

**ELIZABETHVILLE BOROUGH COUNCIL**  
**MINUTES**  
**January 9, 2023**

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The Elizabethtown Borough Council met January 9, 2023 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President Kenneth Strine called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Doug Charles, Tim Matter, Patrick Welker, Elizabeth Groff, Kenneth Strine, Kyle Groff.

Also present: Mayor Jamie Margerum (via telephone); Denise Spickler, Secretary; Linus Fenicle, Solicitor; Matt Schaffner, Maintenance Supervisor; Don Shutt, EMC (via telephone) and Barry Jones, Code Enforcement Officer.

Guests: Linda Evens, resident; Dennis Henninger, resident; Peggy Kahler, resident; John Miller; Judith Zigner, resident; Shirl McAllister, resident; Dan Cook, Alfred Benesch; .

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**Approval of Minutes-** Motion made by Kyle Groff, seconded by Patrick Welker to approve the December 12, 2022 regular meeting minutes. **Motion carried.**

**Guest:** Dan Cook, Alfred Benesch; Dan Cook from Alfred Benesch met some Councilmen in the park prior to meeting to assess the project for the pool area. Mr. Cook explained there are several ways to go about this project and explained more about the DCNR process for the Peer grant. There were general discussions from the public concerning the park.

**COMMITTEE REPORTS:**

**Committees for 2023**

<b><u>Committee</u></b>	<b><u>Chairman</u></b>	<b><u>Co- Chair</u></b>
<b>Street and Maintenance</b>	Ken Strine	Kyle Groff
<b>Personnel and Safety</b>	Doug Charles	Kyle Groff
<b>Building, Light and grounds</b>	Patrick Welker	Tim Matter
<b>Water, Sewer, Refuse</b>	Michael Crosby	Elizabeth Groff
<b>Planning Development</b>	Ken Strine	Tim Matter
<b>Budget Finance</b>	Kyle Groff	Doug Charles
<b>Parks Rec</b>	Tim Matter <b>Member:</b> Jamie Margerum	Ken Strine Elizabeth Groff
<b>Insurance</b>	Elizabeth Groff	Patrick Welker

**Street and Maintenance: K. Strine-** Maintenance report has been sent. There are three results of a traffic study that was conducted at the turn on Market Street. Chevron alignment signs, turn sign and left turn sign. Also, met with Dave Miller, Alfred Benesch, and the firm is willing to take over the Pine Avenue project.

**Letter to Lehigh Engineering that Pine Ave business has been concluded immediately-**

Motion made by Timothy Matter, seconded by Doug Charles, to have Linus Fenicle send Lehigh Engineering a letter formally advising them that Pine Avenue business will be concluded immediately. **Motion carried.**

**Personnel & Safety: D. Charles-** Barry Jones hours are as follows: Tuesday and Thursday 12:00 pm until 4:00 pm.

**Code Enforcement Officer-** B. Jones report in packet.

**Building, Lighting & Grounds-** M. Crosby not present.

**Water, Sewage & Refuse-** P. Welker nothing to report.

**Planning & Development-** K. Strine nothing to report.

**Budget & Finance-** K. Groff would recommend transferring one hundred thousand dollars (\$100,000.00) from the general fund to reserve.

**Transfer one hundred thousand dollars (\$100,000.00) from the general fund to reserve.**

Motion made by Patrick Welker, seconded by Kyle Groff to transfer \$100,000.00 from general fund to ready reserve. **Motion carried.**

**Parks & Rec-** E. Groff discussed in guest comments.

**Insurance-** K. Strine nothing to report.

**IT-** J. Margerum nothing to report.

**COG-** no report

**Mayors Report-**J. Margerum nothing to report.

**Solicitor Report-** L. Fenicle nothing to report.

**EMC Report-** D. Shutt thanked Kyle, Ken and Pat for participating in the training. Also, the Intergovernmental Agreement needs to be signed at February meeting.

**Engineer Report-** Nothing to report

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**Sign yearly agreement with Alfred Benesch**-Motion made by Timothy Matter, seconded by Kyle Groff to sign the yearly agreement with Alfred Benesch. **Motion carried.**

**REVIEW OF FINANCIAL REPORTS:**

Motion made by Doug Charles, seconded by Kyle Groff to accept the financial report as presented. **Motion carried.**

ROLL CALL: P. Welker (yes); E. Groff (yes); K. Strine (yes); K. Groff (yes); D. Charles (yes); T. Matter (yes). M. Crosby (not present)

<b>TOTAL REVENUE</b>	<b>\$ 10,787.66</b>
<b>TOTAL EXPEDITURES</b>	<b>\$ 26,324.83</b>

**Adjourn-** Motion made by Patrick Welker, seconded by Elizabeth Groff to adjourn the meeting at 8:15 pm. **Motion carried.**

**Respectively Submitted,**

**Denise M. Spickler**  
**Borough Secretary**