

ELIZABETHVILLE BOROUGH COUNCIL
MINUTES
April 11, 2022

The Elizabethtown Borough Council met April 11, 2022 at Elizabethtown Borough Building 68 South Moore Street, Elizabethtown Pa 17023. President James Facinelli called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Doug Charles, Michael Crosby, Kenneth Strine, James Facinelli, Patrick Welker, Kyle Groff and Elizabeth Groff.

Also present: Mayor Jamie Margerum; Denise Spickler, Secretary; Matt Schaffner, Maintenance Supervisor; Ed Wenger, Code enforcement officer; Linus Fenicle, Solicitor.

Guests: Dennis Henninger, resident; John Sracic, resident; Joe Werner, Reliance Hose Company; Ryan Romberger, Reliance Hose Company.

Approval of Minutes- Motion made by Kenneth Strine, seconded by Elizabeth Groff to approve the March 14, 2022 regular meeting minutes. **Motion carried.**

Guests- John Sracic addressed Council concerning a deck he would like to construct at 34 South Moore Street, Elizabethtown. Mr. Sracic is requesting a variance concerning the property line. Mr. Sracic is asking for 8 ft. on the North side of his property. The deck will be no wider than his home.

Grant a variance for John Sracic Deck- Motion made by Michael Crosby, seconded by Patrick Welker to grant Mr. Sracic a variance to build his deck which will be 8 ft. from the North side of the property line. **Motion carried.**

COMMITTEE REPORTS:

Street and Maintenance: Maintenance report has been sent. Jim Facinelli presented estimates for storm water management to be paid from ARP money. No final decision was made at this time.

Church to Spruce	\$14,134.16
Moore to Cedar	\$16,348.31
Laurel	\$25,347.50
Birch	\$26,093.00

Personnel & Safety: D. Charles- Item covered in Unfinished Business

Code Enforcement Officer- Report enclosed

Building, Lighting & Grounds- M. Crosby nothing to report. It was discussed that the water for the bathrooms at the park will not be turned on until April 15.

Water, Sewage & Refuse- P. Welker report in unfinished business.

Planning & Development- J. Facinelli nothing to report.

Budget & Finance- K. Groff nothing to report.

Parks & Rec- E. Groff addressed Council concerning the pool area at the park. Elizabeth suggested to grade the area and plant grass for the now until further plans were made on what to do with the area. Elizabeth stated that she is not in favor of anything that is not for the community.

Top soil and grass at the pool- Motion made by Kenneth Strine, seconded by Doug Charles to grade the pool area, add top soil and plant grass. **Motion carried.**

Insurance- K. Strine nothing to report.

IT- J. Margerum commented that Bonnie Kent from Northern Dauphin Human Services can meet anytime in May to discuss all the programs that are available to the community. The presentation should take no more than One and a half hour.

COG- no report

Mayors Report-J. Margerum nothing to report.

Solicitor Report-

EMC Report- D. Shutt has been working with Denise on the ARPA funding in sending web sites which pertain to ARPA reporting.

Engineer Report- Report sent

UNFINISHED BUSINESS:

Spring Clean-Up May 7, 2022 Motion made by Patrick Welker, seconded by Kyle Groff to have Spring Clean-Up Day May 7, 2022 at the Elizabethville Authority Building and also to advertise. **Motion carried.**

No Trucks on Church Street- K. Groff had a meeting with the owner of Fry's flooring in which Kyle reported that Mr. Fry stated if there were to be no truck traffic on Church that would hinder deliveries and could shut down his business. Mr. Fry is aware of the problem and will discuss this matter with the truck drivers.

There was a discussion on the ARP funds and how they are to be spent. Resident, Dennis Henninger spoke to Council that the Borough had donated a couple years ago to the fire company and would they consider a donation to the fire company from anywhere but the ARPA Funds?

Council decided that they will hold off on a decision until Washington Twp. makes their decision.

International Property Maintenance Code- E. Wenger discussed the benefits of passing the International Property Maintenance Code. Stating that the IPMC can hold a tenant responsible for infractions whereas the ordinance the Borough currently has, they hold the property owner responsible. Another benefit is the IPMC offers civil enforcement. E. Wenger explains that he is not trying to add new ordinances just clarify the ones the Borough already has on the books. Council agreed to look at this in six months.

Administrative Building Permit Ordinance- Motion made by Michael Crosby, seconded by Patrick Welker to have Solicitor Linus Fenicle work with Ed Wenger to review the Administrative Building Permit Ordinance. **Motion carried.**

Fire Siren- There has been no contact from the new owners of the building that houses the fire siren.

NEW BUSINESS:

Code Enforcement Complaint Procedure- The safety committee would like to come up with a procedure for smaller complaints/minor infractions. They would like to sit with the code enforcement officer to define this procedure.

Procedure to handle minor infractions- Motion made by Kyle Groff, seconded by Kenneth Strine to have the safety committee work with the code enforcement officer to come up with a procedure for them to handle minor infractions. **Motion carried.**

Administrative Building Permit Ordinance- Motion made by Michael Crosby, seconded by Patrick Welker to have Solicitor Linus Fenicle work with Ed Wenger to review the Administrative Building Permit Ordinance. **Motion carried.**

Fire Siren- There has been no contact from the new owners of the building that houses the fire siren.

Special Events Permit- Motion made by Michael Crosby, seconded by Kenneth Strine to apply for the special events permit for the American Legion for the Memorial Day Parade. **Motion carried.**

Yard and Craft June 3rd and 4th 2022- Motion made by Michael Crosby, seconded by Elizabeth Groff to approve Elizabethville Community Volunteer Association's request to have a yard and craft days on Jun 3rd and 4th. Also, they are approved to use the road closure equipment and the use of trash cans. The Association asked for Borough employees to put out the signs in May, Due to we are down to one man in maintenance, it was agreed that the Borough will provide assistance to the Volunteer Association to help with the signs. **Motion carried.**

Executive session for personnel purposes- Motion made by Kenneth Strine seconded by Patrick Welker to go onto executive session to discuss personnel matters for the EMC at 8:54 pm. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Patrick Welker, seconded by Doug Charles to accept the financial report as presented. **Motion carried.**

ROLL CALL: J. Facinelli (yes); M. Crosby (yes); P. Welker (yes); E. Groff (yes); D. Charles (yes); K. Strine (yes); K. Groff (yes).

TOTAL REVENUE	\$161,512.45
TOTAL EXPEDITURES	\$69,693.50

Adjourn- Motion made by Michael Crosby, seconded by Kenneth Strine to adjourn the meeting at 9:16 pm. **Motion carried.**

Respectively Submitted,

Denise M. Spickler
Borough Secretary