

ELIZABETHVILLE BOROUGH COUNCIL

MINUTES

December 11, 2023

The Elizabethtown Borough Council met December 11, 2023 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President Kenneth Strine called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Timothy Matter, Patrick Welker. Kenneth Strine. Elizabeth Groff, Kyle Groff. Doug Charles and Michael Crosby not present.

Also present: Mayor Jamie Margerum; Linus Fenicle, Solicitor; Denise Spickler, Secretary; Matt Schaffner, Maintenance Supervisor, and Don Shutt, Jim Miller, Code Enforcement Officer.

Guests: Dennis Henninger, Resident; Lynn Kahler, Resident, Judy Zigner, John Miller, Jeff Fetterhoff, Marie Herb and Peggy Kahler; all residents.

Approval of Minutes- Motion made by Tim Matter, seconded by Doug Charles to approve the regular meeting minutes for November 13, 2023 meeting. **Motion carried.**

Guest:

Dennis Henninger presented the trash pick-up schedule.

Lynn Kahler presented that the property next to his home in the Borough is confusing and he sent a letter to the mortgage company with no response.

COMMITTEE REPORTS:

Street and Maintenance: **K. Strine** report in the packet. Leaf pick-up was done. All trucks are ready for snow. New sign was installed. Asked for return to work for Doug Gordy.

Personnel & Safety: **K. Groff** listed under **New Business**.

Code Enforcement Officer- Report is attached. He would like an ID badge.

Building, Lighting & Grounds- **P. Welker** nothing to report.

Water, Sewage & Refuse- nothing to report.

Planning & Development- nothing to report.

Budget & Finance- Under **Unfinished Business.**

Parks & Rec- T. Matter No parking sign was ordered. Three complaints were filed on how the park looks.

Insurance- nothing to report.

COG – no report.

Mayors Report-J. Margerum received feedback on park. ‘Thank you to volunteer association it looks amazing’. Thanked Denise for the past four years, you will be missed.

Solicitor Report- L. Fenicle nothing to report.

Engineer Report: no report.

EMC Report- Don Shutt attended the meetings for ransomware. Attended training explaining welfare and tornadoes. December 15th he will attend meeting on cyber security.

UNFINISHED BUSINESS:

Budget unanimously passed by all council present. Hire passed with just one abstaining, Kenneth Strine.

NEW BUSINESS:

Secretary/Treasurer position: Motion to hire Heidi Mace as Secretary/Treasurer and authority to sign checks which entails up to 25 hrs per week, at a starting pay rate of \$20.00 per hour. All other stipulations according to the Elizabethville Borough Personnel Policy Manual. This will be effective 12/12/23. Motion made by Pat Welker, seconded by Elizaeth Groff. **Motion carried.**

Kyle Groff hours up to 25: effective 12-12-2023; Motion made by Elizabeth Groff, seconded by Pat Welker. **Motion carried.**

Resolution/Taxes: Motion to pass by Kyle Groff, seconded by Tim Matter. **Motion carried.**

COG: 1357 residents if grant does not go through; Motion to pass by Tim Matter, seconded by Elizabeth Groff. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Doug Charles, seconded by Kenny Strine to accept the financial report as presented. **Motion carried.**

ROLL CALL: T. Matter (yes), P. Welker (yes), K. Strine (yes), E. Groff (yes), K. Groff (yes), D. Charles (yes). M. Crosby not present.

