

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

August 12, 2019

The Elizabethville Borough Council met on August 12, 2019 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Tim Matter, Fred Renn, Gary Shadle and Rodney Spicher.

Also present: Linus Fenicle, Solicitor; Jack Raudenbush, Engineer; Peggy Kahler, Secretary; Donald E. Shutt Jr, NDC4 Reginal EMA; Matt Schaffner, Maintenance Supervisor; E. Engle, Mayor.

Guests: Ronald Lee Ferree, David Barder

Approval of Minutes: Motion made by Fred Renn, seconded by Tim Matter to approve the Regular Meeting Minutes of July 08, 2019 as presented. **Motion carried.**

Review of Correspondence: No further action.

President Facinelli recognized Dave Barder; property owner of 45 W. Broad Street. Most recently Mr. Barder received written notification from Council stating he WILL be required to replace the curbing along the above mentioned property. Barder explained when the building was constructed it was done on grade with Broad Street; now it sits lower than the street due to repaving over the years. Installing a sidewalk and curbing on the east side of the driveway entrance would most likely create water runoff into the building. The Borough Engineer advised that the curbing on the west side of driveway should be replaced, with an agreement of improvement to the east side when that area fails.

45 W. Broad Street Curbing: Motion made by Gary Shadle, seconded by Fred Renn directing the property owner of 45 W. Broad Street (D. Barder) to install new curbing at **45 W. Broad Street** on the west side of driveway entrance at a height of 8" by the second week of September 2019. The curbing and sidewalk on the east side of the driveway may remain until it fails, at which time it must be entirely replaced to code according to Borough specifications. **Motion carried.** T. Matter (opposed) M. Carl abstained.

COMMITTEE REPORTS:

Streets & Maintenance – Monthly maintenance report distributed to all council members.

Personnel & Safety – Nothing to report at this time.

Northern Dauphin County 4 Regional – **D. Shutt** reported he attended training on July 16th and July 17th on planning for a disaster.

Codes Enforcement Officer – Monthly report was distributed to all Council Members.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development – Nothing to report at this time.

Budget & Finance – **D. Henninger** reported the first budget meeting will be held August 20th at 10:00 am.

Park & Recreation – **M. Carl** reported Wood Wise removed eight trees from the park. The swimming pool will close on August 25th which is also the last free concert in the park for the year. Boulders sizeable enough to discourage parking still need to be installed at certain areas in the park. The Elizabethville Area Community Volunteers are installing commercial rope lighting around the pavilions. The organization requested that separate outlets be installed up in the rafters to prevent vandalism.

Local Share Municipal Grant 2019-27: Motion made by Fred Renn, seconded by Rod Spicher to authorize a payment request from the Local Share Municipal Grant No 2019-27 in the amount of \$12,606.23. The invoices are related to emergency repairs necessary as a result of the July 2018 flooding. Both the Borough and EACA are due reimbursement funds. **Motion carried. M. Carl abstained.**

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

IT – Nothing to report at this time.

Mayor's Report: – Nothing to report at this time.

Solicitor's Report – **Linus** reported that he sent letters regarding sidewalk replacement (Broad Street) as directed by Borough Council.

Engineer's Report – **J. Raudenbush** advised Council that he spoke with Dauphin County Conservation District about applying for additional funding to help repair the Apple Avenue Bridge, it looks favorable

that the Borough could receive additional money by spring. The Borough has already received \$4,896.00 in funding.

Dirt, Gravel and and Low Volume Road Grant: Motion made by Gary Shadle, seconded by Mandy Carl authorizing the Borough Engineer to proceed with submitting an application to Dauphin County Conservation District for additional funding through the Dirt, Gravel and Low Volume Road Grant Program. **Motion carried.**

Apple Avenue Bridge/Drainage Project: Motion made by Tim Matter, seconded by Dennis Henninger to accept Grosser Excavator Inc. bid of \$91,530.08 for Apple Avenue Drainage Improvements. **Motion Carried.** M. Carl opposed

Borough Engineer will contact Grosser to get his bonding requirements in place.

UNFINISHED BUSINESS:

Employee ID Cards – Draft being reviewed.

Secretary/Treasurer Resignation: Motion made by Tim Matter, seconded by Gary Shadle to accept Peggy Kahler’s resignation effective December 31, 2019. **Motion carried.**

Advertise Secretary/Treasurer Position: Motion made by Mandy Carl, seconded Gary Shadle authorizing Council to advertise for a secretary/treasurer. **Motion carried.**

NEW BUSINESS:

Local Share Municipal Grant 2018-53: Motion made by Mandy Carl, seconded by Fred Renn to authorize a payment request from the Local Share Municipal Grant No 2018-53 in the amount of \$38,891.18 to Elizabethville Area Authority. The invoices are all related to the Smith Street Pumping Station. **Motion carried.**

Annual Halloween Parade: Motion made by Fred Renn, seconded by Gary Shadle to allow the Elizabethville Area Community Volunteers to host the annual Halloween Parade on Monday, October 21, 2019 (rain date-Tues, Oct.22nd) and allow Matt Schaffner to help with traffic control. **Motion carried.**

Veteran Flags/Christmas Star Update -The Borough received verbal confirmation; American Legion will be removing the Veteran Flags from the utility poles in August. Still no response from PPL on whether they will allow new wiring on their utility poles for the Christmas Stars.

Road Report Update – Matt advised Council there is still multiple storm drains that need repaired, most likely the work will extend into next year. Crack sealing will be done in September. Main Street has a six block area that doesn’t have ‘Snow Emergency Route Signs’. Council needs to decide if they want to install signs. There are two streets that need drainage improvement, the Borough Engineer has prepared the plans and the estimate of materials was distributed to Council.

Buttonwood Street – Pine avenue Drainage Improvement Plans: Motion made by Gary Shadle, seconded by Fred Renn authorizing payment for materials and supplies for Buttonwood Street (\$3,441.76) and Pine Avenue (\$3,809.30) for drainage improvements; work to be done in-house. **Motion carried.**

Valley Waste Solutions has suggested the Borough sells special trash bags for residents who may on occasion have more than 4 thirty-two gallon bags per week. Council discussed pros and cons and tabled the subject until next month.

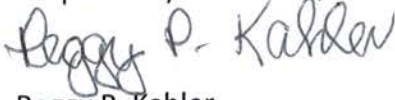
REVIEW OF FINANCIAL REPORTS:

Motion made by Fred Renn, seconded by Tim Matter to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); F. Renn (yes); G. Shadle (yes); R. Spicher (yes). **Motion carried.**

Total Revenue	\$ 27,033.89
Total Expenditures	\$ 20,279.46

Adjourn: Motion made by Fred Renn, seconded by Rod Spicher to adjourn the meeting at 8:20pm. **Motion carried.**

Respectively submitted,



Peggy P. Kahler
Borough Secretary