

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**October 10, 2016**

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The Elizabethtown Borough Council met on October 10, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge, Fred Renn, Gary Shadle, Rodney Spicher.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Maryellen Chenoweth, Code Enforcement Officer. Mayor Challenger was absent.

Guests: Lori Henninger, Bicentennial Committee; Adrian Fulkroad, Elizabethtown Athletic Association

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**Approval of Minutes:** Motion made by Rodney Spicher, seconded by Fred Renn to approve the meeting minutes of September 12, 2016 as presented. Motion carried.

President Facinelli recognized Adrian Fulkroad, Co-Chair for the Elizabethtown Athletic Association. PA Environmental Solutions, Inc. (PESI) accidentally tore the electric line off the little league concession stand when they removed a portable toilet at the baseball field. For safety reasons the EAA would prefer if the electric line could be underground and a new 200 amp service installed. Lentz Electric, Inc. quoted \$2,500 to do the entire job. The cost to reconnect the line is \$539; a claim in that amount was submitted to PESI's insurance company. Council was asked if they would donate money and provide some in-kind service to help offset the cost of the project.

**Donation - Elizabethtown Athletic Association:** Motion made by Fred Renn, seconded by Jim Lodge authorizing Council to donate five-hundred dollars (\$500) towards the cost of installing underground electric and a 200 amp service; and to allow the Borough Maintenance Department to excavate a trench as necessary for the project. Motion carried. Rodney Spicher opposed.

President Facinelli next recognized Lori Henninger, Bicentennial Committee. The Bicentennial Wine Committee has hosted a wine event for the past four years. The event was used as a fund raiser for the Bicentennial; earning over sixteen-thousand dollars (\$16,000). This year the committee would like to promote a local business, Broad Mountain Winery. And hold the wine event in conjunction with other Bicentennial activities at the Borough Park. Council was asked if they would allow wine to be sold at the Borough Park for this one day event, if the committee established a plan for a responsible, safe and secure event.

Council asked the Borough Solicitor to research the current ordinance, and advised Mrs. Henninger to be present at their November meeting with an outline for the event, including Liability Insurance from the Winery.

Review of Correspondence: Call Report -Reliance Hose Company

**COMMITTEE REPORTS:**

Streets & Maintenance – J. Facinelli reported the Maintenance Crew will do leaf pick-up on Monday, Wednesday and Friday. Monthly maintenance report distributed to council.

Police & Safety – Items covered under Unfinished Business.

Codes Enforcement Officer - Monthly report distributed to all council members.

Building, Lighting & Grounds – F. Renn advised Council that he is not being informed of projects that fall under his responsibility as Chairman of Building, and Grounds Committee. It's hard to manage your budget when money is being spent without the Chairman's knowledge. Council was reminded that a Committee cannot spend more than five-hundred dollar (\$500) without Council's approval.

Water, Refuse & Sewage – D. Henninger reported Brandon Craig, operator at the Elizabethville Area Authority resigned from his position; the Authority will be advertising the job. The Authority has experienced issues with the operation of the pump station at Smith Street which resulted in overflows. A special meeting to discuss the Authority's options is scheduled with Department of Environment Protection (DEP). A grant application of \$365,000 was filed with the Pa Small Water & Sewer Program for the replacement of the Spruce Street Water line.

Planning & Development – Nothing to report at this time.

Budget & Finance – D. Henninger reported that next year's budget is almost completed. Quotes are needed for the computers, and Welcome Signs included in the budget. Council will have an opportunity to review the proposed budget before the November meeting.

Park & Recreation – Nothing to report at this time.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

Personnel – Nothing to report at this time.

IT – M. Carl requested permission to purchase an online backup service for the Borough Secretary and Code Enforcement Officer.

**File Storage Service:** Motion made by Mandy Carl, seconded by Rodney Spicher authorizing the purchase of Dropbox Pro (up to \$200) to be installed on the Borough Computers. Motion carried.

Mayor's Report: Nothing to report at this time.

Solicitor's Report – Linus Fenicle advised Council he is still working on the Dog Law Ordinance coordinating the updates with the Pennsylvania State Dog Law.

Engineer's Report – Nothing to report at this time.

**UNFINISHED BUSINESS:**

Civil Defense Siren – R. Spicher plans to attend the next Fire Company Meeting to discuss feasibility of a new siren.

Dog Ordinance – Update covered under Solicitor Report

NEW BUSINESS:

**Transfer Bank Accounts:** Motion made by Fred Renn, seconded by Gary Shadle to move all bank accounts currently invested at BB&T Bank to Mid Penn Bank by January 1, 2017. Two signatures required, one being the Borough Treasurer and the President or Vice President. Motion carried.

Council discussed the Authority's involvement with Fall Clean-up Day and agreed that they should invoice the Borough for employee wages and expenses related to the Fall Clean-up day.

REVIEW OF FINANCIAL REPORTS:

Motion made by Fred Renn, seconded by Jim Lodge to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger, (yes); J. Lodge (yes); F. Renn (yes); G. Shadle, (yes) R. Spicher (yes); Motion carried.

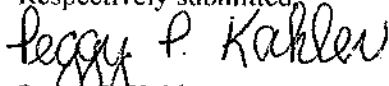
Total Revenue	\$ 8,628.00
Total Expenditures	\$ 28,698.00

**Excutive Session:** Motion made by Rodney Spicher, seconded by Jim Lodge to entered in closed session at 9:00 pm to discuss personnel matters.

Returned to open session at 9:08 pm. No action taken.

**Adjourn:** Meeting adjourned at 9:09 pm.

Respectively submitted



Peggy P. Kahler  
Borough Secretary