

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

June 9, 2014

The Elizabethtown Borough Council met on June 9, 2014 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President Gary Shadle called the meeting to order at 7:00 PM. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present Mandy Carl, Travis Enders, Dennis Henninger, Gary Shadle, and Russell Snyder Jr. James Facinelli, Robert Spalluto absent.

Also present: Linus Fenicle, Borough Solicitor; Jack Raudenbush, Borough Engineer; Peggy Kahler, Secretary; Matt Schaffner, Borough Maintenance; Maryellen Chenoweth, Code Enforcement Officer; Justin Challenger, Mayor.

Guests: Jeffrey Fetterhoff – Elizabethtown Area Authority
Rod Spicher – Resident
James Lodge – Resident
Katelyn Barrett – Left before meeting was called to order
Dustin Ellis - Left before meeting was called to order

Approval of Minutes: Motion made by Travis Enders, seconded by Dennis Henninger to approve the minutes (with corrections) of May 12, 2014 meeting as presented. Motion carried.

Acknowledgement of Guests: No public comments

Review of Correspondence: All correspondences were made available to Council, no further action.

COMMITTEE REPORTS:

Streets & Maintenance – President G. Shadle reported; the curb replacement work on Church Street has been completed, the street is now open to traffic. PennDot is scheduled to repave Church Street June 10th.

Police & Safety – Chairman D. Henninger reported; the Codes Enforcement Officer will be working some evening hours, along with patrolling the town for vehicles parked illegally within the “Yellow Zones” at intersections.

Codes Enforcement Officer – Maryellen Chenoweth advised council that she is receiving numerous complaints about motorcycles being operated within the borough and noise they make; she also mentioned the safety hazard that exists with the swimming pools that do not have fencing. Council was asked to consider adopting two ordinances; the first would restrict operating ATV’s and Motorcycles within 300 Ft. of another house. The second ordinance would require fencing around all swimming pools.

Fencing Ordinance: Motion made by Travis Enders, seconded by Russell Snyder authorizing the Borough Solicitor to investigate and draft an ordinance that requires fencing around all swimming pools and water features. Roll call vote: M. Carl, (no); T. Enders, (yes); D. Henninger, (no); G. Shadle, (no); R. Snyder (yes). Three (no) votes; two (yes) votes. Motion failed to pass.

Noise Ordinance: Motion made by Russell Snyder, seconded Dennis Henninger authorizing the Borough Solicitor to draft a general noise ordinance. Roll call vote: M. Carl, (no); T. Enders, (no); D. Henninger, (no); G. Shadle, (no); R. Snyder (yes). Four (no) votes; one (yes) vote. Motion failed to pass.

Building, Lighting & Grounds - Nothing to report at this time.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development - Nothing to report at this time.

Budget & Finance – Chairman D. Henninger reported; all income & expenses are on track.

Park & Recreation – Chairman T. Enders reported that the swimming pool has a severe leak. Last week ‘A Quality Pool Service’ ran a temporary return line as a means to correct the leak; the repair seems to be holding. Millersburg Fire Company delivered water to the pool so the level could be topped off. The Upper Dauphin Recreation Association would like to apply for another Gaming Grant, but with no contingency. Some vandalism has occurred in the Park Restrooms this year, suggestions on how to correct the problem were discussed. At least three more dead trees need removed from the park; the committee will get quotes for the job.

COG – Jefferson Township will host this month’s meeting. Dauphin County Commissioner Mike Pries will be at the meeting to discuss a Regional Police Force.

Insurance – Chairwomen M. Carl reported; as a result of a recent thunderstorm, electricity lines were torn from the Little League Concession stand. Lentz Electric repaired the lines and a claim of \$980 was submitted to Selective Insurance Company. Based on the current lease agreement with the Baseball team, it was uncertain whose insurance company was responsible to cover this claim, a recommendation was given that all lease agreements be reviewed for clarity and uniformity before next year.

Personnel – Chairwomen M. Carl reported; the committee is still working on the personnel manual.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report – Nothing to report at this time.

Engineer’s Report – Jack Raudenbush advised council that the 2014 road project for the Borough was properly advertised. The scope of the work includes a 10” full depth pavement reclamation with a 2” superpave. Three (3) bids were received, the results are as follows:

	Bidder Name	Broad Street Bender – Birch St	Broad Street Birch – Church St	Portland Cement	Total Bid
1	Meckley’s Limestone Products	\$87,096.00	\$63,025.00	\$123.00	\$150,121.00
2	E. J. Breneman L.P.	\$81,192.80	\$62,394.75	\$113.50	\$146,587.55
3	Eastern Industries	\$96,569.60	\$75,125.80	\$125.00	\$171,695.40

Bids were reviewed by Borough Engineer; ***E. J. Breneman was the lowest qualified bidder.***

Paving Project 2014: Motion made by Travis Enders, seconded by Dennis Henninger to award the entire paving project to the lowest bidder (***E. J. Breneman***) at a quoted price of \$146,587.55, pending a review of the bids and bonding documents by Raudenbush Engineering. Motion carried.

UNFINISHED BUSINESS:

Administrative Building Permit - Nothing new to report, still under review.

NEW BUSINESS:

Safety Communication Equipment Transfer: Motion made by Travis Enders, seconded by Mandy Carl to accept the 'Bill of Sale' from Dauphin County Emergency Management for all communication radios within the Borough of Elizabethville in exchange for one (\$1.00) dollar. Motion carried.

Sale of Communication Equipment: Motion made by Travis Enders, seconded by Dennis Henninger to accept the 'Bill of Sale' from Community Life Team, Inc. as described for the sum of one (\$1.00). Motion carried.

Sale of Communication Equipment: Motion made by Travis Enders, seconded by Russell Snyder to approve the 'Bill of Sale' for Reliance Hose Company as described for the sum of one (\$1.00). Motion carried.

Councilman Resignation: Motion made by Travis Enders, seconded by Russell Snyder to accept Robert Spalluto's letter of resignation from council; effective June 9, 2014. Motion carried. (M. Carl abstained due to a business relationship).

Advertise Council Vacancy: Motion made by Travis Enders, seconded by Dennis Henninger to advertise the vacancy on Borough Council in the Upper Dauphin Sentinel for one week. Motion carried.

Waive Pavilion Fee: Motion made by Travis Enders, seconded by Mandy Carl to waive the fee for the pavilion use to the UDA High School Baseball Team on June 1, 2014. Motion carried. (D. Henninger abstained).

Gaming Grant: Motion made by Travis Enders, seconded by Mandy Carl authorizing Borough Council to sponsor an application for the Upper Dauphin Recreation Association (UDRA) to apply for funding through the Dauphin County Gaming Local Share Grant Program. Motion carried.

Transient Retail Permit: Motion made by Travis Enders, seconded by Dennis Henninger to enforce the Transient Retail Permit Ordinance across the board, and to have available a list of permits issued. Motion carried.

REVIEW OF FINANCIAL REPORTS:


Motion made by Travis Enders, seconded Russell Snyder Jr. to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); D. Henninger (yes); G. Shadle (yes); R. Snyder (yes). Motion carried unanimously.

Total Revenue	\$ 25,622.08
Total Expenditures	\$ 32,737.13

Council entered into Executive Session at 8:40 pm to discuss personnel matters.
Returned to open Session at 9:18 pm.

Adjourn: Motion made by Dennis Henninger, seconded by Russell Snyder Jr. to adjourn at 9:19 PM. Motion carried.

Respectively submitted,


Peggy P. Kahler
Borough Secretary