

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

February 10, 2014

The Elizabethtown Borough Council met on February 10, 2014 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President Gary Shadle called the meeting to order at 7:00 PM. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present Mandy Carl, Travis Enders, James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr, and Robert Spalluto.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Secretary; Matt Schaffner, Borough Maintenance. Justin Challenger, Mayor (arrived 7:30pm).

Guests: Michael Wertz - Russell Walborn Jr, Reliance Hose Company
Tim Motter, Borough Resident
Patty Donnel, Upper Dauphin Recreation Association
Mike Kuhn - Carole Wertz, Outdoor Experience Organization

Approval of Minutes: Motion made by Travis Enders, seconded by Dennis Henninger to approve the minutes from the reorganization and monthly meetings of January 6, 2014 as presented. Motion carried.

Acknowledgement of Guests:

President Shadle recognized Mike Kuhn. Mr. Kuhn is a Mountain Bike promoter who attended the meeting to talk to council about the idea of using a resource that already exists in our area, (Weiser State Forest, Black Creek Bike Trails), as a way to bring money to the community by creating a connection from Elizabethtown to the trails. Weiser State Forest trails rank in the top 50 list of best bike trails in the country. Is there interest in the community to present the idea and join with forces with Lykens and Williamstown to create the connection? Council advised Mr. Kuhn's to interface with the Park & Recreation Committee for all correspondence.

President Shadle next recognized Tim Motter; who owns a three unit apartment building at 29 West Main Street. Each unit is being charged for trash removal. Mr. Motter would like to have this property relieved from any trash bills by removing the trash himself and using the dumpster located at his business. The Borough Solicitor stated that ordinance requires every rental unit to have their municipal waste collected by the Borough's designated collector. The current ordinance would have to be amended to grant any exceptions.

President Shadle next recognized Mike Wertz who attended the meeting on behalf of the Reliance Hose Company. Council was presented with the year-end financial reports for 2013 and the approved budget for 2014. All reports on file.

President Shadle next recognized Rusty Walborn, Fire Chief for Reliance Hose Company. Mr. Walborn presented the Annual Fire Chief's Report and the Breakdown of Responses Report for 2013. All reports on file.

President Shadle next recognized Patty Donnel; representing the Upper Dauphin Recreation Association. Council was presented with a report outlining the membership rates, and future items of action needed at the pool. Report on file.

Review of Correspondence: All correspondences were made available to Council, no further action required.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli reported that Matt Schaffner is doing a good job with the snow removal; a plowing route was established based on main arteries and secondary streets. An accumulation of old aluminum sign will be advertised for sale on Ebay and Municipal Bid.

Police & Safety - Chairman D. Henninger asked council to consider hiring someone to clear the snow and ice from the sidewalks around the borough building when Matt is busy plowing snow and cannot have them cleared in a reasonable time frame.

Snow/Ice Removal: Motion made by Dennis Henninger, seconded by Robert Spalluto authorizing Council President and the Streets & Maintenance Chairman to hire a reliable person/contractor to remove snow and ice from the sidewalks around the Borough Building when necessary. Motion carried.

Codes Enforcement Officer - Monthly report on file, nothing further to report.

Building, Lighting & Grounds - Nothing to report at this time.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development - Nothing to report at this time.

Budget & Finance – Chairman D. Henninger reported that last month council approved reopening the budget for the purpose of allocating monies to cover expenses associated with the Moore Street Buildings. Expenses were estimated at \$10,000 with a projected end of the year budget balance of \$1,020. The budget was properly advertised and ready for adoption.

Park & Recreation – Chairman T. Enders reported that the Park & Recreation Committee will meet every other month on Sunday before the regular council meeting. The committee is recommending all lease agreements in regard to the baseball fields and swimming pool remain the same as last year. The committee will monitor the utility costs at each location to determine if council should establish a cap on the amount of money they will cover for utility costs. Several contractors will be contacted about submitting a bid to repair the beam on pavilion #3.

Lease Agreements – Baseball Fields – Swimming Pool: Motion made by Jim Facinelli, seconded by Mandy Carl to accept the lease agreements for the baseball fields and swimming pool as is for 2014. Motion carried.

COG – No one attended the monthly meeting.

Insurance – Nothing to report at this time.

Personnel – Chairwomen M. Carl reported that ten applications for the Code Enforcement Position were received; the committee will review the resumes and set-up interviews.

Mayor's Report – Mayor Challenger representing the Elizabethville Borough attended a Local Government Forum held by the Dauphin County Commissioners. More information on that event will be reported at March meeting.

Solicitor's Report – Nothing additional to report.

Engineer's Report – Nothing to report.

UNFINISHED BUSINESS:

Amended Budget Adoption: Motion made by Russell Snyder Jr, seconded by Travis Enders to adopt the amended 2014 Budget as advertised with additional expenditure items as follows:

- Maintenance – (68 Moore Street) \$5,050
- Electric - \$1,200
- Water/Sewer - \$1,150
- Heating Fuel - \$1,800
- Insurance - \$ 800

Roll call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Spalutto; (yes); R. Snyder (yes). Motion carried unanimously.

Administrative Building Permit - Nothing new to report, still under review.

NEW BUSINESS:

Dauphin County Tax Collection Committee: Motion made by James Facinelli, seconded by Russell Snyder Jr. to re-appoint Kaye Thoma as the *Delegate* and Dennis Henninger as *Alternate* to represent the Borough of Elizabethville at the Dauphin County Tax Collection Committee meetings. Motion carried.

Council discussed and confirmed that all information for the monthly meetings will be received via email; members will be responsible to print their own information and/or reports that they wish to bring along to the meeting.

President G. Shade appointed the following members to serve on a committee to review and develop a plan for the buildings at 68 Moore Street.

- Russell Snyder – James Facinelli – Gary Shadle

Raudenbush Engineering will be contacted in regard to the reclamation project and a failed pipe on Broad and Franklin Streets. Council plans to hold a pre-bid meeting and advertise the project in early spring.

Christopher A. & Denise L. Franki submitted a proposed two lot subdivision plan to Tri-County Planning Commission for their review. Council was properly notified and has no comments or concerns in regard to the sub-division. Parcel (26-027-012) & (26-027-031). Plans on file.

REVIEW OF FINANCIAL REPORTS:

Motion made by James Facinelli, seconded Mandy Carl to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Spaullo (yes); R. Snyder (yes). Motion carried unanimously.

Total Revenue	\$14,138.26
Total Expenditures	\$28,108.56

Adjourn: Motion made by Mandy Carl, seconded by Travis Enders to adjourn at 9:00 PM. Motion carried.

Respectively submitted,

Peggy P. Kahler
Borough Secretary