

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**May 09, 2016**

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The Elizabethville Borough Council met on May 09, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. Vice President Gary Shadle called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Dennis Henninger, James Lodge, Fred Renn, Gary Shadle, Rodney Spicher. James Facinelli absent; Mandy Carl arrived at 7:40 pm.

Also present: Justin Challenger, Mayor; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Maryellen Chenoweth, Code Enforcement Officer.

Guests: Lynn Kahler, Stan Aucker, Kathleen Rehrer, Patrick Brennan, Lamar Malone, Donald Shutt Jr. EMC

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**Approval of Minutes:** Motion made by Dennis Henninger, seconded by Fred Renn to approve the meeting minutes of April 11, 2016 as presented. Motion carried.

**Resolution 2016-04:** Motion made by Gary Shadle, seconded by James Lodge to appoint Fredrick Renn to fill the vacancy on Borough Council created by the resignation of Russell Snyder Jr. Motion carried.

Mayor Challenger administered the Loyal Oath of Office to Mr. Fredrick Renn.

Acknowledgement of Guests: Vice President Shadle recognized Stan Aucker and Lamar Malone who were present to discuss the sidewalk repair letters they received. Both residents were concerned with the cost and who determines what the specification are for curbing and sidewalk replacement.

Vice President Shadle next recognized Kathleen Rehr. Ms. Rehr is the only resident on the south side of Spruce Street (223) that has a sidewalk. She asked council to review her property and grant a variance so she can remove the sidewalk. Council tabled the request until they have time to review her property.

Vice President Shadle next recognized Lynn Kahler. Mr. Kahler asked council for the status of the temporary fence installed along Pine Alley between Bender and Franklin Streets. He advised Council that the metal and wooden objects being used to hold up the fence are protruding into the roadway. Council advised the property owner was issued a citation .

Review of Correspondence: All correspondences were made available to Council. No further action.

Borough Secretary administered the Loyal Oath of Office to Mr. Fred Renn.

**COMMITTEE REPORTS:**

Streets & Maintenance – Monthly report distributed to council, nothing further to report.

Police & Safety – Item covered under Unfinished Business.

Codes Enforcement Officer - Monthly report on file.

Building, Lighting & Grounds – F. Renn reported that Saturday was the Borough’s Spring Clean-up Day and someone left old lumber and shingles at the landfill area. Hopefully the items were dumped by mistake. Someone will be stationed at the landfill area to monitor what is being dumped.

Water, Refuse & Sewage – D. Henninger reported the Authority changed their quarterly billing method due to the Privacy Act. The invoices are printed on paper stock and inserted into envelopes.

Planning & Development – Nothing to report at this time.

Budget & Finance – Nothing to report at this time.

Park & Recreation – Monthly report distributed to Council, nothing further to report.

COG – Nothing to report at this time.

Insurance – G. Shadle presented the following quotes that include Employee Workers Compensation and General Liability Insurance.

- Deibler, Straub and Troutman – (Keystone Insurance Group) \$14,644.
- Allen Chubb Agency – (Selective Insurance Company) \$14,285.

**Commercial Insurance Coverage:** Motion made by Gary Shadle, seconded by Fred Renn to accept the quote from Selective Insurance Company, (total cost \$14,285.00) for commercial insurance and employee workers compensation. Workers Compensation coverage for the Fire Company will be purchased through (SWIF) State Workers Insurance Fund. Roll call vote taken: M. Carl (no); J. Facinelli (yes) D. Henninger (yes); J. Lodge (no); F. Renn (yes); G. Shadle (yes); R. Spicher (yes); Four (4) yes, two (2) no, Motion carried.

Personnel – Items covered in an Executive Session.

Information Technology – M. Carl reported all suggested updates to the Borough’s website were implemented by Cloud 5 Solutions through a formatting change.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report – Linus Fenicle distributed earlier this month an update on the Upper Dauphin Income Tax Office (UDITO) Potential Settlement. Council was advised to defer judgment on this matter to Jason Confair, Lead Counsel as he has extensive knowledge and has been successful in getting to this point.

Engineer’s Report – Nothing to report at this time.

**UNFINISHED BUSINESS:**

**68 Moore Street Update:** J. H. Rissinger and Sons was contracted to install additional hand railing to the building entrance ramp at a quoted price of one-thousand ninety two (\$1,092.) dollars.

Civil Defense Siren – The safety committee and a representative from the Fire Company met with Capital Area Communications to view possible sites for a siren. It has been determined that the area behind The Patriot New Building would be suitable. Information on the type of siren and length of pole needed if forth coming.

PEMA Reimbursement – The Borough Secretary reported that an application was submitted to PEMA for funding for expenses related to the January 2016 snowstorm. The Borough should be receiving approximately \$4,200.

**NEW BUSINESS:**

**Lehman’s Inc. Invoice:** Motion made by Dennis Henninger, seconded by Fred Renn to pay an invoice out of the County Grant Funds (2015-04) for Upper Dauphin Recreation Association (UDRA) of \$1,300 to Lehman’s Inc. Motion carried.

Several citizens requested Council review the traffic patterns and make Monroe and Maple Street into one way streets.

**Elizabethville Area Authority Board:** Motion made by Fred Renn, seconded by James Lodge to remove Tim Enders, Borough Representative from the Elizabethville Area Authority Board. Motion carried.

**REVIEW OF FINANCIAL REPORTS:**

Motion made by Gary Shadle, seconded by James Lodge to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); D. Henninger (yes); J. Lodge (yes); R. Renn (yes); G. Shadle (yes); R. Spicher (yes); Motion carried.

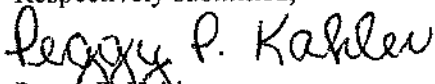
Total Revenue	\$ 113,682.95
Total Expenditures	\$ 48,550.92

**Executive Session:** Motion made by Dennis Henninger, seconded by James Lodge to enter into Executive Session to discuss personnel matters. (8:18 pm).

Council back into open session at 8:50 pm. No action taken.

**Adjourn:** Meeting adjourned at 8:51 pm.

Respectively submitted,

  
Peggy P. Kahler  
Borough Secretary