

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

October 13, 2014

The Elizabethtown Borough Council met on October 13, 2014 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President Gary Shadle called the meeting to order at 7:00 PM. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr. and Rodney Spicher. Travis Enders was absent; Mandy Carl arrived (7:08p.m.).

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler; Borough Secretary; Matt Schaffner, Borough Maintenance; Maryellen Chenoweth; Code Enforcement Officer; Mayor Justin Challenger.

Guests: Tim Enders – Resident
Diane Weigley - Observer

Approval of Minutes: Motion made by Jim Facinelli, seconded by Dennis Henninger to approve the minutes of August 11, 2014 with changes. Motion carried.

Approval of Minutes: Motion made by Jim Facinelli, seconded by Russell Snyder to approve the minutes of September 08, 2014 as presented. Motion carried.

Acknowledgement of Guests:

President Shadle recognized Tim Enders, who advised council of a storm drain that is failing at 25 Moore Street. Mr. Enders volunteered to help council by locking the park restrooms each night and monitoring the borough land-fill area one Saturday per month.

Review of Correspondence: All correspondences were made available to Council, no further action.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli reported; the committee reviewed the Streets Budget Requests submitted by Matt Schaffner. The snow removal equipment is being prepared for the winter season.

Police & Safety – Chairman D. Henninger reported; some Bicentennial events will require additional Fire Police for traffic control and pedestrian safety. For insurance purposes, it was suggested that Borough Council drafts a formal request/letter to be used when assistance is needed from surrounding fire companies for non-emergency events.

Codes Enforcement Officer – All council members received copies of the monthly report. Report on file.

Building, Lighting & Grounds – Chairman R. Snyder reported; the roof repair at 68 Moore Street was a more extensive project than originally thought. Flashing needs to be installed than the project is complete.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development - Nothing to report at this time.

Budget & Finance – Chairman D. Henninger reported; the committee has developed a draft budget for the fiscal year of 2015. Currently we have a deficit budget. The committee recommends removing the proposed renovation expense of \$65,000 and making a loan to cover those costs. Interest and principal payments would be added as expenditure for 2015. Council members will receive a copy of the draft via email before the next meeting.

Park & Recreation – Monthly report from the Upper Dauphin Recreation Association (UDRA) received and on file. Nothing further to report.

COG – No report.

Insurance – Nothing to report at this time.

Personnel – Chairwomen M. Carl reported; the borough received five applications for the part time maintenance position. Two applicants were interviewed; the other three were unreachable or unsuitable. The committee hired Jeffrey Lameraux for the Part Time Maintenance position @ of \$12 per hour, not to exceed 20 hours per week, No Benefits. His direct supervisor is Matt Schaffner.

Mayor's Report: Nothing to report.

Solicitor's Report – Nothing to report.

Engineer's Report – Nothing to report.

UNFINISHED BUSINESS:

Council discussed the boroughs landfill (dump) area and how it could be better controlled. Mayor Challenger will follow-up by providing regulations from the Dauphin County Conservation District for these types of areas.

NEW BUSINESS:

New Electricity Meter: Motion made by James Facinelli, seconded by Russell Snyder authorizing the Little League Baseball Association to install another electric meter, and to run the lines underground. The association will cover the cost of installation and supplies. Motion carried.

Fall Community Conservation Partnerships Grant Workshop: Motion made by Mandy Carl, seconded by Jim Facinelli authorizing Peggy Kahler, Borough Secretary to attend a free DCNR Grant Workshop on November 05, 2014, at the Camp Hill Borough Building. Motion carried

Emergency Management Coordinator: Motion made by Dennis Henninger, seconded by Jim Facinelli authorizing the Borough Secretary to send a letter to Russell Walborn Sr. regarding his appointment and interest as the Borough's Emergency Management Coordinator. Motion carried.

Printer/Copier/Fax: Motion made by Dennis Henninger, seconded by Mandy Carl authorizing Borough Council to advertise for sealed bids for a HP Laser Jet 500 Multifunction Printer or equivalent, bids are due November 10, 2014 at 10:00 a.m. and will be opened at the regular council meeting that evening. Motion carried. R. Spicher (opposed).

Letter of Support: Motion made by Dennis Henninger, seconded by Mandy Carl authorizing Borough Council to send a letter of support to Dauphin County Solid Waste Management & Recycling, for a request of purchasing a forklift to be used for Electronics Recycling Program managed by Upper Paxton Township. Motion carried.

Air Powered Nail Guns: Motion made by Rodney Spicher, seconded by Mandy Carl to purchase two (2) used/rebuilt Bostick air powered nail guns from Restorations Unlimited. Motion carried. J. Facinelli abstained.

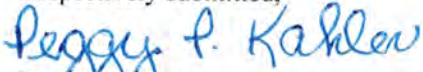
REVIEW OF FINANCIAL REPORTS:

Motion made by James Facinelli, seconded Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes). Motion carried unanimously.

Total Revenue	\$ 19,706.67
Total Expenditures	\$ 15,468.01

Adjourn: Motion made by Russell Snyder Jr, seconded by Jim Facinelli to adjourn at 8:24 PM. Motion carried.

Respectively submitted,



Peggy P. Kahler
Borough Secretary