

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

March 12, 2018

The Elizabethville Borough Council met on March 12, 2018 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Tim Matter, Gary Shadle and Rodney Spicher. Fred Renn was absent.

Also present: Linus Fenicle, Borough Solicitor; Mayor E. Engle; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Debra Goudy, Code Enforcement Officer.

Guests: Jeff Fetterhoff, Kenneth Strine, Donald E Shutt Jr. NDC4.

Approval of Minutes: Motion made by Tim Matter, seconded by Dennis Henninger to approve the Regular Meeting Minutes of February 12, 2018 as presented. **Motion carried.**

No public comment.

Review of Correspondence: no further action.

COMMITTEE REPORTS:

Streets & Maintenance –Monthly Maintenance Report distributed to all councilmembers.

Personnel & Safety – **R. Spicher** reported employee evaluations with begin next month.

Codes Enforcement Officer – Monthly report was distributed to all Council Members.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development – Nothing to report at this time.

Budget & Finance – Nothing to report at this time.

Park & Recreation – **M. Carl** reported the Committee met to discuss their plans for the park. General clean-up will begin by removing all the sticks, debris, and trash; the pavilions will be pressure washed.

Six new benches and eight new trash receptacles all weather-resistant with a powder-coated finish are being placed throughout the park. Two pieces of playground equipment need repairs and repainted. All the swing seats are being upgraded. The leak in the stone water fountain will be fixed, along with a few upgrades in the Park Restrooms.

COG – No representation at the monthly meetings.

Insurance – Nothing to report at this time.

Personnel – Nothing to report at this time.

IT – Nothing to report at this time.

Mayor's Report: Nothing to report at this time.

Solicitor's Report –All items of discussion listed under New Business.

Engineer's Report –Jack Raudenbush, Matt Schaffner, Jim Facinelli and Gary Shadle reviewed Lyter Street and North Street for this year's paving overlay project. Lyter Street could possibly need a base course installed; mesh paving fabric will be included with the paving bid for both streets.

Jack Raudenbush also reviewed West Broad Street (between Church and Franklin Streets), this section of roadway had a full depth reclamation process 4 years ago. The road surface is showing signs of deterioration; the contractor is being contacted about any recourse for the problem.

Council requested the Borough Engineer to review the condition of the sidewalk/curb at **28 East Main Street**. The property owner was notified two years ago regarding the condition of the sidewalk and has now expressed interest in making repairs. It is the recommendation of the Borough Engineer that the concrete sidewalk is in an unacceptable condition. Two deciduous trees along Route 209 at the property will likely need to be removed. A new concrete sidewalk with an appropriate ramp must be installed. Most of the curbing has been adversely affected by the trees and will also need replaced. An official letter of corrective action will be issued to Borough Council as well as the property owner.

UNFINISHED BUSINESS:

Swimming Pool Lease Agreement for 2018 is fully executed and on file.

Ordinance No. 360: Motion made by Rodney Spicher, seconded by Dennis Henninger to adopt Ordinance No. 360, as advertised, amending Chapter 21, Part 3, the material to be used for said repairs can be used if material is currently in place. That material includes brick, slate or concrete with no more than ¼ to ½ inch between material joints. **Motion carried.**

Dirt, Gravel & Low Volume Maintenance Grant - The Borough received notification that the State Conservation District is UNABLE to fund our project on Apple Avenue. The grant is not being considered because too much money is being spent off the Right-Of-Way of the road. The cost of extending the proposed box culvert the length of the neighboring property is above what the grant will allow. Jack Raudenbush will resubmit the application with less work and money being spent of right-of way.

Broad Mountain Winery Special Parking Request: Motion made by Tim Matter, seconded by Mandy Carl to establish designated 2 hour parking and handicapped parking in front of the building (Broad Mountain Winery) located at 45 West Broad Street. Roll Call vote: M. Carl (yes); J. Facinelli (no); D. Henninger (no); T. Matter (yes); G. Shadle (no); R. Spicher, (no) **Motion fails.**

NEW BUSINESS:

Twin Valley Roofing & Construction inspected the rubber roof on the Borough Office Building. The roof has hairline cracks, and water is leaking onto the insulation board; it is recommended the roof be replaced before water seeps onto the ceiling tiles. Twin Valley Roofing & Construction installed the original roof 30 + years ago. Council is awaiting their quote for installation of a complete rubber roofing system.

Resolution No. 2018-10: Motion made by Rodney Spicher, seconded by Tim Matter to adopt Resolution No. 2018-10 supporting a citizen's commission for legislative and congressional redistricting. M. Carl (opposed). **Motion carried.**

Approved EMA Training: Motion made by Rodney Spicher, seconded by Dennis Henninger to approve payment of \$23.75 for Donald Shutt Jr. to attend the 2018 Spring Emergency Management Training. **Motion carried.**

Approve Grant Workshop: Motion made by Dennis Henninger, seconded by Rodney Spicher to approve payment of \$100 for Mandy Carl to attend a Grant Workshop hosted by Pennsylvania State Boroughs Association. **Motion carried.**

Council discussed **Act 172** which allows municipalities to grant local tax credits on real estate and earned income taxes for firefighters and EMS volunteers. Currently, Act 172 does not outline the procedure for giving a tax credit. The Borough would be required to have a special hearing and adopt an ordinance to allow the tax credits. Subject tabled until more information is provided.

A Hold Harmless Clause will be added to the Pavilion Rental Application Form. The renter must sign the application.

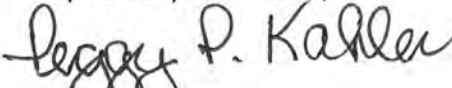
REVIEW OF FINANCIAL REPORTS:

Motion made by Mandy Carl, seconded by Gary Shadle to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); G. Shadle (yes); R. Spicher, (yes) **Motion carried.**

Total Revenue	\$ 120,130.00
Total Expenditures	\$ 52,214.95

Adjourn: Motion made by Gary Shadle, seconded by Tim Matter to adjourn the meeting at 8:50 pm.
Motion carried.

Respectively submitted,



Peggy P. Kahler
Borough Secretary