

ELIZABETHVILLE BOROUGH COUNCIL

MINUTES

March 13, 2023

The Elizabethville Borough Council met March 13, 2023 at Elizabethville Borough Building 68 South Moore Street, Elizabethville Pa 17023. President Kenneth Strine called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Doug Charles, Timothy Matter, Patrick Welker, Elizabeth Groff, Kyle Groff, Kenneth Strine and Michael Crosby arrived at 7:15 pm.

Also present: Mayor Jamie Margerum; Denise Spickler, Secretary; Linus Fenicle, Solicitor; Matt Schaffner, Maintenance Supervisor; Don Shutt, EMC and Barry Jones, Code Enforcement Officer.

Guests: Linda Evens, resident; Dennis Henninger, resident; Shirley McAllister, resident; John Miller; Judith Zigner, resident;

Approval of Minutes- Motion made by Timothy Matter, seconded by Kyle Groff to approve the regular meeting minutes for February 13, 2023 meeting. **Motion carried.**

Additions to agenda- Motion made Timothy Matter, seconded by Patrick Welker to add Band in the Park to new business. **Motion carried.**

Guest:

John Miller addressed the council on the water issue that is happening on his property. John is stating that it is coming from a pipe on Borough property that was crushed by a truck. Maintenance supervisor knows nothing of this busted pipe.

COMMITTEE REPORTS:

Street and Maintenance: **K. Strine** attached the monthly report and explained the truck is leaking oil from what they think is the front main seal. Street sweeping is April 10th thru the 14th. Kenneth also informed Council that half the crack seal will be ordered. Maintenance is working on a list to prioritize the order of streets for Mr. Rehab to camera.

Street sweeping- Motion made by Patrick Welker, seconded by Elizabeth Groff to advertise street sweeping from April 10th thru the 14th. **Motion carried.**

Email from Engineer David Miller on making the Pine Ave bridge single lane bridge.

Pine Ave single lane bridge- Motion made by Patrick Welker, seconded by Kyle Groff to make the Pine Ave bridge a single lane bridge. **Motion carried.**

Personnel & Safety: D. Charles nothing to report at this time.

Code Enforcement Officer- B. Jones had zero complaints sent some warnings. Report has been sent.

Building, Lighting & Grounds- P. Welker Dump key will be sold yearly at the cost of twenty dollars. The keys will be do not duplicate keys. The dump will remain open on Saturdays. Long term goals for the dump would be swipe badges and electronic gate with cameras.

Water, Sewage & Refuse- M. Crosby nothing to report.

Planning & Development- K. Strine nothing to report.

Budget & Finance- K. Groff nothing to report.

Parks & Rec- T. Matter informed council that the picnic tables at the park are in the budget to be replaced. Matt Schaffner can build the tables for less than what it would cost to purchase. Pavilion one needs to have the posts replaced. The survey for the pool area has been placed on Facebook and paper copies are available in the office.

Insurance- E. Groff nothing to report

COG- no report

Mayors Report-J. Margerum said Mid Penn is willing to spend seven hundred and fifty dollars on the park. Mayor Margerum asked for volunteers for April Earth Day.

Solicitor Report- L. Fenicle nothing to report.

Engineer Report:

EMC Report- D. Shutt asked permission to attend 2023 EMC Spring Seminar with the Borough responsibility would be thirty-one dollars and twenty-five cents. (\$31.25)

2023 Spring Seminar- Motion made by Kyle Groff seconded by Michael Crosby to reimburse Don Shutt thirty-one dollars and twenty-five cents. (\$31.25) for attendance to the spring seminar. **Motion carried.**

UNFINISHED BUSINESS:

Earth Day April 22, 2023- Motion made by Michael Crosby seconded by Timothy Matter to utilize the Mid Penn Bank money for mulch in the park. **Motion carried.**

Handicapped Parking- This will be revisited next month.

Brake Retard- Motion made by Doug Charles seconded by Patrick Welker to send a letter to District 8 representative on what the next step would be to have a sign on RT 209. **Motion carried.**

LPI and API on signal- Motion made by Elizabeth Groff seconded by Doug Charles to table this until next month. Timothy Matter oppose. **Motion carried.**

NEW BUSINESS:

Salt shed doors- Motion made by Timothy Matter seconded by Michael Crosby to build two sets of doors for the salt shed and funds to be taken from General Fund. **Motion carried.**

Maintenance of Pavilion number one- Motion made by Michael Crosby seconded by Patrick Welker to approve the maintenance of pavilion number one. **Motion carried.**

Easter egg hunt- Motion made by Michael Crosby seconded by Elizabeth Groff to approve the Easter Egg hunt in the park on April 1, 2023. **Motion carried.**

Selling of yearly dump keys- Motion made by Timothy Matter seconded by Patrick Welker to sell annual dump keys for twenty dollars yearly. **Motion carried.**

Council had been informed that the electronic sign, which is in the budget, will be purchased.

Purchase cameras- Motion made by Michael Crosby seconded by Doug Charles to table the purchase of cameras until more research is conducted. **Motion carried.**

Sell and advertise for bids the S10 pickup- Motion made by Kyle Groff seconded by Michael Crosby to advertise for bid the selling of the Borough's S10 pickup. **Motion carried.**

Timothy Matter advised Council that the Borough Office parking lot is collapsing on the west end. Timothy is asking to get approval to have these areas looked at with a camera.

Camera west end of the parking lot located at the Brough Office- Motion made by Timothy Matter seconded by Kyle Groff to camera the sink holes at the west end of the parking lot at the Borough Office. **Motion carried.**

Band in the Park May 26th, 2023- Motion made by Timothy Matter seconded by Patrick Welker to hire the band Shannon to play in the park on May 26, 2023 from 6 pm. – 8 pm. at the cost of three hundred and fifty dollars. (\$350.00). **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Michael Crosby, seconded by Doug Charles to accept the financial report as presented. **Motion carried.**

ROLL CALL: P. Welker (yes); E. Groff (yes); K. Strine (yes); K. Groff (yes); D. Charles (yes); T. Matter (yes). M. Crosby (yes)

TOTAL REVENUE \$ 184,765.10

TOTAL EXPEDITURES \$ 30,700.47

Adjourn- Motion made by Michael Crosby, seconded by Timothy Matter to adjourn the meeting at 8:25 pm. **Motion carried.**

Respectively Submitted,

Denise M. Spickler

Borough Secretary