

# ELIZABETHVILLE BOROUGH COUNCIL

## MINUTES

October 9, 2023

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The Elizabethtown Borough Council met October 9, 2023 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President Kenneth Strine called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

### **Present:**

Roll call taken with the following present: Timothy Matter, Patrick Welker. Kenneth Strine. Elizabeth Groff, Kyle Groff. Doug Charles and Michael Crosby not present.

**Also present:** Mayor Jamie Margerum; Linus Fenicle, Solicitor; Denise Spickler, Secretary; Matt Schaffner, Maintenance Supervisor.

**Guests:** Dennis Henninger, Resident; Shirley McAllister, Resident.

**Approval of Minutes-** Motion made by Kyle Groff, seconded by Patrick Welker to approve the regular meeting minutes for September 11, 2023 meeting. **Motion carried.**

### **Guest:**

Dennis Henninger stated that at the fall clean-up, construction material was dropped off and there were no Council members present.

Also stated by an unnamed resident, on Winter Avenue, the property that is in the Township, the trees are hanging over the road blocking the road and road signage. A letter will be sent to the property owners that this will need to be corrected.

**Amend agenda-** Motion made by Kyle Groff, seconded by Patrick Welker to amend the agenda to add to new business consideration of agreement for Camp Meeting Association for the water line. **Motion carried.**

### **COMMITTEE REPORTS:**

***Street and Maintenance:*** **K. Strine** report in the packet. A water line was put in along Camp Street without a required permit. Swab willing to look into the drain problem and have that corrected. The drain on Callowhill is blocked. Roads for next year which Kenneth Strine instructed Council members to look at are as follows: Bender-Main, Cherry Street, Lyter Street,

Arch Street and French Street. October 16, 2023 M, W, F 8:30 am – 2:00 pm will be leaf pick-up.

**Personnel & Safety: K. Groff** discussed the option of splitting the Code enforcement position into two separate positions being one for Code Enforcement and one for permits.

**Code Enforcement Officer-** 2 complaint; one complete and one was not reached but will send letter.

**Building, Lighting & Grounds- P. Welker** nothing to report

**Water, Sewage & Refuse-** fall clean up went well.

**Planning & Development-** nothing to report.

**Budget & Finance-** Under New Business

**Parks & Rec- T. Matter** pavilion will be completed in the next couple weeks. What is done so far looks good.

**Insurance-** nothing to report

**COG-** no report

**Mayors Report-J. Margerum** noting to report

**Solicitor Report- L. Fenicle** explained that there is an agreement for Camp Street water line. The Camp meeting needed to install a waterline. This was completed without a permit from the Borough, the Camp is responsible for that line maintenance and repair of the street.

**Camp Meeting Agreement-** Motion made by Kyle Groff, seconded by Timothy Matter to approve and sign the agreement with Camp Meeting, contingent upon a permit being secured. **Motion carried.**

**Engineer Report:** no report.

**EMC Report- D. Shutt** not present

### **NEW BUSINESS:**

**Advertise October 25, 2023 budget meeting-** Motion made by Patrick Welker, seconded by Elizaeth Groff to advertise the October 25, 2023 8 am. budget meeting. **Motion carried.**

### **REVIEW OF FINANCIAL REPORTS:**

Motion made by Kyle Groff, seconded by Patrick Welker to accept the financial report as presented. **Motion carried.**

**ROLL CALL: T. Matter (yes), P. Welker (yes), K. Strine (yes), E. Groff (yes), K. Groff (yes), D. Charles not present. M. Crosby not present.**

**TOTAL REVENUE                      \$    9,661.12**

**TOTAL EXPEDITURES                \$ 190,299.63**

**Adjourn-** Motion made by Kyle Groff, seconded by Patrick Welker to adjourn the meeting at 7:28 pm. **Motion carried.**

**Respectively Submitted,**

**Denise M. Spickler**

**Borough Secretary**