

July 8, 2024
ELIZABETHVILLE BOROUGH

1. Call to Order
2. Roll Call
3. Review minutes of June 10, 2024
4. Executive Session
5. Additions to Agenda
6. Acknowledge of Guests
7. Review of Correspondence
 - A. Reliance Hose Company #1 Station monthly report
 - B. RHC is requesting borough to be co-sponsor for the Dauphin Co. Gaming grant
 - C. Elizabethville Area Authority is requesting borough to be co-sponsor for the Dauphin Co. Gaming grant
8. Committee Reports
 - Budget & Finance – Doug Charles
 - Parks & Rec – Tim Matter
 - A. Eville Chris is July's Music in the Park sponsored by MI Windows & Doors
 - B. Rescinding motions to move forward with the Dauphin Co. Gaming grant on behalf of Little League Assoc.
 - Personnel & Safety – Doug Charles
 - Insurance – Marie Herb
 - Streets & Maintenance – Kyle Groff
 - A. Maintenance report
 - B. Maintenance repair estimate #3016 to repair EB Main Street exposed wires
 - C. C.M. High correspondence regarding the audible pedestrian crossing
 - Planning & Development – Kyle Groff
 - Water, Sewer, Trash – Peggy Kahler
 - Building, Lighting & Grounds – Pat Welker
9. Mayor's Report
10. EMC Report
 - A. Request to attend 3 trainings in August/September Cost to borough \$55
11. Code Enforcement Report
 - A. Monthly report attached
12. Solicitor's Report
 - A. Adopt 3 amended ordinances as previously advertised
13. Engineer's Report
14. Unfinished Business
 - A. Discussion on Westwind refund
 - B. Hamilton & Musser contract discussion
 - C. General Code ordinance books
 - D. Woodwise estimate
 - E. ARPA drainage – engineer report at the Historical Society parking lot
15. New Business
 - A. Six-month budget report
 - B. Selling old copiers
16. Review of Financials
 - A. Approve financials and payment of invoices
17. Adjournment

Those present should know that this meeting is being audio-taped. All tapes and/or digital recordings are destroyed after the minutes are prepared and approved by Borough Council.

ELIZABETHVILLE BOROUGH COUNCIL

MINUTES

July 8, 2024

The Elizabethtown Borough Council met July 8, 2024 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President of Council Dennis Henninger called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Timothy Matter, Patrick Welker, Marie Herb, Doug Charles, Kyle Groff and Dennis Henninger. (Peggy Kahler not present).

Guests: Ryan Romberger, Reliance Hose Company #1

Also present: Linus Fenicle, Solicitor; Jamie Margerum, Mayor; Matt Schaffner, Maintenance Supervisor; Jim Miller, Code Enforcement Officer; and Donald Shutt, EMC representative.

Approval of Minutes- Motion made by **K. Groff**, seconded by **T. Matter** to approve the regular meeting minutes for June 10, 2024. **Motion carried.**

Executive Session: none

Additions to Agenda: none

Acknowledgement of Guests: Ryan Romberger presented the Reliance Hose Company #1 Station monthly report.

Review of Correspondence: Reliance Hose Company #1 requested the Borough to be co-sponsor for the 2024-25 Dauphin County Gaming grant. Elizabethtown Area Authority also requested the Borough to be co-sponsor for their 2024-25 Dauphin County gaming grant application. **P. Welker** made a motion to approve both requests. **D. Charles** seconded the motion. **Motions carried.**

COMMITTEE REPORTS:

Streets and Maintenance: Maintenance repair estimate #3016 from C.M. High to repair EB Main Street exposed wires was presented \$1,334.52. **T. Matter** made a motion to approve moving forward with hiring C.M. High to complete the work. **K. Groff** seconded the motion. **Motion carried.**

Personnel & Safety: nothing new to report.

Building, Lighting & Grounds- nothing new to report.

Water, Sewage & Refuse- Conserving water notice was put on Facebook and borough website. Elizabethville Area Authority is working on the Pine Alley sewer project.

Planning & Development- nothing to report.

Budget & Finance – nothing to report.

Parks & Rec- Recognition was given to Doug Goudy for the great job he did with park cleanup after storms. Volleyball net arrived and will be put up in the park. The American Legion has offered to sponsor Whiskey Shooters for the 2025 Music in the Park concert series. Recognition was also given to Kyle Groff for donating his services and putting in the new locks on the park bathrooms. E-ville Chris is July's Music in the Park and sponsored by MI Windows and Doors. A motion was made to rescind the motion that the borough co-sponsor the Little League Association's Dauphin County gaming grant application, tabling the application until 2025. **P. Welker** made the motion. **K. Groff** seconded the motion. **Motion carried.**

Insurance – nothing new to report.

COG – nothing to report.

Mayors Report- On behalf of SWAB Wagon Company the mayor reported that the drainage issue concerning their building was taken care of.

Solicitor Report- Linus Fenicle presented a motion to adopt the 3 newly amended ordinances as they were properly advertised. **K. Groff** made the motion. **P. Welker** seconded the motion. **Motion carried. Roll call all voted yes. (Peggy Kahler absent).**

Linus also reported the borough received \$2,300.00 for a lien against a borough property that went up for judicial sale.

Engineer Report: nothing to report.

EMC Report – Don Shutt requested funding to attend 3 trainings in August/September and cost to each municipality will be \$55. **P. Welker** made the motion. **M. Herb** seconded it. **Motion carried.**

Donald also shared all hazardous materials being transported by train through our valley must be reported to the fire company. The Hazardous mitigation report was finished and submitted.

Code Enforcement Officer- nothing new to report.

UNFINISHED BUSINESS:

There has been no communication regarding the Westwind refund from them. Solicitor will send them a letter concerning the refund.

