

ELIZABETHVILLE BOROUGH COUNCIL MEETING MINUTES
ELIZABETHVILLE PENNSYLVANIA
July 8, 2013

The Elizabethtown Borough Council met on July 8, 2013 in the Municipal Building at 14 South Market Street in Elizabethtown. President Gary Shadle called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

ROLL CALL:

Roll call taken with the following present Mandy Carl, James Facinelli, Dennis Henninger, Timothy Motter, Gary Shadle, Russell Snyder Jr. Brian Stahl was absent.

ALSO PRESENT: Linus Fenicle, Borough Solicitor; Catherine Hoover, Raudenbush Engineering; Peggy Kahler, Secretary; Timothy Matter, Mayor; Mathew Roberts, Codes Enforcement Officer and Matt Schaffner, Borough Maintenance.

GUESTS: Travis Enders, Cloud 5 Solutions; Lynn Taiel, Al Madina Market; Crystal and Douglas Schade, Michael Leitzel, Julie Messner, Maryann Mattis, Anna Mattis, Borough Residents; Tracy Schrey, UDRA President; Chris Harner, resident.

Approval of Minutes: Motion made by Mandy Carl, seconded by James Facinelli to approve the minutes from the monthly meeting of June 10, 2013 as presented. Motion carried.

ACKNOWLEDGEMENT OF GUESTS: President Shadle recognized Doug Shade, Borough resident; Mr. Shade made council aware of the following issues; Spruce Street (between Bender & Franklin); has vehicles parked on both sides of the street. The street is not wide enough to accommodate parking on both sides, making the road impassable for any large truck or fire apparatus unit. Mini Bikes and ATV's are racing through the borough streets and intersections, ignoring all stop signs. A stream leading into the borough's storm drainage system was intentionally blocked. It has been Mr. Shade's experience that the Pennsylvania State Police will not enforce any of these issues; he suggested the borough should have their own police department.

President Shadle next recognized Maryann Mattis Borough resident. Ms. Mattis has concerns about water problems surrounding all of the Mattis Property. A Right-to-Know requested was submitted for records regarding water problems and street repairs made on all streets surrounding 323 West Spruce Street.

President Shadle next recognized Lynn Taiel; who inquired about zoning or Borough Ordinances that would hinder the possibility of purchasing the MoPac Building (Franklin Street) for the purpose of a slaughter house.

President Shadle next recognized Tracy Schrey, UDRA President. A funding opportunity is available under the Greenways, Trails, and Recreation Program; established through the Marcellus Legacy Fund. The grant is 80% funding 20% non-cash match by the borough. The association would like the borough to submit an application for the grant to enable the completion of five (5) critical items in the Park and Swimming Facilities.

Greenways, Trails and Recreation Resolution: Motion made by Dennis Henninger, seconded by Russell Snyder to request Greenways, Trails and Recreation Program ("GTRP") grant from the Commonwealth Financing Authority. Motion carried.

Playground Equipment: Motion made by Timothy Motter, seconded by Dennis Henninger authorizing the borough to order eleven (11) pieces of playground equipment quoted at \$7,660.00 from Playworld Systems. to be paid from the Gaming Grant Funding. Motion carried.

REVIEW OF CORRESPONDENCE:

All general correspondence was reviewed and made available to council, the following action was taken.

Elizabethville Bicentennial Event: Motion made by Dennis Henninger, seconded by Brian Stahl allowing the Elizabethville Bicentennial Committee to hold a Chicken Barbecue in the Borough Park on August 17, 2013; all rental fees will be waived. Liability Insurance for the event is covered under the Borough's General Liability Policy. Motion carried.

Trinity United Methodist Church: Motion made by Brian Stahl, seconded by Russell Snyder Jr. allowing the Trinity United Methodist Church to hold a Community Worship Service with brunch at the Borough Park on Sunday, August 11, 2013; all rental fees will be waived. Church will provide proof of liability insurance. Motion carried.

COMMITTEE REPORTS:

Streets & Maintenance –

Broad Street Paving Project: Motion made by James Facinelli, seconded by Russell Snyder authorizing Raudenbush Engineering to advertise the Broad Street Paving Project as required; bids will be opened on July 22, 2013 at 12:00 pm. Engineer will review contractors legal requirements before project is awarded to the lowest bidder. Motion carried.

