

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

April 11, 2016

The Elizabethville Borough Council met on April 11, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge, Gary Shadle, Rodney Spicher.

Also present: Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Maryellen Chenoweth, Code Enforcement Officer.

Guests: Dory Kauffman, Citizen; Donald Shutt Jr. EMC

Approval of Minutes: Motion made by Dennis Henninger, seconded by Mandy Carl to approve the meeting minutes of March 14, 2016 as presented. Motion carried.

Borough Secretary administered the Loyal Oath of Office to Mr. Fred Renn.

Acknowledgement of Guests: President Facinelli recognized Dory Kauffman who resides on East Arch Street. Mrs. Kauffman advised Council there are a number of hikers allowing their dogs to run loose in the Borough Park and on the railroad bed. She has been approached numerous times and fears she or her dog will be attacked. Council was asked to enforce a leash law in and around the Park.

Review of Correspondence: All correspondences were made available to Council. No further action.

Borough Secretary administered the Loyal Oath of Office to Mr. Fred Renn.

COMMITTEE REPORTS:

Streets & Maintenance – Nothing further to report.

Police & Safety – Chairman R. Spicher expressed his concerns about the number of dangerous and defective sidewalks within the Borough. He ask Council to move forward with enforcing the Sidewalk Ordinance by sending letters to those property owners identified as needing sidewalk repairs/replacement.

Side Walk Letters: Motion made by Rodney Spicher, seconded by James Lodge authorizing the Code Enforcement Officer to notify those property owners recognized in a previous report presented to Council as needing sidewalk repairs. Mandy Carl opposed. Motion carried.

Codes Enforcement Officer - Monthly report on file.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development – Nothing to report at this time.

Budget & Finance – D. Henninger reported the Quarterly Budget Summary was distributed to everyone. A few expense items are over budget for the quarter; this is due primarily to the payment schedule for annual invoices.

Park & Recreation – J. Lodge reported he and Matt discussed a list of items that need repaired at the Park, most of those items can be taken care of in house at a minimal cost.

COG – Nothing to report at this time.

Insurance – G. Shadle reported the insurance quotes requested from two different agencies are due April 30, 2016.

Personnel – Nothing to report at this time.

Information Technology – M. Carl reported she is working with Cloud 5 Solutions to add addition information to the Borough Website. Further research on equipment updates on still ongoing.

Mayor's Report: Nothing to report at this time.

Solicitor's Report – Nothing further to report.

Engineer's Report – Nothing to report at this time.

UNFINISHED BUSINESS:

68 Moore Street Update: The building renovation project is 100% complete. J. H. Rissinger will be contacted for a quote to install additional hand railing to the building entrance ramp.

Civil Defense Siren – R. Spicher is working with a Harrisburg Company to obtain pricing and location recommendations for a Civil Defense Siren.

NEW BUSINESS:

Emergency Management Coordinator: Motion made by Rod Spicher, seconded by Dennis Henninger to appoint Donald Shutt Jr. as Emergency Management Coordinator for Elizabethville Borough, and to pay one-fourth of his expense budget as presented annually. Motion carried.

Ordinance #351: Motion made by Jim Lodge, seconded by Dennis Henninger to enter into an Intergovernmental Cooperation Agreement with the Township of Jackson; Township of Reed, and Township of Wayne for the purpose of an Emergency Operations Plan. Motion carried.

Bicentennial Hometown Heroes Banner Program: Motion made by Dennis Henninger, seconded by Gary Shadle authorizing the Borough Maintenance Department to assist with the hanging of our Hometown Heroes Banners. Motion carried.

Yard and Craft Event: Motion made by Rodney Spicher, seconded by Mandy Carl to allow the Elizabethville Area Volunteer Association to host the annual Yard and Craft Day June 3, 2016 and June 4, 2016. And to authorize the Borough Maintenance Department to close Broad Street to traffic between Market and Church Streets and to post that area as a NO-PARKING zone. Motion carried.

PEMA Resolution: Motion made by Dennis Henninger, seconded by Mandy Carl to appoint the Borough Secretary as the Designated Agent authorized to execute all forms and documents for the purpose of obtaining financial assistance under the Emergency Assistance Act. (January 2016 snowstorm) Motion carried.

Memorial Day Parade: Motion made by Mandy Carl, seconded by James Lodge to allow the Elizabethtown American Legion, Post 404 to host the annual Memorial Day Parade on May 30, 2016. Motion carried.

Lehman's Inc. Invoice: Motion made by Mandy Carl, seconded by Fred Renn to pay an invoice out of the County Grant Funds(2015-04) for Upper Dauphin Recreation Association (UDRA) of \$3252.24 to Lehman's Inc. Motion carried.

REVIEW OF FINANCIAL REPORTS:

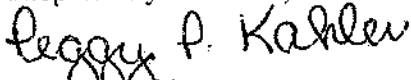
Motion made by Gary Shadle, seconded by James Lodge. to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes) D. Henninger (yes); J. Lodge (yes); R. Renn (yes); G. Shadle (yes); R. Spicher (yes); Motion carried.

Total Revenue	\$ 78,824.65
Total Expenditures	\$ 74,931.28

Council entered into Executive Session at 7:50 pm to discuss personnel matters. Council back in open session at 8:00 pm. No action taken.

Adjourn: Meeting adjourned at 8:00 pm.

Respectively submitted,


Peggy P. Kahler
Borough Secretary