

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

April 8, 2019

The Elizabethtown Borough Council met on April 8, 2019 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Tim Matter, Rodney Spicher. Gary Shadle and Fred Renn were absent.

Also present: Linus Fenicle, Solicitor; Peggy Kahler, Secretary; Debra Goudy, Codes Enforcement Officer; E. Engle, Mayor; Donald E. Shutt Jr, NDC4 Regional EMA; Matt Schaffner, Maintenance Supervisor

Guests: Eliski Lower, Millersburg High School; Nathan Troutman, DST Insurance; Jeff Fetterhoff, Kenneth Strine, Residents; Pamela Ross, Amanda Shade.

Approval of Minutes: Motion made by Tim Matter, seconded by Mandy Carl to approve the Regular Meeting Minutes of March 11, 2019 as presented. **Motion carried.**

Review of Correspondence: no further action.

Guests: President Facinelli recognized Nathan Troutman, from Deibler, Straub and Troutman Insurance. Mr. Troutman advised the Borough's Commercial Liability Policy renews on June 1st. There is an insurance company (EMC) that would underwrite liability coverage for the community swimming pool even though the Borough does not manage the operation. Currently Elizabethtown Area Community Alliance Inc. is covering the cost of liability insurance at a higher premium than the Borough would be quoted.

COMMITTEE REPORTS:

Streets & Maintenance – Monthly work report was distributed to Council.

Personnel & Safety – R. Spicher reported he will be doing employee evaluation in about eight weeks. Comments from Council are welcome.

Northern Dauphin County 4 Regional – **D. Shutt** advised Council that he spoke with other EMCs regarding Snow Emergency policies. The Borough's Ordinance is very lean, there needs to be clarification from PennDot on their responsibility since both of our snow emergency routes are State Routes (Rt. 209 and Rt. 225). Subject will be continued. Mr. Shutt stated the training he attended last month was very interesting; particularly the Home Land Security Class and the GIS address mapping system.

Codes Enforcement Officer – Monthly report was distributed to all Council Members.

Building, Lighting & Grounds – **T. Matter** reported the baseball teams had spring clean-up at the ball fields on March 15th and 22nd. The fields look great. Tim is going to contact the Upper Dauphin High School to request they repaint the metal entrance door at the concession stand.

Water, Refuse & Sewage – **D. Henninger** reported the Borough's Spring Clean-up Day will be held May 4, 2019, from 8 -12:00 at the Sewer Plant. The Borough Office will advertise the event.

Planning & Development – Nothing to report at this time.

Budget & Finance – **D. Henninger** reported the first quarterly budget reports are in-line. A few expenses i.e. heating are over budget but will even out over the course of the year. President Facinelli appointed Rodney Spicher to serve on the 'Budget Committee'.

Park & Recreation – **M. Carl** reported she will be meeting with Matt and Doug to discuss a to-do-list for the park. All the buildings in the park complex have been de-winterized. Elizabethtown Area Community Alliance received notification that they were awarded \$40,000 of funding through the Local Share Municipal Grant Program. The swimming pool is scheduled to open May 25th and close August 25th. A Dog-Walk and Dog- Dip Event is planned for Saturday September 7, 2019.

COG – Nothing to report at this time.

Insurance – **M. Carl** reported the committee will be meeting with the insurance broker(s) so a quote can be presented to Council at the May meeting.

IT – **Mayor Engle** reported he received several inquiries about "Spring Clean-up Day".

Mayor's Report: – **Mayor Engle's** reported he has two weddings to perform this summer.

Solicitor's Report – **Linus** reported he drafted two ordinances for Council;

- 1). New Property Maintenance.
- 2) Amendment to the Motor Vehicles and Traffic Ordinance.

New Property Maintenance Ordinance: Motion made by Rodney Spicher, seconded by Mandy Carl to advertise for adoption at the May 13, 2019 meeting a proposed Property Maintenance Ordinance. Roll call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (no); T. Matter (no); R. Spicher (yes). **Motion carried.**

Amend Motor Vehicles and Traffic Ordinance: Motion made by Mandy Carl, seconded by Rodney Spicher to advertise for adoption at the May 13, 2019 meeting an amendment to **Chapter 15 Section 411 (Motor Vehicles and Traffic)**. To include tickets placed on vehicles as an acceptable means of delivery. **Motion carried.**

Engineer's Report – **J. Raudenbush** notified the Borough Office that the bid for Apple Alley is prepared. As soon as the Department of Environmental Protection issues a General Permit GP-11 the project can be advertised.

UNFINISHED BUSINESS:

Employee ID Cards – Design in progress.

NEW BUSINESS:

Council discussed the number of properties that need sidewalk/curb replacement or repairs. Two years ago approximately 75 property owners were identified. The owners received correspondence regarding the Borough Ordinance on Sidewalks and Curbs, and it was suggested that the repairs be made at that time. Letters are being resent and the owners will receive a time line to complete the replacement and or repairs.

- West Broad Street (Market Street to Callowhill Street) 30 days.
- East Main Street – 90 days.

Concerts in the Park: Motion made by Dennis Henninger, seconded by Rodney Spicher to allow Elizabethville Area Community Alliance Inc. to hold free concerts in the Community Park on June 30th, July 28th and August 25, 2019. **Motion carried.** M. Carl abstained.

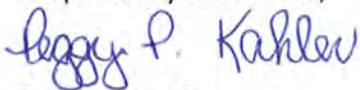
REVIEW OF FINANCIAL REPORTS:

Motion made by Tim Matter, seconded by Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); R. Spicher (yes). **Motion carried.**

Total Revenue	\$ 75,805.00
Total Expenditures	\$ 43,062.00

Adjourn: Motion made by Rod Spicher, seconded by Mandy Carl to adjourn the meeting at 8:05pm. **Motion carried.**

Respectively submitted,



Peggy P. Kahler
Borough Secretary