

**ELIZABETHVILLE BOROUGH COUNCIL  
MINUTES  
JANUARY 3, 2022**

---

The Elizabethville Borough Council met January 3, 2022 at Elizabethville Borough Building 68 South Moore Street, Elizabethville Pa 17023. President James Facinelli called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Doug Charles, Michael Crosby, Kenneth Strine, James Facinelli, Patrick Welker, Kyle Groff and Elizabeth Groff.

Also present: Mayor Jamie Margerum; Denise Spickler, Secretary; Matt Schaffner, Maintenance Supervisor.

Guests: Timothy Matter, Resident; Ed Wenger, Lehigh Engineering; Ed Engle Jr., Resident; Stuart Margerum, Resident.

---

**Approval of Minutes-** Motion made by Doug Charles, seconded by Kyle Groff to approve the December 13, 2021 meeting minutes. **Motion carried.**

Committee Assignment:

<b>Committee</b>	<b>Chairman</b>	<b>Co-Chairman</b>
<i>Street and Maintenance</i>	J. Facinelli	K. Groff
<i>Personnel and Safety</i>	D. Charles	K. Groff
<i>Building, Light, Grounds</i>	M. Crosby	E. Groff
<i>Water, Sewage, Refuse</i>	P. Welker	K. Strine
<i>Planning, development</i>	J. Facinelli	E. Groff
<i>Budget, Finance</i>	K. Groff	D. Charles
<i>Park, Rec</i>	E. Groff	M. Crosby
<i>Insurance</i>	K. Strine	P. Welker
<i>IT</i>	J. Margerum	

## **COMMITTEE REPORTS:**

Street and Maintenance: Maintenance report has been sent.

Personnel & Safety: **D. Charles** addressed Council on the resume that has been sent in for the CEO position. Due to the advertised position having a submission deadline the resume will not be considered. The resume will be filled in the office if the Borough will need to hire in the future.

Code Enforcement Officer-

Building, Lighting & Grounds- **M. Crosby** no report.

Water, Sewage & Refuse- **P. Welker** nothing to report.

Planning & Development- **J. Facinelli** nothing to report.

Budget & Finance- **K. Groff** nothing to report.

Parks & Rec- **E. Groff** no report.

Insurance- **K. Strine** nothing to report.

IT- **J. Margerum** no report.

COG- no report

Mayors Report-

Solicitor Report- Not present

EMC Report- Not present

Engineer Report- Not present- have Linus send Jack Raudenbush letter to retrieve files.

## **UNFINISHED BUSINESS:**

**Approve Ordinance No. \_\_\_\_\_ Amending the Non-Uniformed Employees' Pension Plan-**  
Motion made by Doug Charles, seconded by Michael Crosby to approve Ordinance No. \_\_\_\_\_  
Amending the Non-Uniformed Employees' Pension Plan. **Motion carried.**

**Approve Code Enforcement Officer-** Motion made by Doug Charles, seconded by Michael Crosby to approve the use of Lehigh Engineering (Ed Wenger) as Elizabethville Borough Code Enforcement Officer. **Motion carried.**

**Approve the new Borough Complaint Form-** Motion made by Kyle Groff, seconded by Michael Crosby to approve the use of the new complaint forms submitted by Ed Wenger ( Code Enforcement Officer). **Motion carried.**

**Approve the new Borough Permit Application-** Motion made by Kyle Groff, seconded by Doug Charles to approve the use of the new permit application submitted by Ed Wenger (Code Enforcement Officer). **Motion carried.**

**NEW BUSINESS:**

**Appoint Elizabethville Water Authority Board Member-** Motion made by Michael Crosby, seconded by Elizabeth Groff to appoint Robert Bahney to the Elizabethville Authority Board. **Motion carried.**

**Approve Lehigh Engineering as Elizabethville Borough Engineer-**

**Approve Council member boot camp-** Motion made by Kyle Groff, seconded by Doug Charles to approve new members of council to attend PSAB boot camp at the cost of \$150.00 (One hundred and fifty dollars) for each member. **Motion carried.**

**Resolution 2022-01 Fixing the 2022 tax rate-** Motion made by Kyle Groff, seconded by Michael Crosby to approve resolution 2022-01 fixing the 2022 tax rate. **Motion carried.**

**REVIEW OF FINANCIAL REPORTS:**

Motion made by Michael Crosby, seconded by Kenneth Strine to accept the financial report as presented. **Motion carried.**

ROLL CALL: J. Facinelli (yes); M. Crosby (yes); P. Welker (yes); E. Groff (yes); D. Charles (yes); K. Strine (yes); K. Groff (yes).

<b>TOTAL REVENUE</b>	<b>\$23,754.75</b>
<b>TOTAL EXPEDITURES</b>	<b>\$25,000.25</b>

**Adjourn-** Motion made by Michael Crosby, seconded by Patrick Welker to adjourn the meeting at 8:40 pm. **Motion carried.**

**Respectively Submitted,**

**Denise M. Spickler**  
**Borough Secretary**