

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

February 08, 2016

The Elizabethville Borough Council met on February 08, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr, Rodney Spicher.

Also present: Linus Feniele, Borough Solicitor; Peggy Kahler, Borough Secretary; Maryellen Chenoweth, Code Enforcement Officer; Matt Schaffner, Maintenance Supervisor; Justin Challenger, Mayor.

Guests: Jeff Fetterhoff, Resident; Dave Shadle, Debra Boyer, Rebecca Miller, Bicentennial Committee; Michael Wertz, Russell Walborn Jr. Reliance Hose Company; Donald Shutt, Jackson Twp. EMC; Christine and Doug Charles, Residents; James Lodge.

Approval of Minutes: Motion made by Dennis Henninger, seconded by Gary Shadle to approve the meeting minutes (reorganization and regular) of the January 4, 2016 with corrections. Motion carried.

Resolution 2016-03: Motion made by Gary Shadle, seconded by Mandy Carl to appoint James Lodge to the position of Borough Council to fulfill the vacancy created by the resignation of Travis Enders. Motion carried. D. Henninger abstained.

Mayor Challenger administered the Loyal Oath of Office to Mr. Lodge.

Acknowledgement of Guests: President Facinelli recognized Debra Boyer representing the Bicentennial Committee. Plans are underway for a 'Home Town Hero's Program that recognizes military service members and veterans who served our country. Red, white and blue banners honoring an individual would be displayed throughout the Borough for an 18 month period.

Home Town Hero Program: Motion made by Dennis Henninger, seconded by Gary Shadle to allow the Bicentennial Committee to pursue the 'Home Town Hero Program'; providing they partner with PPL and/or Frontier Communications for authorization to hang banners from their utility poles located in the Borough. Motion carried.

President Facinelli next recognized Mike Wertz and Rusty Walborn, both representing Reliance Hose Company. Year End Financial and Fire Call Reports were discussed with Council. All reports plus the Fire Company's 2017 Budget on file.

Review of Correspondence: All correspondences were made available to Council. No further action.

COMMITTEE REPORTS:

Streets & Maintenance – Council complimented the road crew on the good job they did plowing and keeping the streets clear during the recent snow storm.

Police & Safety – R. Spicher advised council that there could be a safety issue with the lack of directional signs at the new building.

Codes Enforcement Officer - Monthly report on file.

Building, Lighting & Grounds – R. Snyder reported that the quote to relocate the generator from the old to the new building will be approximately \$5,000. It would be more cost effective to purchase a new generator if Council sees there is a need.

Water, Refuse & Sewage – D. Henninger reminded Council that they need to choose a new representative to serve on the Board of Directors for the Elizabethtown Area Authority. The Authority appointed a new Engineering Firm; The Eads Group, Inc. will be working with the authority.

Planning & Development – Nothing to report at this time.

Budget & Finance – Nothing to report at this time.

Park & Recreation – President Facinelli appointed James Lodge to chair the Park & Recreation Committee. Swimming Pool Lease covered under ‘New Business’.

COG – Nothing to report at this time.

Insurance – M. Carl reported that the invoice and insurance cards for Matt Schaffner are being sent to the wrong address. The Borough’s agent has again attempted to get this matter resolved.

Personnel – R. Spicher advised council that he is reviewing the Part-Time Maintenance Job description.

Information Technology – Nothing to report at this time.

Mayor’s Report: Mayor Challenger presented a requested for Council’s assistance for the Trick or Trot 5K Run.

Bicentennial Trick of Trot 5K Run: Motion made by Mandy Carl, seconded by Russell Snyder Jr. authorizing Council to temporary close the Borough Streets affected by the run and to approve extra work hours for the Maintenance Crew to assist with traffic control. The Borough Secretary will apply for the PennDot Special Events Permit. Motion carried.

Solicitor’s Report – All items listed on the agenda.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Change in Contract/Construction Order: Motion made by Dennis Henninger, seconded by Rodney Spicher based on legal advice from the Borough Solicitor; Council will NOT pay the Change Order for Sales Tax in the amount of \$1,116 submitted by Wayne Leshner IV, Inc. Motion carried.

MoPac Update - Sink Hole has been repaired, the contractor Grosser Excavating Inc. will return in spring to repatch the hole on Franklin Street.

Civil Defense Siren – R. Snyder provided quotes from West End Electric, Inc. for pole and siren installation. The quoted amount was \$4,350. Rodney Spicher will continue to research other vendors.

Appointment -Vacancy Board: Motion made by Mandy Carl, seconded by Dennis Henninger to appoint Stuart Margerum as Chairman of the Vacancy Board. Motion carried.

Elizabethville Area Authority Appointment: Motion made by Gary Shadle, seconded by Russell Snyder Jr. to appoint Tim Enders to serve a five (5) year term as a representative of the Elizabethville Area Authority Board, term expires December 31, 2020. Motion carried.

Municipal Building Sale – Bid Opening:

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|--------------------------------|---------------|--------------|
| 1. Raffey’s 21, LLC | Tim Shiffer | \$121,000 |
| 2. Sonshine Management Company | Shawn Coleman | \$ 42,611 |
| 3. Doug & Christine Charles | | \$ 41,125.52 |

Accept Bid Offer: Motion made by Rodney Spicher, seconded by Russell Snyder Jr. to accept the bid offer of one-hundred and twenty one thousand (\$121,000) dollars from Tim Shiffer, doing business as Raffey’s 21, LLC. The real property located at 14 South Market Street in the Borough of Elizabethville was properly advertised and is being sold as-is; Terms of Purchase include provisions for a civil defense siren on the building and a time capsule on the property. Buyer must deposit with the Borough the sum of 20% (\$24,200); balance due in full within sixty 60 days. Roll Call vote: M. Carl (yes), J. Facinelli (yes) D. Henninger (yes); J. Lodge (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes) Motion carried.

Authorization to Sign: Motion made by Dennis Henninger, seconded by Gary Shadle authorizing Council President to sign the ‘Terms of Sale Agreement’. Motion carried.

Emergency Management Coordinator Update -Donald Shutt advised council that Jackson, Reed and Wayne Township are in favor of entering into an Intergovernmental Agreement with Elizabethville Borough for the purpose of utilizing the same Emergency Management Coordinator. When the agreement is completed all agency will be required to sign.

NEW BUSINESS:

Application and Certificate for Payment: Motion made by Russell Snyder Jr, seconded by Dennis Henninger to authorize payment of \$34,860.54 to Wayne S. Leshner, IV Inc. for work completed on the Moore Street Project for the period ending 02//01/2016. **Invoice No. 6.** Two thousand dollars was withheld from original payment request of \$36,860.54 until the punch list is completed. Motion carried.

Easter Egg Hunt: Motion made by Mandy Carl, seconded by Russell Snyder Jr authorizing the Elizabethville Girl Scouts to hold the annual Easter Egg Hunt on Saturday March 19, 2016 in the Borough Park. The event will be held rain or shine. Motion carried.

Swimming Pool Lease 2016: Motion made by Dennis Henninger, seconded by Gary Shadle authorizing Council President to sign the Swimming Pool Lease Agreement as presented with the Upper Dauphin Recreation Committee, a Certificate of Insurance must be submitted to the Borough. Motion carried. Rodney Spicher opposed.

REVIEW OF FINANCIAL REPORTS:

Motion made by Mandy Carl, seconded by Russell Snyder Jr. to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes), J. Facinelli (yes) D. Henninger (yes); J. Lodge (abstained); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes) Motion carried.

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| Total Revenue | \$ 22,301.00 |
| Total Expenditures | \$ 93,107.00 |

Adjourn: Meeting adjourned at 8:15 pm.

Respectively submitted,

Peggy P. Kahler

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Borough Secretary