

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

January 11, 2021

The Elizabethtown Borough Council met on January 11, 2021 at Elizabethtown Borough Building 68 South Moore Street Elizabethtown Pa 17023. President James Facinelli called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Jim Facinelli, Tim Matter, Michael Crosby, Dennis Henninger, Morgan Cook. (Kenneth Strine, Lynn Kahler absent).

Also present: Ed Engle, Mayor; Linus Fenicle, Solicitor; Denise Spickler, Secretary; Matt Schaffner, Maintenance supervisor; Debra Goudy, Code Enforcement Officer; Don Shutt, EMS Coordinator.

Guests:

Approval of Minutes: Motion made by Tim Matter, seconded by Dennis Henninger to approve the Regular Meeting Minutes of December 14, 2020 as presented. **Motion carried.**

COMMITTEE REPORTS:

Streets & Maintenance – **J. Facinelli** distributed the monthly report to all Council members.

Personnel & Safety – **M. Cook** stated She reviewed the employee handbook and at this point it will not have to be updated.

Northern Dauphin County 4 Regional – **D. Shutt** addressed Council concerning the April 17 weather exercise. Don Shutt handed out a list of positions and job descriptions for the exercise. Don has potential candidates for two positions. The positions when filled will be able to handle emergencies. Don would like to get together with the members to go over their job responsibilities.

Codes Enforcement Officer- Report was sent.

Building, Lighting & Grounds – **T. Matter** updated Council there were cracks that needed to be sealed in the shop. The trees that have been hanging over the streets have been removed. Flag pole is complete; flag pole is capable of holding two flags, which two flags should be displayed, United States and County.

Water, Refuse & Sewage – **M. Crosby** nothing to report.

Planning & Development – Nothing to Report

Budget & Finance – **D. Henninger** addressed Council that a Budget Committee would like a copy of the final 2020-year end budget. D. Henninger questioned the CARES Grant money on what was spent and what was reimbursed, D. Spickler stated an estimated \$5000.00 was spent and all was reimbursed.

Park & Recreation- **T. Matter** stated that the pool has been demolished, sides were tapered and water is draining properly.

Metal Industries will be constructing an addition in April, The Borough can get at least one hundred (100) truck loads of fill at no cost to the Borough. T. Matter questioned if there were any bidders for the pool filter system, there have not, Tim Matter stated he would like to consider donating to Halifax.

COG – Nothing to report at this time.

Insurance – **D. Henninger** no report at this time.

IT – **K. Strine** not in attendance.

Mayor’s Report - **E. Engle** stated the dog food plant, has been approved the use of the property. Maintenance did a good job plowing snow.

Solicitor’s Report – **L. Fenicle** nothing to report.

Engineer’s Report – Nothing to report

UNFINISHED BUSINESS:

Adopt Tax Ordinance No. 371- Motion made by Michael Crosby, seconded by Dennis Henninger to adopt the Tax Ordinance No 371. Dennis Henninger (yes); Michael Crosby (yes); Jim Facinelli (yes); Morgan Cook (yes) Tim Matter (yes). Kenneth Strine and Lynn Kahler absent. **Motion carried.**

New Business:

Extend Interest Free Grace Period for returned 2020 Real Property Tax - Motion made by Michael Crosby, seconded by Tim Matter to extend the Interest Free Grace Period for returned 2020 Real Property Tax. **Motion carried.**

Appoint Elizabethville Authority Representative- Motion made by Tim Matter, seconded by Morgan Cook to appoint Tammy Keisling as a representative to the Board of Elizabethville Area Authority to begin the term January 1, 2021 for a five (5) year term. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Dennis Henninger seconded by Michael Crosby to accept the Financial Reports as presented. Roll Call vote- J. Facinelli (yes); M. Cook (yes); T. Matter (yes). M. Crosby (yes); D. Henninger. L. Kahler and K. Strine absent. **Motion carried.**

Total Revenue \$ 13,313.13
Total Expenditures \$ 21,843.71

Adjourn: Motion made by Michael Crosby, seconded by Dennis Henninger to adjourn the meeting at 7:32 pm. **Motion carried.**

Respectively submitted,

A handwritten signature in cursive script that reads "Denise M. Spickler". The signature is written in black ink and is positioned above the printed name and title.

Denise M. Spickler
Borough Secretary