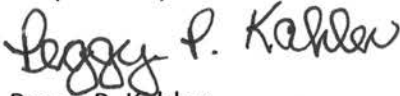
REVIEW OF FINANCIAL REPORTS:

Motion made by Fred Renn, seconded by Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); F. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Total Revenue	\$ 11,577.00
Total Expenditures	\$ 57,881.00

Adjourn: Motion made by Fred Renn, seconded by Gary Shadle to adjourn the meeting at 8:15pm.
Motion carried.

Respectively submitted,



Peggy P. Kahler
Borough Secretary