

October 14, 2024
ELIZABETHVILLE BOROUGH

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Review minutes of September 9, 2024
- E. Executive Session
 - A. Employee salaries for the 2025 budget
- F. Additions to Agenda
- G. Acknowledge of Guests
- H. Review of Correspondence
- I. Committee Reports
 - Budget & Finance – Doug Charles
 - Parks & Rec – Tim Matter
 - A. Security cameras in the park
 - Personnel & Safety – Doug Charles
 - Insurance – Marie Herb
 - A. Health insurance renewal
 - Streets & Maintenance – Kyle Groff
 - A. Maintenance report
 - Planning & Development – Kyle Groff
 - Water, Sewer, Trash – Peggy Kahler
 - Building, Lighting & Grounds – Pat Welker
 - A. U-line folding tables for the meeting room
- J. Mayor’s Report
- K. EMC Report
- L. Code Enforcement Report
 - A. Monthly report attached
- M. Solicitor’s Report
- N. Engineer’s Report
 - A. LPI discussion
 - B. Franklin Street guidance
- O. Unfinished Business
 - A. Dance pad
 - B. Junior Council
 - C. Sewer Camera Accessories
 - D. On Demand water heater
 - E. Fire tax discussion
 - F. Bender St.
 - G. Backhoe repairs
 - H. Appoint Julie Leitzel as tax collector for 2025
- P. New Business
 - A. Speeding in the borough
 - B. Little free library - Troutman
- Q. Review of Financials
- R. Adjournment

ELIZABETHVILLE BOROUGH COUNCIL

MINUTES

October 14, 2024

The Elizabethtown Borough Council met October 14, 2024 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President of Council Dennis Henninger called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Timothy Matter, Marie Herb, Peggy Kahler, and Dennis Henninger. Doug Charles, Kyle Groff. Patrick Welker not present.

Guests: Ira Fedder, Borough resident; David Miller, Benesch engineer

Also present: Linus Fenicle, Solicitor; Matt Schaffner, Maintenance Supervisor and Donald Shutt, EMC representative.

Approval of Minutes- Motion made by **D. Charles**, seconded by **K. Groff** to approve the regular meeting minutes for September 9, 2024. **Motion carried.**

Executive Session: **Moved to the end of the agenda with no action to be taken.** Council went to Executive session at 8:15 pm. Motion made by **D. Charles** and was seconded by **K. Groff**. Out of session at 8:50 pm with no action to be voted on.

Additions to Agenda: Final bill from SOS for backhoe repairs. **T. Matter** made the motion to add to agenda and **K. Groff** seconded the motion. **Motion carried.**

Acknowledgement of Guests: Ira Fedder is new to the borough and just observing. David Miller on behalf of Benesch engineering to discuss street projects.

Review of Correspondence: None

COMMITTEE REPORTS:

Budget & Finance – Nothing to report.

Parks & Rec- Due to recent vandalism in the park it was suggested security cameras be put in place. An estimate was presented but the committee would like to look at other options and present to Council next month.

Streets and Maintenance: Nothing new to report. Sewer camera and accessory discussion under Unfinished Business.

Planning & Development- Nothing to report.

Water, Sewage & Refuse- Idea presented to only have one clean-up day in 2025 due to the lack of participation in the fall clean-up every year.

Building, Lighting & Grounds- Nothing new to report. On-demand water heater follow-up under Unfinished Business.

All flags in the building need replaced due to the recent mold problem.

Estimate for two new tables for the meeting room was presented to be purchased. **T. Matter** made the motion to purchase them and **D. Charles** seconded the purchase. **Motion carried.**

Personnel & Safety – Nothing to report.

Insurance – Health insurance is due at the end of October and was presented with a 7.2% increase for the upcoming year. It was proposed to stay with current insurance. **M. Herb** made the motion to keep the current plan and **D. Charles** seconded the motion. **Motion carried.**

COG – Nothing to report.

ROBB Consulting met with representatives from all municipalities in October concerning the EMS study.

Mayors Report- nothing to report.

Solicitor Report – nothing to report.

Engineer Report – David Miller reported his staff has begun applying for the permits to modify the LPI to three seconds. All adjustments need made in the cabinet.

He also reported on the Franklin Street proposal made by Upper Dauphin to open the entrance to the new development. The Solicitor stated there would be a lot of legal work to open up the alley and most likely we would need a 50 ft. right-a-way. More research and discussion will be needed before moving forward with anything.

EMC Report – Don Shutt reported his pager is dead and requested new pager and radios both which are reflected in his 2025 budget proposal.

Code Enforcement Officer- Nothing new to report.

UNFINISHED BUSINESS:

Dance pad purchase was permanently tabled for now.

Council requested Millersburg's resolution for the Junior Council program to be presented at next meeting to make a clearer decision on moving forward.

New estimate was presented for a new generator to be purchased at Land Pro in Halifax. Jamie Margerum said she would be able to help Council obtain a lesser price from Zoro after an account was made and a coupon was used. **K. Groff** made the motion to move forward with purchasing from Zoro and **M. Herb** seconded that motion. **Motion carried.**

Patrick Welker spoke with Lentz Electric about an estimate for an on-demand water heater for the Moore Street building but there was no response as of meeting time.

Washington Township would not know if they can raise the fire tax until next month.

Bender Street is on hold until the new camera accessories and generator are purchased so they can see how many feet the project will include.

Backhoe repairs were suggested from SOS Equipment. Council suggested holding off on them after already paying for other repairs recently.

Due to the resignation of Marilyn Henninger effective December 31, 2024 Council presented a motion to make Julie Leitzel tax collector for the last year of Marilyn's 2025 term. **T. Matter** made the motion to approve Julie Leitzel as tax collector for 2025 and **P. Kahler** seconded the motion. **Motion carried.**

NEW BUSINESS:

There have been complaints of speeding in the borough to the Code Enforcement Officer but he was not able to attend the meeting to speak to the complaints.

Nathan Troutman made a request to build a Little Free Library and place it in the Elizabethville Park. He would be responsible for all maintenance and supplying of materials for the project. The idea of a Book Bench was also presented for the Elizabethville Park. **D. Charles** made the motion to give authority to the project to the Parks and Recreation Committee for both and **K. Groff** seconded that motion. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

TOTAL REVENUE \$ **22,045.33**

TOTAL EXPENDITURES \$ **72,400.35**

K. Groff made motion to approve financials and paying invoices. **T. Matter** seconded the motion. **Motion carried. Roll call all voted Yes, Patrick Welker absent.** Reports are on file.

Adjourn- **D. Charles** made motion to adjourn meeting at 8:55 pm. and **M. Herb** seconded the motion. **Motion carried.**

Respectively Submitted,

**Heidi P. Mace
Borough Secretary**