Police & Safety – Chairman D. Henninger reported; there were no outstanding issues.

Codes Enforcement Officer — Monthly report on file.

Building, Lighting & Grounds – Chairman R. Snyder recommended the park restrooms be updated with new toilets, sinks and grab bars making it more ADA accessible. The cost of the renovations should be added to the Greenways Trails and Recreation Grant.

Water, Refuse & Sewage – Nothing to report.

Planning & Development – Nothing to report.

Budget & Finance – Chairman D. Henninger reported; all expenses and revenues are at their six month budget amounts.

Park & Recreation – Chairman T. Motter reported; the committee is recommending council adopts a Tobacco-Free Policy for certain areas of the park. Three trees in the park are dead and need removed. 'All Tree Service' estimated the cutting cost at \$700 and \$200 clean-up fee. The committee is waiting for another quote.

Young Lungs at Play: Motion made by Tim Motter, seconded by Dennis Henninger to adopt a Tobacco-Free Policy, '*Young Lungs at Play*' in designated areas of park (i.e. Tot Lot, Swimming Pool and Restrooms). Motion carried.

Insurance – Nothing to report.

Personnel – Chairwomen M. Carl reported; the committee worked to create and updated job descriptions for all borough personnel, the documents were given to council and the solicitor for further review

Mayor's Report – Mayor T. Matter reported that the 4-wheelers and motor bikes are not running the railroad track, installing additional gates help stop that activity.

Solicitor's Report – Linus Fenicle advised there is nothing further on the Metal Industries Property offer. The landlord/tenant inspection procedures are progressing.

Resolution 2013-02: Motion made by James Facinelli seconded by Russell Snyder to appoint the Code Enforcement Officer as the Property Maintenance Inspector under the Borough Code of Pennsylvania. Motion carried.

Court Petition: Motion made by James Facinelli, seconded by Russell Snyder authorizing the Borough Solicitor to file a petition to Dauphin County Courts to allow a District Justice to order an Administrative Search Warrant for the purpose of enforcement of the Borough's Inspection Ordinance. Motion carried.

Engineer's Report – Nothing further to report.

UNFINISHED BUSINESS:

Lenape Solar, LLC provided quotes on savings and project costs for replacing the ballast lighting at the borough building and park facilities.

Lenape Solar, LLC Agreement: Motion made by Russell Snyder, seconded by Mandy Carl authorizing council to enter into an agreement with **Lenape Solar** for the replacement of all ballast lights at park facility and borough building. Quotes are as follows:

- 14 South Market St. Project Cost \$6,417.97 – Incentive \$2,836.00- **Borough Payment (\$3,518.97).**
 - Park Drive. Project Cost \$472.31 – Incentive \$195.86 – **Borough Payment (\$276.45).**
 - Borough Park. Project Cost \$161.15 – Incentive \$66.31 – **Borough Payment (\$94.84).**
 - 14 South Market St. Project Cost \$417.14 – Incentive \$242.05 – **Borough Payment (\$175.09).**
- Outside Lights

Total cost to the borough for the entire project **\$4,065.25.** Motion carried.

NEW BUSINESS:

Further discussion on amending Borough Code Chapter 15, to adopt a no parking zone on West Spruce Street.

REVIEW OF FINANCIAL REPORTS:

Motion made by Timothy Motter, seconded by Dennis Henninger, to accept the Financial Reports as presented. A roll call vote was taken, motion carried unanimously.

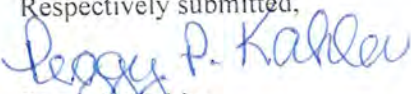
Total Revenue	\$ 20,138.33
Total Expenditures	\$ 32,333.76

Executive Session: 9:05 pm - Motion made by Russell Snyder, seconded by Mandy Carl to enter into closed session to discuss personnel issues. Motion carried.

Executive Session ended at 9:24 pm with no further action.

The meeting was adjourned at 9:25 p.m.

Respectively submitted,


Peggy P. Kahler
Borough Secretary