

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

January 14, 2019

The Elizabethville Borough Council met on January 14, 2019 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Tim Matter, Fred Renn, Gary Shadle, Rodney Spicher.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Debra Goudy, Codes Enforcement Officer; Matt Schaffner, Maintenance Supervisor; E. Engle, Mayor; Donald E. Shutt Jr, NDC4 Reginal EMA.

Guests:: Jeffrey Fetterholf, Ken Strine, Constance Eisenhower, Thomas Pregent, Carrie Harner, Jason Harner.

Approval of Minutes: Motion made by Fred Renn, seconded by Tim Matter to approve the Regular Meeting Minutes of December 10, 2018 as presented. **Motion carried.**

Review of Correspondence: no further action.

Guests: No public comment.

COMMITTEE REPORTS:

Streets & Maintenance –Monthly work report was distributed to Council.

Personnel & Safety – Nothing to report at this time.

Northern Dauphin County 4 Reginal – **D. Shutt** reported he completed the Borough’s Notification and Resource Manual (NARM). Some of the local municipalities are starting to purchase county radios for their Public Works Employees. This allows the worker to alert the school district, fire, EMS and police of road closures and conditions within that municipality.

Codes Enforcement Officer – **D. Goudy** updated Council on the following items:

- 51 Bender Street – Blight property demolished
- 232 W. Main Street – Bank repossession; property purchased by Raffys 21
- 302 W. Main Street – Amish Shed was moved to conform to Dauphin County Land Development setback requirements. Dauphin County Planning Commission approved the Land Development Plan application for a second accessory structure at the property with conditions.

- The plan will be updated to include the proper Dauphin County Approval signature blocks by Light-Heigel and Associates;
- The applicant agrees to submit building permit application as required by the law and the municipality will provide permits in accordance with the law;
- The applicant will not have to file any further paperwork with Elizabethville Borough on the instant Land Development Plan and Appeal.

The property owner must accept these conditions in writing within 45 days of approval or the approval will be automatically be rescinded. (Letter on File).

Building, Lighting & Grounds - Nothing to report at this time.

Water, Refuse & Sewage – **D. Henninger** reported on the Spruce Street water line project. The main line and new fire hydrants are completed. The main line was bacterial tested and will be pressure tested at a later date. The contractor plans to start installing the laterals within the next two weeks weather permitting.

Planning & Development – **J. Facinelli** reported he spoke with the Dauphin County Commissioners regarding the County’s policy on accepting electronics at Elizabethville Borough “Spring and Fall Clean-up Days”. The County will continue through 2019 accepting all electronics from the Borough, the program is scheduled to change in 2020. Details are being explained at the next COG meeting. Deb Goudy will attend the meeting and report back to Council.

Budget & Finance – Nothing to report at this time.

Park & Recreation – **M. Carl** advised Council that the lease agreement for the Elizabethville Area Athletic Association needs to be renewed next year. EAA and Elizabethville Area Community Alliance Inc. have both expressed interest in a longer lease possibly two – three years. After some discussion Council agreed to extend the lease agreement out two years with proper language that would allow either party to cancel the agreement.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

IT – Nothing to report at this time.

Mayor’s Report: – Nothing to report at this time.

Solicitor’s Report – Linus reported he is working with the Code Officer and Safety Committee to amend the Health and Safety Ordinance.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Employee ID Cards – Design in progress.

Tax Ordinance No. 363: Motion made by Fred Renn, seconded by Mandy Carl to adopt the 2019 Tax Ordinance as advertised. **Motion carried.**

Transient Retail Business License Ordinance No. 364: Motion made by Fred Renn, seconded by Gary Shadle to amend *Chapter 13 Section 101* of the Transient Retail License as advertised. **Motion carried.**

Monroe Avenue Ordinance No. 365: Motion made by Rodney Spicher, seconded by Fred Renn to amend *Chapter 15 Section 207-1* establishing Monroe Avenue as a one-way street. **Motion carried**

NEW BUSINESS:

C. M. High Inc. Contract: Motion made by Fred Renn, seconded by Tim Matter to enter into a one year agreement with C. M. High Inc. for service and maintenance of the traffic light. **Motion carried.**

Elizabethville Area Authority Appointment: Motion made by Mandy Carl, seconded by Gary Shadle to appoint Peggy Kahler to serve on the Board of Directors for the Elizabethville Area Authority. This is a five year term, expiring December 31, 2023. **Motion carried.**

Elizabethville Area Authority Grant No. 2018-53: Motion made by Mandy Carl, seconded by Fred Renn to authorize a payment request from the Local Share Municipal **Grant No. 2018-53** in the amount of \$6,444.95 to EADS Group, Inc. The invoice is for professional engineering design service for Smith Street Station. **Motion carried.**

Dauphin County Tax Collection Committee: Motion made by Fred Renn, seconded by Mandy Carl to reappoint Kaye Thoma as a Delegate to represent Elizabethville Borough Council at the Dauphin County Tax Collection Committee. **Motion carried.**

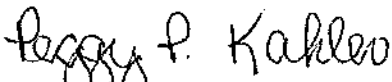
REVIEW OF FINANCIAL REPORTS:

Motion made by Fred Renn, seconded by Tim Matter to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); F. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Total Revenue	\$ 13,748.13
Total Expenditures	\$ 18,094.40

Adjourn: Motion made by Fred Renn, seconded by Tim Matter to adjourn the meeting at 7:22 pm. **Motion carried.**

Respectively submitted,



Peggy P. Kahler
Borough Secretary