

ELIZABETHVILLE BOROUGH COUNCIL
MINUTES
July 11, 2022

The Elizabethtown Borough Council met July 11, 2022 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President James Facinelli called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Doug Charles, Kenneth Strine, James Facinelli, Patrick Welker, Kyle Groff and Elizabeth Groff. Michael Crosby not Present

Also present: Mayor Jamie Margerum; Denise Spickler, Secretary; Linus Fenicle, Solicitor; Don Shutt, EMC.

Guests: Chris Engle, Reliance Hose Company; Barry Jones, visitor.

Approval of Minutes- Motion made by Kenneth Strine, seconded by Elizabeth Groff to approve the May 13, 2022 regular meeting minutes. **Motion carried.**

Guests- Chris Engle approached Council with a request from Reliance Hose Co. #1 to be a co-applicant of a gaming grant in the amount of seventy-five thousand dollars (\$75,000.00).

Co-Applicant with Reliance Hose Co. #1 for Gaming Grant- Motion made by Patrick Welker, seconded by Kyle Groff to be Co-Applicant for a seventy-five-thousand-dollar (\$75,000.00) gaming grant for debt reduction. **Motion carried.**

Executive session for personnel matters- Motion made by Kenneth Strine, seconded by Elizabeth Groff to enter executive session to discuss personnel matters. The executive session began at 7:04 pm. and ended at 7:22 pm. **Motion carried.**

COMMITTEE REPORTS:

Street and Maintenance: Maintenance report has been sent. Jim Facinelli informed Council that the streets are in the process of being prepped for maintenance work.

Personnel & Safety: D. Charles- discussion on hiring a new code enforcement officer. Barry Jones was interviewed and offered the job of Code enforcement officer. This position is 20 hours weekly, no benefits and pay is twenty dollars (\$20.00) an hour. The effective date is 7/18/2022.

Hire Code Enforcement Officer- Motion made by Doug Charles, seconded by Elizabeth Groff to hire Barry Jones as Code Enforcement Officer which entails 20 hours weekly, no benefits and starting pay rate is twenty dollars an hour effective July 18, 2022. **Motion carried.**

Code Enforcement Officer- No Report

Building, Lighting & Grounds- M. Crosby was not present, J. Facinelli explained to Council there is a water leak at the park, which has been determined where the leak is and a new hook up is required by the Elizabethtown Area Authority at the cost of one thousand four hundred ninety five dollars (1,495.00).

Water, Sewage & Refuse- P. Welker nothing to report.

Planning & Development- J. Facinelli nothing to report.

Budget & Finance- K. Groff nothing to report.

Parks & Rec- E. Groff informed Council she will be meeting with Chad Saylor and the County director of Parks and Rec to get a plan for the pool area. Elizabeth also stated that the estimate for cameras will be around four thousand dollars. (\$4,000.00)

Insurance- K. Strine will look into the cost to put a skate park where the pool area stands.

IT- J. Margerum nothing to report.

COG- no report

Mayors Report- J. Margerum commented that she is pretty confident that Washington Township is not going to give a donation to Reliance Hose Company and should the Borough consider donating to them for the breathing apparatus. Also, Mayor Margerum would like to revisit the ordinance of parking on the grass and maybe looking into amending the ordinance.

Solicitor Report- L. Fenicle nothing to report

EMC Report- D. Shutt expressed there is a new variant of Covid. Don also reported that he will attend the PSAT Fall Seminar and requested reimbursement of twenty-three Dollars and seventy-five cents.

Reimbursement for PEMA Seminar- Motion made by Elizabeth Groff seconded by Patrick Welker to approve the reimbursement of twenty-three Dollars and seventy-five cents (\$23.75) for Fall PEMA Seminar. **Motion carried.**

Kyle Groff left meeting at 8:03 pm.

Engineer Report- Nothing to report

UNFINISHED BUSINESS:

Procedure to handle minor infractions- This matter has been closed by Council, no need to discuss further.

Administrative Building Permit- Table for 30 days.

NEW BUSINESS:

Engineer proposals- The Borough has received two proposals for Engineers. At this time, Council would like to set up meetings with each individual firm.

Road Maintenance bid- A discussion was had concerning the streets that are in the bid. Mayor Margerum was questioning the decision to put North Street on the bid to be seal coated and stated there are other streets in the Borough that need attention before North Street.

Accept 2022 Road Maintenance bid- Motion made by Kenneth Strine seconded by Patrick Welker to accept the one and only road maintenance bid submitted (with Item 1 of the bid removed) by Russel Standard in the amount of \$67,173.18.

Kenneth Strine called for a Roll call vote to accept the bid as written with the exception of Item 1 (Strupe Ave)- James Facinelli (YES); Patrick Welker (YES); Elizabeth Groff (YES); Doug Charles (YES); Kenneth Strine (YES). **Motion passed.**

Clarify Form MS 944 special provision- Motion made by Kenneth Strine seconded by Patrick Welker to Clarify bid document MS 944 special provision completion date of September 30, 2022 take precedence over General Description completion date. **Motion carried.**

Mr. Rehab estimate- Motion made by Kenneth Strine seconded by Doug Charles to accept the Mr. Rehab estimate for the company to camera and clean 12 locations. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Doug Charles, seconded by Patrick Welker to accept the financial report as presented. **Motion carried.**

ROLL CALL: J. Facinelli (yes); P. Welker (yes); E. Groff (yes); D. Charles (yes); K. Strine (yes).

TOTAL REVENUE	\$- 1,794.94
TOTAL EXPEDITURES	\$23,132.56

Adjourn- Motion made by Patrick Welker, seconded by Kenneth Strine to adjourn the meeting at 9:00 pm. **Motion carried.**

Respectively Submitted,

**Denise M. Spickler
Borough Secretary**