

ELIZABETHVILLE BOROUGH COUNCIL
MINUTES
September 12, 2022

The Elizabethtown Borough Council met August 8, 2022 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President James Facinelli called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Kenneth Strine, James Facinelli, Patrick Welker, Kyle Groff, Elizabeth Groff and Michael Crosby. Doug Charles not present.

Also present: Mayor Jamie Margerum; Linus Fenicle, Solicitor; Don Shutt, EMC and Barry Jones, Code Enforcement Officer.

Guests:

Approval of Minutes- Motion made by Kyle Groff, seconded by Kenneth Strine to approve the August 8, 2022 regular meeting minutes. **Motion carried.**

Guests- Craig Shrawder would like to build a garage on his property which consists of three parcels on three separate deeds. Solicitor Linus Fenicle recommends the property owner put on County record that the three parcels are owned by one owner and will not be sold separately. Linus Fenicle will send owner documents for signature and file with recorder of deeds. Property owner also agrees to move the structure back so it is 15 ft. from property line.

Allow construction of garage- Motion made by Kyle Groff, seconded by Patrick Welker to allow construction of the garage with the condition that the garage be moved 15 ft from property line and all paperwork is completed and filed with the Recorder of Deeds. **Motion carried.**

COMMITTEE REPORTS:

Street and Maintenance: **J. Facinelli-** Maintenance report has been sent.

Personnel & Safety: **D. Charles-** Nothing to report.

Code Enforcement Officer- **B. Jones** reported 7 complaints, 6 resolved and 10 warnings.

Building, Lighting & Grounds- M. Crosby addressed Council on the dump keys not being returned to the Borough. It is Michael's suggestion that all keys require a twenty-dollar (\$20.00) deposit. If the key is not returned within three days the deposit will be kept by the Borough.

Twenty Dollar deposit for all dump keys- Motion made by Patrick Welker, seconded by Kenneth Strine to charge a twenty-dollar deposit on all dump keys, if the key is not returned within three days the deposit will be kept by the Borough. **Motion carried.**

Water, Sewage & Refuse- P. Welker would like a letter sent to the Elizabethville Area Authority requesting the use of their property for fall clean up October 8, 2022.

Planning & Development- J. Facinelli nothing to report.

Budget & Finance- K. Groff stated the next budget meeting will be October 19, 2022 at 9:00 am. Committees need to get their individual numbers to him or Doug.

Parks & Rec- E. Groff informed Council she will look into old master plan of the park and see if she can find more information on the dates of this plan.

Insurance- K. Strine informed council of the medical insurance increase of three hundred eighteen dollars. A comparison of Highmark and two other companies, Highmark remains the cheapest.

Renew Health Insurance with Highmark-Motion made by Michael Crosby, seconded by Patrick Welker to renew the health insurance with Highmark. **Motion carried.**

Insurance cost if the Borough would consider a skate park comes in at around one thousand dollars a year.

IT- J. Margerum nothing to report.

COG- no report

Mayors Report-J. Margerum addressed Council about Trick or Treat night, Mayor Margerum was given suggestions from the public on having Trick-Or-Treat on a Friday. There is a motion on the books to follow Washington Twp. If this is getting changed it needs to be changed with a motion. Council will wait on date from the Twp. and decide next meeting.

Solicitor Report- L. Fenicle nothing to report

EMC Report- D. Shutt Attended a webinar from PEMA on elections on September 8th. Completed the IS 235 class in York.

Engineer Report- Nothing to report

UNFINISHED BUSINESS:

Mr. Rehab Invoice-Motion made by Kenneth Strine, seconded by Patrick Welker to pay ½ of the Mr. Rehab bill in the amount of three-thousand six hundred dollars until a written explanation is given as to why the work was not completed. **Motion carried.**

Parking on grass will be revisited next month.

Lehigh Engineering invoice- Motion made by Patrick Welker, seconded by Kyle Groff to pay Lehigh Engineering one half of the outstanding invoice which is two thousand five hundred dollars until the work has been completed. **Motion carried.**

Donation to Reliance Hose Co. #1- Motion made by Elizabeth Groff, seconded by Kyle Groff to donate Ten thousand five hundred dollars to the Reliance Hose Co. #1 to be paid from the General Fund. **Motion carried.**

Roll call vote-

Elizabeth Groff- Yes

Kyle Groff- Yes

James Facinelli- No

Patrick Welker- Yes

Kenneth Strine- No

Michael Crosby- Abstained

Administrative Building Permit- Tabled for 6 months.

Master Plan for pool- Discussed

NEW BUSINESS:

Fall Clean Up- Clean-up will be October 8, 2022 Pending approval from Elizabethtown Area Authority.

Halloween Parade- Waiting on time and permits.

Trick or Treat- Waiting on date and time

Cannon project- Motion made by Kenneth Strine, seconded by Patrick Welker to table cannon project/tourism grant until October meeting. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Kenneth Strine, seconded by Michael Crosby to accept the financial report as presented. **Motion carried.**

ROLL CALL: J. Facinelli (yes); P. Welker (yes); E. Groff (yes); K. Strine (yes); K. Groff (yes); M. Crosby (yes).

TOTAL REVENUE	\$ 14,237.10
TOTAL EXPEDITURES	\$42,658.90

Adjourn- Motion made by Michael Crosby, seconded by Patrick Welker to adjourn the meeting at 8:39 pm. **Motion carried.**

Respectively Submitted,

Denise M. Spickler
Borough Secretary