

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

May 11, 2020

The Elizabethtown Borough Council met on May 11, 2020 via tele-conference. President James Facinelli called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: James Facinelli, Mandy Carl, Tim Matter, Michael Crosby, Kenneth Strine, Rodney Spicher and Lynn Kahler.

Also present: Linus Fenicle, Solicitor; Denise Spickler, Secretary; Debra Goudy, Code Enforcement Officer; Matt Schaffner, Maintenance supervisor; E. Engle, Mayor; Donald Shutt EMA Coordinator.

Guests: There were no guests in attendance.

Council members met in Executive Session prior to the start of the regular meeting to discuss personnel matters. The meeting started at 6:31 pm and ended at 6:47 pm.

Approval of Minutes: Motion made by Tim Matter, seconded by Kenneth Strine to approve the Regular Meeting Minutes of April 13, 2020 as presented. **Motion carried.**

Review of Correspondence: No further action.

Guests: There were no guests present on call.

COMMITTEE REPORTS:

Streets & Maintenance – **J. Facinelli** distributed the monthly report to all Council members.

Personnel & Safety – **R. Spicher** addressed Council that Shirley McAllister has expressed concerns with her pay rate for her coverage of the Dump. She is currently making \$7.50 an hour before taxes. Rod Spicher requested a motion be made to pay Shirley McAllister her cleaning wages of \$14.55 for her time spent at the dump and also for Shirley to document her time by punching in and out at the Borough office.

Increase of wages for Coverage of the Dump: Motion made by Rod Spicher, seconded by Tim Matter to increase Shirley McAllister's wages to \$14.55 for coverage of the dump. **Motion carried.**

Northern Dauphin County 4 Regional – **D. Shutt** addressed Council that he would like to see more information concerning the COVID 19 posted on Social media pages.

D. Shut stated that there are counties that have proposed to go against the Governors guidelines and would like to get Councils stance on this matter, D. Shutt recommends that we do not go against the Governors orders of opening. Council is in agreement.

Codes Enforcement Officer- Monthly report has been distributed to all Council members.

Building, Lighting & Grounds – **T. Matter** reported the metal ridge caps have been replaced on the maintenance building. Tim Matter commended Matt Schaffner and Doug Goudy’s work on both the Borough Building (block has been replaced and painting of the entire wall on the East side of the building) and the Maintenance building. Tim Matter also stated that maintenance has started mowing in the Borough and it looks very good.

Water, Refuse & Sewage – **M. Crosby** stated that the dumpster requirements have been sent to Linus Fenicle for review.

Planning & Development – **J. Facinelli** commented that Bisking Concrete started the layout for the cannon pad in the park.

Budget & Finance – **R. Spicher** reported the 2nd quarter of the budget will be starting soon, but the Borough is in pretty good shape.

Park & Recreation – **L. Kahler** expressed that he and Tim Matter met twice in the Borough Park since the last meeting; they checked the maintenance building and got serial numbers off the electric panel box without the cover, this model is no longer available. The panel box will need to be replaced. Lynn Kahler will contact Ryan to install a new panel box at his convenience. While at the park, Lynn Kahler and Tim Matter examined the condition of the rock wall and slide at the Borough pool. After inspection, they found the slide was cracked and the ladder was rusted and in bad shape. The condition of the equipment and the insurance reduction influenced the decision of both Tim Matter and Lynn Kahler to dismantle the pool equipment and have them stored. Deibler Straub and Troutman have been informed that said equipment has been taken down so the insurance can be adjusted for the renewal. Also, the advertisement signs have been removed and stored in the bathhouse. Mandy Carl stated that when the Governor stops the stay at home order, EACA will retrieve the signs. Mandy Carl questioned Lynn Kahler about personal items that were left in the building have not been moved or touched in which L. Kahler responded the contents of the building are still there. The EACA will retrieve the contents when the order has been lifted.

COG – Nothing to report at this time.

Insurance – **M. Carl** stated it is her understanding that personnel committee would like to offer Eye and Dental Insurance to all part time employees effective June 1, 2020 to be paid 100 % by the Borough.

Eye and Dental Insurance for Part Time Employees- Motion made by Mandy Carl seconded by Michael Crosby to offer eye and dental insurance to all part time employees. **Motion carried.**

IT – **K. Strine** stated he received an email from the Borough office concerning a SPAM email sent to the office email. This was addressed with MIS shortly after email was received.

Mayor's Report- **E. Engle** stated that he has not been posting updates about the COVID 19 on his Facebook page due to he is not able to keep up with the posts if they are negative or controversial. He thinks due to the different opinions on social media (whether good or bad) it is not necessary to put information out due to he feels that residents are getting their information from other recourses

Solicitor's Report – **L. Fenicle** stated that he received a call from J. Raudenbush pertaining to a property on S. Moore Street concerning a driveway that was not constructed according to approved permit plans. Linus Fenicle would like approval; if Council would like him to get involved, he will send a letter to the property owners. Linus Fenicle also received a call from Deb Goudy on a property that was being used as a car detailing business and waste water concerns which Linus directed D. Goudy to contact the Elizabethtown Authority.

Letter sent to Property owner- Motion made by Rod Spicher, seconded by Mandy Carl to permit Linus Fenicle to send a letter to property owners on S. Moore Street. **Motion carried.**

Engineer's Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Dumpster Requirements: **L. Fenicle** stated he reviewed the dumpster proposal and concluded that with some wording alterations he will be able to have a dumpster ordinance to review for the next meeting.

Dumpster Ordinance Draft- Motion made by Michael Crosby seconded by Mandy Carl for Linus Fenicle to draft a Dumpster Ordinance. **Motion carried.**

Public Announcements- **D. Shutt** stated that a policy should be created on where public announcements should be handled in case of emergency.

NEW BUSINESS:

Councilman resignation- Motion made by Rod Spicher seconded by Tim Matter to accept the resignation of Mandy Carl affective May 31, 2020. **Motion carried.** Mandy Carl abstained

REVIEW OF FINANCIAL REPORTS:

Motion made by Mandy Carl, seconded by Michael Crosby to accept the Financial Reports as presented. Roll Call vote- J. Facinelli (yes); M. Carl (yes); M. Crosby (yes); K. Strine (yes); L. Kahler (yes); R. Spicher (yes); T. Matter (yes). **Motion carried.**

Total Revenue **\$ 38,237.15**
Total Expenditures **\$ 52,724.51**

Adjourn: Motion made by Tim Matter, seconded by Michael Crosby to adjourn the meeting at 7:59 pm. **Motion carried.**

Respectively submitted,

Denise M. Spickler
Borough Secretary