

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

May 10, 2021

The Elizabethtown Borough Council met on May 10, 2021 at Elizabethtown Borough Building 68 South Moore Street Elizabethtown Pa 17023. President James Facinelli called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Jim Facinelli, Tim Matter, Dennis Henninger, Morgan Cook, Kenneth Strine, Lynn Kahler. Michael Crosby arrived at 7:30 pm.

Also present: Ed Engle, Mayor; Linus Fenicle, Solicitor; Denise Spickler, Secretary; Matt Schaffner, Maintenance supervisor; Debra Goudy, Code Enforcement Officer; Don Shutt, EMS Coordinator; Jack Raudenbush, Engineer.

Guests: Christine Charles, resident; Doug Charles, resident; Kyle Groff, resident; Elizabeth Groff, resident.

Approval of Minutes: Motion made by Tim Matter, seconded by Morgan Cook to approve the Regular Meeting Minutes of April 12, 2021 as presented. **Motion carried.**

COMMITTEE REPORTS:

Streets & Maintenance – **J. Facinelli** distributed the monthly report to all Council members.

Personnel & Safety – **M. Cook** stated she has completed her employee reviews also compiled a handbook, blank reviews and Borough employee descriptions. A copy will be placed in the office.

Northern Dauphin County 4 Regional – **D. Shutt** stated that the weather exercise went well, it showed what is needed in case of an emergency. There are some items that if purchased would help in an emergency situation such as: White Board, Power Strip, Printer/Copier, WIFI connection and Laptop/Projector.

Codes Enforcement Officer- Report was sent.

Building, Lighting & Grounds – **T. Matter** addressed Council concerning the light up stars there are a number of them in storage and maybe Council would like to consider advertising them for sale. T. Matter also would like to open the restrooms in the park Memorial Day.

Water, Refuse & Sewage – **M. Crosby** nothing to report.

Planning & Development – Nothing to Report

Budget & Finance – **L. Kahler** stated that there is an updated budget for the first quarter in Council’s packet. Finances seem to be on track.

Park & Recreation- **L. Kahler** had Lentz electric look to run power from the stone pavilion to the cannon pad and light for the flag pole. This will be a Dusk to dawn light. Permits are all in place for the backfill at the pool. The dirt will come from the Vine Street project. Also, he suggested that the pool should settle after being backfilled over the winter.

COG – Nothing to report at this time.

Insurance – **D. Henninger** covered under new business.

IT – **K. Strine** can he advertise the COVID clinic on Facebook.

Mayor’s Report - **E. Engle** attended the weather exercise and was amazed at all the details that need to be done to address a weather emergency. Also, concerning the light up stars, if there is any kind of grant available to fix the power lines to bring them up to specs to power the stars, Jim Facinelli stated the biggest hold up is that PP&L would not allow the Borough to use their poles. Lynn Kahler stated that the Volunteers Association is interested in hanging them at the park.

Solicitor’s Report – **L. Fenicle** looked into a property in the Borough and reported there is no estate open but the person that is currently living there is responsible to maintain the property and any action taken should be taken against the occupant.

Engineer’s Report – **J. Raudenbush** reported that the updated bid will be bid for June. That package is set up that the bidder can pick the roads to bid. The pool ENS plan was completed last year. The Birch Street pipe replacement, Jack will get a sketch together so that Matt and Grosser can coordinate that job. Working on the Pine Alley Pipe replacement with Dirt and Gravel for the application.

UNFINISHED BUSINESS:

Sprinkler Ordinance is not needed due to the state has a special ruling on the sprinkler issue.

Council Reduction- Linus stated that the issue of reducing council was tabled and would need to be decided due to the many steps involved. Dennis Henninger suggested to let the issue play out for one (1) election cycle.

Updated Paving Bid Advertising- Motion made by Dennis Henninger, seconded by Lynn Kahler to Advertise the updated paving bid. **Motion carried.**

New Business:

Trinity United Methodist Church pavilion request - Motion made by Dennis Henninger, seconded by Kenneth Strine to waive the fee for the pavilion rental for United Methodist Church for their annual clothing give away. **Motion carried.**

Renewal of Insurance - Motion made by Tim Matter, seconded by Morgan Cook to renew the Insurance with EMC which there is a slight increase. **Motion carried.**

Salt Spreader Quote- Motion made by Lynn Kahler, seconded by Michael Crosby to accept the salt spreader quote. **Motion carried.**

Vehicle Replacement Fund CD for \$5,000.00- Motion made by Lynn Kahler, seconded by Dennis Henninger to purchase \$5,000.00 vehicle replacement CD. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Tim Matter seconded by Morgan Cook to accept the Financial Reports as presented. Roll Call vote- J. Facinelli (yes); M. Cook (yes); T. Matter (yes). M. Crosby (yes); D. Henninger (yes); L. Kahler (yes); Kenneth Strine (yes). **Motion carried.**

Total Revenue **\$ 38,497.64**
Total Expenditures **\$ 47,008.21**

Executive session- Motion made by Morgan Cook, seconded by Dennis Henninger to go into executive session at 7:35 pm. to discuss personnel matters. **Motion carried.**

End Executive session – Motion made by Michael Crosby, seconded by Tim Matter to resume the meeting at 7:47 pm. **Motion carried.**

Pay increase- Motion made by Morgan Cook, seconded by Tim Matter that effective June 1, 2021 all employees are to receive a 5% pay increase. **Motion carried.**

| Name | Previous rate | 5% increase | New Rate |
|------------------|---------------|-------------|----------|
| Matt Schaffner | \$21.63 | \$1.08 | \$22.71 |
| Deb Goudy | \$17.30 | .86 | \$18.16 |
| Doug Goudy | \$16.22 | .81 | \$17.03 |
| Shirl McAllister | \$14.75 | .74 | \$15.72 |
| Denise Spickler | \$15.00 | .75 | \$15.75 |

Adjourn: Motion made by Dennis Henninger, seconded by Michael Crosby to adjourn the meeting at 7:51 pm. **Motion carried.**

Respectively submitted,

Denise M. Spickler
Borough Secretary