

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

August 10, 2015

The Elizabethville Borough Council met on August 10, 2015 in the Municipal Building at 14 South Market Street in Elizabethville, Pennsylvania. Vice President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, Travis Enders, James Facinelli, Dennis Henninger, Russell Snyder Jr, Rodney Spicher. Gary Shadle was absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Maryellen Chenoweth, Code Enforcement Officer.

Guests: Russell Walborn Jr, Reliance Hose Company Fire Chief

Approval of Minutes: Motion made by Travis Enders, seconded by Dennis Henninger to approve the Meeting Minutes of July 13, 2015 as presented. Motion carried.

Acknowledgement of Guests: Vice President Jim Facinelli recognized Russell Walborn; the Fire Company was requesting Council's support with applying for funding through the *2016 Dauphin County Gaming Grant Program*. The filing deadlines were missed; the Fire Company will approach Council again next year.

Review of Correspondence: All correspondences were made available to Council. No further action.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli provided council with a report of jobs completed by the Maintenance Department for the month. Report on file.

Police & Safety – Chairman D. Henninger advised Council that the Committee, Code Enforcement Officer and Russell Snyder spent several hours inspecting sidewalks throughout the Borough. The number of sidewalks needing repairs/replacement is quite large. A more detailed report will be available at the September Meeting. Report on File.

Codes Enforcement Officer – M. Chenoweth reported according to the Uniform Construction Code (UCC) Regulations, any swimming pool over 3ft in depth must have a 48" barrier. If the barrier does not have a gate, the pool ladder must be taken out of the pool or locked an upright position. Monthly report on file.

Building, Lighting & Grounds – Chairman R. Snyder presented a report on Building Maintenance for the month.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development - Nothing to report at this time.

Budget & Finance – Chairman D. Henninger advised council that the committee had their 1st budget meeting, Overall expenses are expected to be reduced this year.

Park & Recreation – Chairman T. Enders reported the swimming pool will close for the season on August 16, 2015. Upper Dauphin Recreation Association (UDRA) monthly report on file.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

Personnel – Chairwoman M. Carl reported an additional job description is being developed for the Part-time Maintenance position. When completed Council will have an opportunity to review the document. An Executive Session was requested.

Mayor’s Report: Item covered under New Business.

Solicitor’s Report – L. Fenicle advised Council that the loan for the renovation project will be closed next week, WSL Inc. should be notified to submit their Payment and Performance Bonds. After those documents and the Contract are reviewed by the Solicitor the Borough can issue a letter to proceed.

Engineer’s Report – Items covered under Unfinished Business.

UNFINISHED BUSINESS:

The Borough Solicitor will do a further review/title search to determine property boundaries around the Borough’s Cinder Sheds.

The Police and Safety Committee is compiling a list of properties where the sidewalks need repaired, replaced or re-leveled. It is recommended the Borough Engineer be involved with this process. Several Property owners on Broad Street, between Market and Callowhill Street received curb/sidewalk repair letters relating to an expected reclamation street project in 2016.

Tar and Chip Project 2015: Motion made by Rodney Spicher, seconded by Russell Snyder to advertise the Borough’s Tar and Chip Project for bidders as prepared by the Borough Engineer. T. Enders opposed. Motion carried.

Engineer to open Road Bids: Motion made by Rodney Spicher, seconded by Mandy Carl to authorize the Borough Engineer to open and review all Tar and Chip Bids prior to the September 14, 2015 meeting. T. Enders opposed. Motion carried.

Street Closure: Motion made by Travis Enders, seconded by Dennis Henninger authorizing a street closure on *Church Street* between Main Street and Pine Alley for the purpose of a Block Party on August 21, 2015. Motion carried.

Bicentennial Trick or Trot 5K Run: Motion made by Travis Enders, seconded by Russell Snyder approving the Bicentennial Trick or Trot Committee to hold a 5K Run; course will include numerous Borough Streets that will be closed temporarily for the run. Motion carried.

NEW BUSINESS:

Borough Building Rental: Motion made by Dennis Henninger, seconded by Rodney Spicher to not rent the Borough Building after October 31, 2015, and to notify the Scouts that currently occupy rooms in the basement. Motion carried.

REVIEW OF FINANCIAL REPORTS:

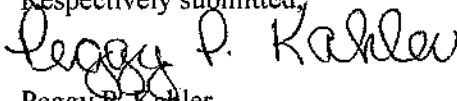
Motion made by Travis Enders, seconded by Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes) D. Henninger (yes); R. Spicher (yes) R. Snyder (yes). Motion carried.

Total Revenue	\$ 17,624.00
Total Expenditures	\$ 34,634.00

Council entered in Executive Session at 8:30 PM to discuss Personnel Matters, Council back to open session at 8:47 PM. No action taken.

Adjourn: Meeting adjourned at 8:48pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary