

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

November 9, 2015

The Elizabethtown Borough Council met on November 9, 2015 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President Gary Shadle called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr, Rodney Spicher. Travis Enders arrived (7:05) Mandy Carl (8:05).

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Justin Challenger, Mayor; Maryellen Chenoweth, Code Enforcement Officer; Matt Schaffner, Maintenance Supervisor.

Guests: None

Approval of Minutes: Motion made by James Facinelli, seconded by Dennis Henninger to approve the Meeting Minutes of October 12, 2015 as presented. Motion carried.

Acknowledgement of Guests:

Review of Correspondence: All correspondences were made available to Council. No further action.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli distributed a monthly Maintenance Report to all Council members. Report on file.

Police & Safety – Councilmember R. Spicher reported there was outstanding enforcement matters discussed at this month's committee meeting. Judicial Network (JNET) application requires Council to provide justification for the use, our goals and the Resolution that created the Code Enforcement Position. Project is ongoing.

Codes Enforcement Officer - Monthly report on file.

Building, Lighting & Grounds – Chairman R. Snyder distributed a monthly Building Maintenance Report to Council. Report on file.

Water, Refuse & Sewage – D. Henninger reported the waterline replacement project on Clearfield Street is completed. Council received correspondence from Jeff Fetterhoff, his term on the Elizabethtown Area Authority Board expires December 31, 2015, he does not wish to be re-appointed.

Planning & Development – Chairman J. Facinelli suggested Council considers recognizing Metal Industries for their donation of the Moore Street Buildings.

Budget & Finance – Chairman D. Henninger advised Council there were updates made to the proposed 2016 Budget; leaving an end of the year balance of \$245. The budget is ready to be advertised.

2016 Budget Advertisement: Motion made by Rodney Spicher, seconded by Russell Snyder Jr. to advertise the 2016 Budget for adoption at the December 14, 2015 meeting. Motion carried.

Park & Recreation – Upper Dauphin Recreation Association (UDRA) forwarded a proposed lease agreement for 2016, no action will be taken until Council and the Borough Solicitor has time to review the document. All the return lines are being replaced at the swimming pool; the following quotes were received. Borough Code requires three (3) written quotes for purchases in the amount of \$10,300 - \$19, 099. No pipe contractor will be approved until Council receives the third quote or a memo from UDRA stating they have made every possible effort to obtain one. Subject to be discussed at the December Meeting.

1. Lehman’s Inc. \$17,500
2. A quality Pool Service \$27,500

Two (2) quotes were received to remove and replace the concrete decking at the pool. Again, three (3) quotes or a written explanation is required.

1. C.M. Bisking Concrete \$17,346.00
2. Doug Troutman Construction \$24,385.00

Deck Replacement – Swimming Pool: Motion made by Gary Shadle, seconded by Jim Facinelli to approve C. M. Bisking quote of \$17,356 under the condition that Upper Dauphin Recreation Association (UDRA) provides Borough Council with a memo/letter addressing the absences of a third (3rd) quote. Motion carried. **Dennis Henninger, Rod Spicher opposed.**

COG – Nothing to report at this time.

Insurance – Chairwoman M. Carl reported open enrolment for health insurance began November 1st. Matt Schaffner has an appointment with Deibler, Straub and Troutman to discuss available options

Personnel – Chairwoman M. Carl reported the job description for a Part-time Maintenance position has not been completed.

Mayor’s Report: Mayor J. Challenger thanked Council for their support with the Trick or Trot 5K Run; and approving extra work hours for the Maintenance Employees so they could assist with traffic control and safety. It was another successful Bicentennial Event even with the last minute course change. Net proceeds are expected to be \$7,300.

Solicitor’s Report – L. Fenicle advised Council that he spoke with Bernard Hanson; Moyer Packing Company, regarding the sink hole on Pine Alley. Mr. Hanson indicated he was working with a contractor and the problem would be repaired before the end of the year.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Change in Contract/Construction Order: Motion made by Dennis Henninger, seconded by Russell Snyder Jr. authorizing payment for all change orders **EXCEPT Item # 2 and Item #7**. Invoice total with exceptions is \$6,048.00. Motion carried.

Glick Associates Inc.: Motion made by Travis Enders, seconded by Russell Snyder Jr. to approve the purchase of a steel overhead door, and 2 up-down-stop transmitters; from Glick Associates Inc at the quoted price of \$6,444.00 as presented. Motion carried.

Glick Associates Inc.: Motion made by Travis Enders, seconded by Russell Snyder Jr. to approve the purchase of a steel overhead door, and 2 up-down-stop transmitters; from Glick Associates Inc at the quoted price of \$6,444.00 as presented. Motion carried.

Jim Facinelli, Grosser Excavation, Matt Schaffner and a representative from Moyer Packing Company met to discuss the sink hole on Pine Alley. Grosser Excavating is expected to start on the repairs in November.

Still uncertain who holds the responsibility for the Civil Defense Siren. Dauphin County Emergency Management Director stated (via phone) the siren is not needed and is somewhat obsolete. Wireless emergency alerts are more effective and used throughout the United States to disseminate emergency alerts to mobile devices such as cell phones and public television. The Fire Company would like the siren to remain and feels the Pennsylvania Borough Code addresses the Borough's responsibility to notify citizens of an emergency. Subject is still under discussion.

NEW BUSINESS:

Application and Certificate for Payment: Motion made by James Facinelli, seconded by Dennis Henninger. to authorize payment of \$79,858.48 to Wayne S. Leshner, IV Inc. for work completed on the Moore Street Project for the period ending 10/27/2015. **Invoice No. 1.** Motion carried.

Application and Certificate for Payment: Motion made by James Facinelli, seconded by Russell Snyder Jr. to authorize payment of \$20,533.48 to Wayne S. Leshner, IV Inc. for work completed on the Moore Street Project for the period ending 11/09/2015. **Invoice No. 2.** Motion carried.

In the future no Borough Maintenance Employees will flag for a Private Contractor who is doing contracted construction work for the Elizabethville Area Authority.

Council to discuss a timeline for selling the Municipal Building at the December meeting.

REVIEW OF FINANCIAL REPORTS:

Motion made by James Facinelli, seconded by Travis Enders to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes) D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes) Motion carried.

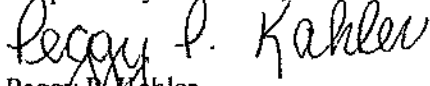
Total Revenue	\$ 36,095.00
Total Expenditures	\$ 120,609.00

Council entered into Executive Session at 8:30 pm for personnel matters, open session at 8:35 pm.

Pa. Department of Labor and Industry -Unemployment Compensation: Motion made by Rodney Spicher, seconded by Travis Enders to continue to use the Pa. Department of Labor and Industry Unemployment Compensation Program. Motion carried.

Adjourn: Meeting adjourned at 8:36 pm.

Respectively submitted,


Peggy P. Kahler
Borough Secretary