

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

September 14, 2015

The Elizabethville Borough Council met on September 14, 2015 in the Municipal Building at 14 South Market Street in Elizabethville, Pennsylvania. Vice President James Facinelli called the meeting to order at 6:54pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, Travis Enders, James Facinelli, Dennis Henninger, Russell Snyder Jr, Rodney Spicher. Gary Shadle was absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Justin Challenger, Mayor; Maryellen Chenoweth, Code Enforcement Officer; Matt Schaffner, Maintenance Supervisor.

Guests: Mike Long, Burch Association – Fry’s Flooring Plan

Approval of Minutes: Motion made by Travis Enders, seconded by Dennis Henninger to approve the Meeting Minutes of August 10, 2015 as presented. Motion carried.

Acknowledgement of Guests: Vice President Jim Facinelli recognized Mike Long who attended the meeting to discuss any concerns Council may have with Fry’s Flooring Land Development Plan. Council questioned how a semi-truck would access a loading dock off Maple Avenue; a one way street heading west.

Fry’s Flooring Land Development Plan: Motion made by Russell Snyder Jr, seconded by Dennis Henninger to approve Fry’s Flooring Land Development Plan with clarification on the egress and entrance of trucks on Maple Avenue. Motion carried.

Review of Correspondence: All correspondences were made available to Council. No further action.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli provided Council with a report of jobs completed by the Maintenance Department for the month of September. Report on file.

Police & Safety – Chairman D. Henninger provided Council with a report of the monthly activities. A separate report on sidewalks will be presented under ‘Old Business’ Report on File.

Codes Enforcement Officer - Monthly report on file.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – Mayor Challenger advised Council that the Borough’s Bulk Trash Day has been scheduled for October 3, 2015, 7:00am – 1:00pm at the Authority Plant.

Planning & Development - Nothing to report at this time.

Budget & Finance – Chairman D. Henninger advised Council that the Committee still needs the Street’s Budget items for next year’s budget.

Park & Recreation – Chairman T. Enders reported the Upper Dauphin Recreation Association (UDRA) is looking for quotes to replace return lines and the concrete decking at the swimming pool. UDRA monthly report on file.

COG – Monthly meeting to be held at the Ned Smith Center.

Insurance – Nothing to report at this time.

Personnel – Chairwoman M. Carl reported an additional job description for the Part-time Maintenance position has not been completed. Other item; Unemployment Compensation is listed under ‘New Business’.

Mayor’s Report: Mayor Challenger asked Council to authorize paying Matt Schaffner for hours he works on October 31, 2015 to assist with traffic control at the ‘Trick of Trot 5K Run.

Solicitor’s Report – L. Fenicle advised Council that he prepared the Construction Agreement for the Moore Street Project and it will need Council’s approval.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Construction Agreement: Motion made by Rodney Spicher, seconded by Russell Snyder Jr. to confirm the signing of the Construction Agreement for 68 Moore Street which was dated and fully executed. Performance and Payment Bonds are in place. Motion carried.

Project Manager(s): Motion made by Dennis Henninger, seconded by Mandy Carl to appoint Jim Facinelli and Russell Snyder Jr. as Project Managers for the renovation project at 68 Moore Street. Travis Enders opposed. Motion carried.

Property boundaries/Cinder Sheds; Linus reviewed the title search completed by William A Birch and Associates in November 1993 for the Edwin Schlegel property; the document proves the Borough owns the land where the cinder shed are located.

A report showing examples of sidewalks in the Borough that need repaired was distributed to all Council members.

Sidewalk Repair Property Owner Letters: Motion made by Travis Enders, seconded by Dennis Henninger to draft a courtesy letter regarding detailed findings of sidewalk repairs/replacement. All permit fees will be waived for sidewalk repairs completed by December 31, 2017. At this time the Borough Engineer will not be involved. The Borough Solicitor and Council are to review and approve the letter prior to being mailed. Motion carried.

NEW BUSINESS:

Minimum Municipal Obligation: Motion made by Travis Enders, seconded by Mandy Carl to approve the 2016 Minimum Municipal Obligation (MMO) obligation for the Non-Uniformed Employee Pension Plan. Motion carried.

Halloween Parade: Motion made by Mandy Carl, seconded by Dennis Henninger approving the Elizabethville Area Volunteers to hold a Halloween Parade on Monday October 26, 2015, and to allow Matt Schaffner, Borough Maintenance to assist with traffic control. Motion carried.

Pennsylvania State Association of Boroughs Unemployment Compensation Plan: Motion made by Travis Enders, seconded by Russell Snyder Jr. to approve and sign the Pennsylvania State Association Election Form and Participation Power of Attorney Form. Motion carried.

The Police and Safety Committee will be searching for another location to place the Civil Defense Siren, when the Borough Building is sold.


REVIEW OF FINANCIAL REPORTS:

Motion made by Travis Enders, seconded by Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes) D. Henninger (yes); R. Snyder (yes); R. Spicher (yes) Motion carried.

Total Revenue	\$ 27,117.00
Total Expenditures	\$ 22,167.00

Adjourn: Meeting adjourned at 8:23pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary