

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

July 12, 2016

The Elizabethville Borough Council met on July 12, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Gary Shadle, Rodney Spicher. James Lodge and Fred Renn were absent.

Also present: Linus Fenicle, Borough Solicitor; Catherine Prince, Borough Engineer, Peggy Kahler, Borough Secretary; Justin Challenger, Mayor; Matt Schaffner, Maintenance Supervisor.

Guests: Mike Miller, Bicentennial Committee, Patty Donnell, Upper Dauphin Recreation Association

Approval of Minutes: Motion made by Mandy Carl, seconded by Dennis Henninger to approve the meeting minutes of June 13, 2016 as presented. Motion carried.

President Facinelli recognized Mike Miller. The Bicentennial Committee is requesting the use of the entire park from **August 12, 2017 thru August 19, 2017**. Nightly concerts, a Community Day, Fire/Rescue demonstration, pool day, street carnival, several parades including the Grand Celebration Parade and a Lee Greenwood Concert have been planned for the week. The Bicentennial Committee is looking for approval to use the Legion Baseball Field for the Lee Greenwood Concert and close the roads surrounding the park.

President Facinelli next recognized Patty Donnell who reported things are going well at the community pool. Several fund raising events have been planned.

Review of Correspondence: No Call Report received from Reliance Hose Company

COMMITTEE REPORTS:

Streets & Maintenance – Monthly report distributed to council members. The Berrysburg Mayor contacted Matt Schaffner to inquire if he would be interested in painting their cross walks and installing street signs.

Contract with Berrysburg Borough: Motion made by Dennis Henninger, seconded by Gary Shadle authorizing Matt Schaffner/Elizabethville Borough Council to contract with Berrysburg Borough for installing street signs and painting cross walks. The work schedule should be approved with the Streets Committee Chairman. Motion carried.

Police & Safety – Items covered under Unfinished Business.

Codes Enforcement Officer - Monthly report on file.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development – Nothing to report at this time.

Budget & Finance – D. Henninger advised council they received the 6 month year to date Income and Expense report. Overall the budget looks good; most line items are within budget.

Park & Recreation – M. Carl suggested the large playground equipment be painted to match the newer equipment. Maintenance will put it on the scheduled. Council discussed replacing the ‘Welcome to Elizabethville Signs’. Two quotes were presented each company quoted a different sign material. M. Carl will research the subject and present three quotes at a later date.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

Personnel – R. Spicher reported he is still trying to schedule time to meet with the employees for their Performance Reviews.

IT – M. Carl reported that last month’s request from the Elizabethville Area Authority was posted to the Borough’s website.

Mayor’s Report: Mayor Challenger thanked Matt for repainting the ‘Star’ at the park. The Mayor is organizing a pentathlon for the Bicentennial Celebration. More details will be available at a later date.

Solicitor’s Report – Nothing to report at this time.

Engineer’s Report – Catherine Prince, was at the meeting to present the 2016 paving documents. The bid request includes *Moore Street (between Broad and Clearfield), and Monroe Street.*

2016 Paving Project: Motion made by James Facinelli, seconded by Gary Shadle authorizing Raudenbush Engineering to advertise for bidders the 2016 Paving Project. Pre-Bid meeting scheduled for August 2, 2016, Bids are due August 4, 2016 3:00 PM. Motion carried.

UNFINISHED BUSINESS:

Civil Defense Siren – Pending information from vendor.

Dog Ordinance – Borough Solicitor advised condensing the first draft. Still under review.

Amend Motor Vehicle and Traffic Ordinance: Motion made by Rodney Spicher, seconded by Dennis Henninger authorizing the Borough Solicitor to advertise the amended ordinance as presented. Motion carried.

NEW BUSINESS:

Lehman’s Inc: Motion made by Gary Shadle, seconded by Dennis Henninger to pay an invoice out of the County Grant Funds (2015-04) for Upper Dauphin Recreation Association (UDRA) of 3,218.60. to Lehman’s Inc. Motion carried.

Trick or Treat Night: Motion made by Dennis Henninger, seconded by Rodney Spicher to coordinate dates with Washington Township and designate *Monday October 31, 2016 as Trick or Treat Night* in Elizabethville Borough. Motion carried.

Resolution 2016-05: Motion made by Dennis Henninger, seconded by Mandy Carl to approve the Community Development Block Grant Program Application prepared by the Elizabethville Are Authority for funding year 2017. Motion carried.

REVIEW OF FINANCIAL REPORTS:

Motion made by Rod Spicher, seconded by Gary Shadle to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Spicher (yes); Motion carried.

Total Revenue	\$ 8,433.14
Total Expenditures	\$ 26,372.69

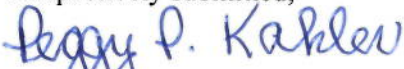
Executive Session: Council entered in Executive Session at 8:00 PM to discuss personnel matters. Council returns to open session at 8:15 PM.

Salary Increases: Motion made by Gary Shadle, seconded by Dennis Henninger to increase employee salaries by 3% effective on pay check dated 7-29-2016.

- Matt Schaffner- increase from \$17.00 to \$17.51
- Jeff Lamereaux- increase from \$12.00 to \$12.36
- Peggy Kahler - increase from \$16.50 to \$17.01
- Maryellen Chenoweth- increase from \$14.80 to \$15.25
- Shirley McAllister- increase from \$12.35 to \$12.71

Adjourn: Meeting adjourned at 8:20 pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary