

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

March 8, 2021

The Elizabethville Borough Council met on March 8, 2021 at the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Dennis Henninger, Jim Facinelli, Tim Matter, Morgan Cook, Kenneth Strine, and Lynn Kahler. Michael Crosby not present.

Also present: Linus Fenicle, Solicitor; Denise Spickler, Secretary; Matt Schaffner, Maintenance supervisor; Don Shutt, EMS Coordinator and Jack Raudenbush, Engineer.

Guests: Jeff Fetterhoff; resident.

Approval of Minutes: Motion made by Tim Matter, seconded by Dennis Henninger to approve the Regular Meeting Minutes of February 8, 2021 as presented. **Motion carried.**

Guests:

COMMITTEE REPORTS:

Streets & Maintenance – **J. Facinelli** distributed the monthly report to all Council members.

Personnel & Safety – **M. Cook** reported that she met with Borough employees to get input on job descriptions and will put all job descriptions on an editable program so it can be revised at any time. As of now, there will be no revisions to job descriptions. Morgan stated that she did receive input from Matt Schaffner that he would like to be involved with Doug Goudy's performance review. Morgan plans on having reviews done by April meeting.

Northern Dauphin County 4 Regional – **D. Shutt** has four people scheduled for the emergency practice session.

Codes Enforcement Officer- Report was sent.

Building, Lighting & Grounds – **T. Matter** stated that there was a vacuum cleaner purchased for maintenance in the amount of seventy dollars (\$70.00).

The current salt shed is falling apart in some areas, it is proposed that the shed be set up on the North end of the property on Moore Street. Jack Raudenbush was questioned on what avenues would need to be taken to relocate the salt shed. Jack will look into this and report back to Borough Council.

Water, Refuse & Sewage –

Dumpster Pad Permit - Motion made by Morgan Cook seconded by Dennis Henninger to approve dumpster pad permit to be sent to all residents who currently have a dumpster. **Motion carried.**
Tim Matter (No)

Dumpster Pad Letter- Motion made by Dennis Henninger, seconded by Morgan Cook to approve the letter explaining dumpster pad regulations to all residents who currently have a dumpster (with minor grammar changes). **Motion carried.** Tim Matter (No)

Letter sent to Authority to reduce EDU at the park- Motion made by Tim Matter seconded by Morgan Cook to approve letter to be sent to Elizabethville Area Authority requesting the lowering of EDUs at the park. Motion carried. Dennis Henninger (Abstain)

J. Facinelli explained that there is a pipe on Vine Street that is collapsed. There is a job to be scheduled by the Authority on Vine Street to replace water lines. Dennis Henninger explained that the authority is working on a Davis Bacon grant and the work for the Borough can not be included in the bid for the contract with the Authority.

Planning & Development – Nothing to Report

Budget & Finance – L. Kahler directed Council to the 2021 budget included in their packet. There is a surplus of around One hundred twenty-five thousand dollars (\$125,000.00). We will have a tracking of the first quarter at next months meeting.

Park & Recreation – **L. Kahler** addressed Council that he was in contact with the contractor that is scheduled to do the Smith Street pump station, they are willing to provide the dirt from the project and deliver to the pool. Also, the Vine street project, Lynn will be in touch with the contractor on that job and ask if any dirt can be put at the pool for fill. Lynn believes with these two jobs; the pool should not need any more fill. Lynn stated that future plans for this space will need to be thought about. Lynn recommends parking. Morgan added that she would like to see it turned into grass, along with Ken Strine. This subject is not something that needs to be decided just something to think about. The sewer lines for the building which served as bathroom and shower for the pool, it is recommended by Lynn Kahler that the sewer lines get disconnected and capped. Dennis Henninger explained that if this is done, for any reconnection there will be a fee for the sewer lines at the cost of going rate at time of reconnection.

COG – Nothing to report at this time.

Insurance – **D. Henninger** nothing to report.

IT – **K. Strine** nothing to report.

Mayor’s Report- **E. Engle** was not present.

Solicitor’s Report – **L. Fenicle** reported that the Mayor has the authority to call an emergency for the first seven days.

Engineer’s Report – **J. Raudenbush** addressed the street list he received on the proposed streets to be paved. Jack feels that it should be bid out in pieces. Jack explained his views on Fog sealing which he feels the Borough will not get the life out of fog sealing versus overlay. Jack will put together bid package.

The pipe on Church Street was given an estimate from Grosser Excavating at an earlier date. It is now ready to be completed, Jack recommends getting an updated estimate from Grosser.

The project on Pine Avenue, the pipe is in bad shape, Jack Raudenbush contacted Chris Hooper if this will qualify for a grant. Chris Hooper stated that this probably will be covered under this type of grant. Jack stated that he would like to get a little more funding which the Borough will less in-kind expenses. Jack will have a report for the next meeting.

Bids for 2021 paving- Motion made by Tim Matter seconded by Dennis Henninger to authorize Jack Raudenbush to write up bid package for the 2021 paving projects. Motion carried.

UNFINISHED BUSINESS:

Little League Lease Revision- Motion made by Morgan Cook seconded by Tim Matter to revise the lease for the EAA to include that the Borough should be notified of any and all officer changes and contact information within the organization. **Motion carried.**

Street sweeping with be April 19 thru the 23rd. This will be posted on Facebook.

New Business:

Girl Scout Easter Egg Hunt- Motion made by Tim Matter seconded by Dennis Henninger to approve the use of the park for the Girl Scout Easter egg hunt on March 27, 2021. **Motion carried.**

Dauphin County Tax Collection Committee Delegate- Motion made by Morgan Cook seconded by Kenneth Strine to appoint Kaye Thoma as the DCTCC Delegate. **Motion carried.**

Dauphin County Tax Collection Committee Alternate- Motion made by Morgan Cook seconded by Tim Matter to appoint Dennis Henninger as DCTCC alternate. **Motion carried.**

Liquid fuels money has been deposited in the amount of \$47,624.62.

Donate slide from pool to Washington Township- Motion made by Tim Matter seconded by Morgan Cook to donate pool slide to Washington Township. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Tim Matter seconded by Morgan Cook to accept the Financial Reports as presented.

Roll Call vote- J. Facinelli (yes); D. Henninger (yes); K. Strine (yes); L. Kahler (yes);

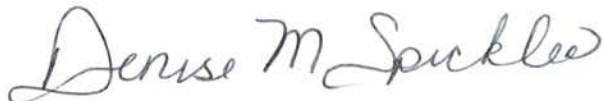
M. Cook (yes); T. Matter (yes). **Motion carried.**

Total Revenue **\$ 157,459.71**

Total Expenditures **\$ 27,167.35**

Adjourn: Motion made by Morgan Cook, seconded by Kenneth Strine to adjourn the meeting at 8:45 pm. **Motion carried.**

Respectively submitted,



Denise M. Spickler
Borough Secretary