

ELIZABETHVILLE BOROUGH COUNCIL
MINUTES
December 12, 2022

The Elizabethtown Borough Council met December 12, 2022 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President Kenneth Strine called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Kenneth Strine, Patrick Welker, Kyle Groff, Elizabeth Groff, Doug Charles and Michael Crosby.

Also present: Mayor Jamie Margerum; Denise Spickler, Secretary; Linus Fenicle, Solicitor; Matt Schaffner, Maintenance Supervisor; Don Shutt, EMC and Barry Jones, Code Enforcement Officer.

Guests: Linda Evens, resident; Timothy Matter, resident; Jeffrey Fetterhoff, resident; Dennis Henninger, resident; Peggy Kahler, EACV; Lori Henninger, EACV; Bob Klinger, EACV; Marie Herb, resident; Mike Botts, EACV; John Miller; Judith Zigner; Laken Klouser, resident; Mattea Zimmerman, resident; Brad Zimmerman.

Approval of Minutes- Motion made by Michael Crosby, seconded by Patrick Welker to approve the November 14, 2022 regular meeting minutes with the amendment of the minutes to change the section under Parks and Rec from E. Groff informed to E. Groff opened the discussion.
Motion carried.

Additions to agenda- Move Appointment of open seat from Unfinished business. Motion made by Doug Charles, seconded by Michael Crosby to move appointment of open council seat from unfinished business. Motion carried.

Appointment of Council vacancy by Resolution 2022-11- Motion made by Kenneth Strine seconded by Patrick Welker to appoint Tim Matter to the vacant Council seat until December 31, 2023.

Roll call vote:

Doug Charles (yes); Michael Crosby (yes); Patrick Welker (yes); Elizabeth Groff (no); Kenneth Strine (yes); Kyle Groff (yes). **Motion carried.**

Mayor Margerum swore in Tim Matter and he took his seat on Council.

Guests- Jeff Fetterhoff questioned why there was not a flag on the pole at the Borough building. It was explained that the Halyard rope was broken.

President Strine recognized Mattea Zimmerman, a resident of Elizabethville. Mattea addressed Council to consider options for the traffic signal on Market St. and Rt 209. Mattea stated that there are instruments that can be installed on this traffic signal to assist with sight deficiency. They are as follows: LPI- Leading Pedestrian Interval and APS- Audible Pedestrian Signal. Council informed Mattea that this is something the Borough will look into to get the requirements from State and also costs.

COMMITTEE REPORTS:

President Strine stated that he will assign Tim Matter to the following committees: Chairman of Insurance and Co-chair of Sewer, water and refuse.

Street and Maintenance: K. Groff- Maintenance report has been sent. Kyle stated that he was in contact with Randy from Russel Standard and he was surprised on the bubbling of the road and recommended to look into this in the spring.

Personnel & Safety: D. Charles- Just to reiterate that any complaints should be submitted to the Code Enforcement Officer in writing. Verbal complaints will not be addressed.

Code Enforcement Officer- B. Jones report in packet.

Building, Lighting & Grounds- M. Crosby nothing to report.

Water, Sewage & Refuse- P. Welker nothing to report.

Planning & Development- K. Strine nothing to report.

Budget & Finance- K. Groff unfinished business

Parks & Rec- E. Groff presented Council with the following report:

Parks & Rec - Committee Update - December 2022

Updates:

Peer Grant

- Gives us a consultant from DCNR's recommendation, public input process, site drawing, and cost estimates. Could potentially get

between \$10,000-\$18,000. Requires a 10% match

- I contacted Alfred Benesch to see if they had any suggestions or insight for us and spoke with David Miller. He referred me to Dan Cook, senior project engineer, I spoke with him today.
- " Dan Cook looked into the Peer Grant application process. He said that for the information we would get and for the cost we would put out for it, he felt that it was a worthwhile process. If we had Alfred and Benesch apply for the grant for us it would cost approximately \$950.
- Dan Cook thinks there is a chance that Alfred and Benesch (Alfred Benesch) are on the list of consultants, if this is the case, it's possible we could have them as our consultant for the peer grant process. He is checking into that.
- If we choose to not do the peer grant, I asked him if Alfred and Benesch (Alfred Benesch) could essentially do the same thing for us and he said yes, it would probably cost somewhere between \$10,000-\$18,000. We could potentially use the tourism grant money to help cover the cost of this if we went this direction.
- A pro for some of you might be that it eliminates any DCNR restrictions, however, he would still be bound to make recommendations that comply with ADA and American Safety guidelines.
- He would be willing to come to our meeting in January and speak with the council if that is something we are interested in. His hourly rate is around \$135. He lives about an hour away. I can get more information if this is the direction we would like to move in.
- Sidenote: When I spoke with David Miller, I asked him if our conversation on the phone cost us anything and he said no. However, I did not realize that when I spoke with Dan Cook today, he was charging me for his information and advice.
- At this point we have two directions we could move in. I know we all have some concerns with unknowns concerning DCNR, so if we would go with Alfred and Benesch (Alfred Benesch) in creating a plan for the park we could show them Jamie's plan as one option we are looking into and get some other information and options from them.

Insurance- K. Strine nothing to report.

IT- J. Margerum nothing to report.

COG- no report

Mayors Report-J. Margerum nothing to report.

Solicitor Report- L. Fenicle reported that he had some communication with the secretary about some items this month.

EMC Report- D. Shutt reminder EOC meeting. Bob Stoudt and Chris Fisher will attend. Council attending are as follows: Kyle Groff, Patrick Welker and Kenneth Strine.

Engineer Report- Nothing to report

UNFINISHED BUSINESS:

Approve 2023 Budget by resolution No 2022-12- Motion made by Michael Crosby, seconded by Doug Charles to approve the 2023 budget.

Roll Call Vote:

D. Charles, (yes); M. Crosby, (yes); T. Matter, (Abstain due to being new); P. Welker, (yes); E. Groff, (yes); K. Strine, (yes); K. Groff, (yes). **Motion carried.**

Handicapped Parking- Dead issue due to no response when requesting information.

Bob Klinger addressed council on behalf of the EACV discussing why they feel it is important on continuing the storage of the Christmas lights at the Borough Building.

Storage of Christmas lights at Borough Building- Motion made by Tim Matter, seconded by Michael Crosby to continue to have the Christmas light stored at the Borough Building. **Motion carried.**

Have Dan Cook from Alfred Benesch attend the January Meeting- Motion made by Tim Matter seconded by Michael Crosby to invite Dan Cook to the January meeting. **Motion carried.**

NEW BUSINESS:

No Parking Sign Request- Resident is asking for the Borough to order No Parking signs from their vendor for her to put on her rented property, L. Fenicle stated that it would be best if she orders them herself and M. Crosby will contact her on the issue.

Conclude business with Lehigh Engineering and transfer all projects to Alfred Benesch- Motion made by Patrick Welker seconded by Michael Crosby to transfer all projects (Pine Ave Bridge project) to Alfred Benesch. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Doug Charles, seconded by Kyle Groff to accept the financial report as presented. **Motion carried.**

ROLL CALL: P. Welker (yes); E. Groff (yes); K. Strine (yes); K. Groff (yes); M. Crosby (yes); D. Charles (yes); T. Matter (yes).

TOTAL REVENUE	\$ 9,906.70
TOTAL EXPEDITURES	\$ 34,303.25

Adjourn- Motion made by Elizabeth Groff, seconded by Kyle Groff to adjourn the meeting at 8:58 pm. **Motion carried.**

Respectively Submitted,

Denise M. Spickler
Borough Secretary