

**ELIZABETHVILLE BOROUGH COUNCIL MEETING MINUTES**  
**ELIZABETHVILLE PENNSYLVANIA**  
**February 13, 2012**

The Elizabethtown Borough Council met on February 13, 2012 in the Municipal Building at 14 South Market Street in Elizabethtown. President Gary Shadle called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

**ROLL CALL:**

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Timothy Motter, Gary Shadle, Russell Snyder Jr., Brian Stahl.

**ALSO PRESENT:** Linus Fenicle, Solicitor; Peggy Kahler, Secretary; Michael Maurer, Roadmaster; Timothy Matter, Mayor.

**GUESTS:** Matt Roberts, Michael Wertz, Jeffery Fetterhoff, Russell Walborn Jr., Diane and Ronald Heim.

**Approval of Minutes:** Motion made by Dennis Henninger, seconded by James Facinelli to approve the minutes of January 9, 2012 as presented. Motion carried.

**ACKNOWLEDGEMENT OF GUESTS:** Mike Wertz, Reliance Hose Company President discussed the Fire Company's Financial Audit for 2011. Financial Reports on file.

Rusty Walborn, Fire Chief reviewed the Annual Fire Call Report for 2011. Report on file.

**REVIEW OF CORRESPONDENCE:**

All general correspondence was reviewed and made available to council, further action required on the following items.

**Easter Egg Hunt:** Motion made by Timothy Motter, seconded by Russell Snyder Jr. to allow the Elizabethtown Girls Scouts to use the Borough Building on March 30<sup>th</sup> and the Borough Park on March 31<sup>st</sup> for an Easter Egg Hunt. Motion carried.

**Debra Reiner Letter:** Motion made by Dennis Henninger, seconded Timothy Motter denying Mrs. Reiner request to eliminate the \$57.00 charge (trash fee) from her quarterly bill. Motion carried.

**COMMITTEE REPORTS:**

Streets & Maintenance – Chairman J. Facinelli is gathering more information/pricing on connecting a generator to the traffic light to be used during power outages. The salt spinner developed an oil leak; Mike and Gary re-built the unit and saved the borough approximately five hundred (\$500) dollars.

Police & Safety – Councilman B. Stahl reported several candidates were interviewed for the Code Enforcement Officer position; the committee is recommending Cecil M. Roberts be hired for the position.

**Code Enforcement Officer:** Motion made by Brian Stahl, seconded by Russell Snyder Jr. to appoint Cecil M. Roberts, as Code Enforcement Officer for the Borough of Elizabethville, effective February 14, 2012. Motion carried.

Building, Lighting & Grounds – Councilman R. Snyder addressed council with a letter from the VFW Post 6343. The establishment recently closed and the organization is requesting to use the borough building for their monthly meetings. The organization will be required to sign a building rental agreement.

Water, Refuse & Sewage – Nothing to report

Planning & Development – Nothing to report

Budget & Finance – Nothing to report.

Park & Recreation – Chairman T. Motter reported the Baseball Committee is ahead of schedule with the field improvements. Phase two includes a new two story building with a concession stand on the first floor and press box on the 2<sup>nd</sup>. The existing building would be rehabilitated into handicapped restroom facilities.

**Pavilion Rates:** Motion made by Timothy Motter, seconded by Russell Snyder Jr. to keep the pavilion rates at fifty (\$50) dollars, same rates as 2010. Motion carried.

Insurance – Nothing to report.

COG – Position Vacant

Personnel – Madam Chairman M. Carl reported the ‘Personnel Manuals’ were completed and ready to be distributed to the employees, a meeting will be held with the employees to review the policy.

Mayor’s Report – Nothing to report.

Solicitor’s Report – Nothing further to report.

Engineer’s Report – Nothing to report.

**UNFINISHED BUSINESS:**

Traffic back-up on Market Street during peak work hours has improved with adjustments that were made to timing of the traffic light; however the situation will be monitored for further corrections.

**Building Rental Agreement:** Motion made by Timothy Motter, seconded by Russell Snyder Jr. to adopt the revised ‘Building Rental Agreement’ including the increase of rental fees and key deposits. Motion carried.

**NEW BUSINESS:**

An advertisement to sell the Western 2008 plow will be placed in the Auto Locator and on Craigslist.com.

The Street's Committee is monitoring two properties on Pine Street that are discharging water into the street causing an adverse on the roadway. Letters were sent to the property owners; the committee will meet with the owners and determine a course of correction.

**Council of Government Membership:** Motion made by Dennis Henninger, seconded by Mandy Carl authorizing Borough Council to join the Upper Dauphin Council of Governments and pay the 2012 membership dues. Motion carried.

**Re-Key Building Locks:** Motion made by James Facinelli, seconded by Russell Snyder Jr. to accept the quote from Charlie's Lock and Key Service to re-key two (2) exterior building doors. Motion carried.

**New-Computer/Software:** Motion made by James Facinelli, seconded by Timothy Motter to accept the quote of \$947.00 from Enders Technology Sales & Service. Motion carried.

REVIEW OF FINANCIAL REPORTS:

Motion made by James Facinelli, seconded by Dennis Henninger to accept the Financial Reports as presented. A roll call vote was taken and the motion carried unanimously.

Total Revenue	\$ 12,032.49
Total Expenditures	\$ 27,620.66

The meeting was adjourned at 8:15 p.m.

Respectively submitted,

Peggy P. Kahler  
Borough Secretary