

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**January 6, 2020**

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The Elizabethtown Borough Council met on January 6, 2020 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:08 pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: James Facinelli, Mandy Carl, Tim Matter, Michael Crosby, Kenneth Strine, Rodney Spicher.

Also present: Linus Fenicle, Solicitor; Denise Spickler, Secretary; Debra Goudy, Code Enforcement Officer; Matt Schaffner, Maintenance Supervisor; E. Engle, Mayor.

Guests: Peggy Kahler, Jeff Fetterhoff, Cynthia Heil, residents.

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**Approval of Minutes:** Motion made by Rod Spicher, seconded by Michael Crosby to approve the Regular Meeting Minutes of December 9, 2019 as presented. **Motion carried.**

Review of Correspondence: No further action.

Guests: Cynthia Heil presented Council with reasons on obtaining a parking permit which would allow her unrestricted parking in a two hour parking spot in the area of 29 W. Main St, Elizabethtown Pa where Ms. Heil currently resides. Due to medical reasons, Ms. Heil has a hard time walking from the rear of her residence to her entryway.

**Parking Permit** -Motion made by Rod Spicher, seconded by Tim Matter to issue a parking permit and waive the fee of \$20.00 for the year 2020. **Motion carried.**

President J. Facinelli appointed the committees for 2020 as follows:

**Streets & Maintenance**- Chairman- J. Facinelli; Co Chair-Lynn Kahler  
**Personnel & Safety**-Chairman-Rod Spicher; Co Chair- Kenneth Strine  
**Buildings, Lighting, Grounds**-Chairman-Tim Matter; Co Chair-Michael Crosby  
**Water, Sewer, Refuse**- Chairman-Michael Crosby; Co Chair- Rod Spicher  
**Planning and Development**-Chairman- J. Facinelli; Co Chair- Mandy Carl  
**Budget and Finance**- Chairman-Rod Spicher; Co Chair-Lynn Kahler  
**Parks and Recreation**-Chairman-Lynn Kahler; Co Chair- Tim Matter  
**Insurance**- Chairman- Mandy Carl; Co Chair- Kenneth Strine  
**IT**-Chairman Kenneth Strine; Co Chair- Mandy Carl

## COMMITTEE REPORTS:

Streets & Maintenance – **J. Facinelli** distributed the monthly report to all Council members.

Personnel & Safety – Nothing to report at this time.

Northern Dauphin County 4 Regional – D. Shutt not in attendance

Codes Enforcement Officer – Monthly report was distributed to all Council Members.

Building, Lighting & Grounds – Nothing to report

Water, Refuse & Sewage – Rod Spicher reported he did a ride along with Valley Waste to do a dumpster survey on all the dumpsters in the Borough. At the time of meeting, he has not received an update on the outcome of this ride along.

Planning & Development – Nothing to report at this time.

Budget & Finance – Nothing to report at this time.

Park & Recreation – Nothing to report at this time.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

IT – **E. Engle** reported the camera installed on the Borough Building at 68 S. Moore St. has been installed and is up and running.

Mayor's Report- Nothing to report at this time.

Solicitor's Report – Nothing to report at this time.

Engineer's Report – Nothing to report at this time.

## UNFINISHED BUSINESS:

Employee ID Cards – Contacting MIS to inquire about ID badges

Electronics Recycling (Upper Paxton Township); Tim Matter volunteered his time in September to help with the Electronics Recycling.

Cannon Pavilion/Pad Donation; Pending: Registered letter was sent to the American Legion extending an invite to the February meeting with a time stamp for reply of December 30<sup>th</sup>. Borough has received the signed receipt of delivery on December 24, 2019. The American Legion has not responded to accept the invite.

**Ordinance No. 369 Tax Levy :** Motion made by Tim Matter, seconded by Michael Crosby to Accept Ordinance No 369 which fixes the Tax Rate for the year 2020. **Motion carried**

NEW BUSINESS:

**Board of the Authority-** Motion made by Rod Spicher, seconded by Kenneth Strine to reappoint Ken Koller to the Elizabethtown Area Authority Board. **Motion carried.**

**Letter of interest:** A letter of interest was submitted by Lynn Kahler to fulfill the term of resigned Council member Fred Renn. Motion made by Rod Spicher seconded by Kenneth Strine to acknowledge Lynn Kahler as the new member of Council. **Motion carried.**

Lynn Kahler was sworn in by Mayor E. Engle.

Callowhill Street parking- Deb Goudy, Code Enforcement Officer, addressed Council on the parking situation on Callowhill Street from Maple Avenue to W. Broad Street, stating that this should be a no parking on either side of the street due to parked cars obstructing Emergency vehicles, plows etc.

**No Parking W. Broad Street** -Motion made by Tim Matter, seconded by Michael Crosby to make this section of Callowhill St no parking. **Motion carried.**

**Wood Wise Invoice** – Motion made by Rod Spicher, seconded by Kenneth Strine to pay the invoice from Wood Wise for removal of trees that were threatening a property owner’s estate. **Motion carried.**

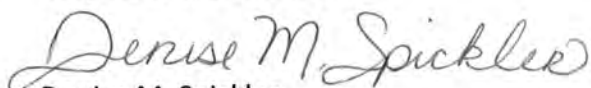
REVIEW OF FINANCIAL REPORTS:

Motion made by Tim Matter, seconded by Rod Spicher to accept the Financial Reports as presented. Roll Call vote- J. Facinelli (yes); M. Carl (yes); M. Crosby (yes); K. Strine (yes); L. Kahler (yes); R. Spicher (yes); T. Matter (yes). **Motion carried.**

<b>Total Revenue</b>	<b>\$ 19,790.00</b>
<b>Total Expenditures</b>	<b>\$ 26,553.00</b>

**Adjourn:** Motion made by Mandy Carl, seconded by Kenneth Strine to adjourn the meeting at 7:36 pm. **Motion carried.**

Respectively submitted,

  
Denise M. Spickler  
Borough Secretary