

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

December 11, 2017

The Elizabethtown Borough Council met on December 11, 2017 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge; Fred Renn; Gary Shadle and Rodney Spicher.

Also present: Mayor Challenger, Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Debra Goudy, Code Enforcement Officer.

Guests: Jeffrey Fetterhoff; Timothy Matter; Mike Miller, Elizabethtown Area Bicentennial; Rebecca Bush, Tammie Roadcap, Jeff Roadcap, Rian Schaffner, Elizabethtown Area Athletic Association; Edward Engle Jr.

President Facinelli recognized Mandy Carl who reported on behalf of the EACA. The swimming pool has been winterized for the year. The organization is unhappy with the finish on some of the cement work. Musser Enterprise will be asked to smooth those areas out this spring. The fund raising concert scheduled for December was canceled due to lack of ticket sales.

President Facinelli next recognized Rebecca Bush, Elizabethtown Area Athletic Association; the organization still has concerns with the trash that was left behind from the Bicentennial Fireworks. Someone other than the organization should be responsible for clean-up. Council briefly discussed some of the responsibilities outlined in the organizations lease that are being neglected. M. Carl scheduled a meeting with EAAA on December 18th to discuss the lease and review the condition of the baseball field.

President Facinelli next recognized Mike Miller, Bicentennial Steering Committee. Mike thanked Council and the Borough Staff for their support during the Bicentennial. The corporation is being dissolved at the end of the year. The committee would like to donate (with stipulations) some of the remaining money back to the Borough for the purpose of specific park improvements. For example, there is an interest in restoring the World War I Cannon and installing a quality sign that reflects the name of the park. The Steering Committee is requesting:

- 1). A separate account be established for the funds.
- 2). The Elizabethtown Area Volunteer Association to oversee and make recommendations on how the money will be utilized.
- 3). The funds can only be used for park improvements.
- 4). Any draws on the money need to be agreed upon by Borough Council and Elizabethtown Area Volunteers Association.

Approval of Minutes: Motion made by Dennis Henninger, seconded by James Lodge to approve the meeting minutes of November 13, 2017 as presented. Motion carried.

Review of Correspondence: Council reviewed correspondence, no further action.

COMMITTEE REPORTS:

Streets & Maintenance – J. Facinelli provided the Monthly Maintenance Report to all Councilmembers.

Police & Safety – R. Spicher reported the Employee Identification Cards are in design; a photo of each employee will be needed to complete the project.

Codes Enforcement Officer – Monthly report was distributed to all Council Members.

Building, Lighting & Grounds – President Facinelli reported he solicited three contractors for quotes on replacing the roof on the Park Maintenance Shed. Two quotes have been received, both under budget.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development – President Facinelli reported the criteria for the Dirt, Gravel, and Low Volume Road Grants have changed and the Borough can now apply for funding to repair the bridge on Apple Avenue. The Borough Engineer and Dauphin County Conservation District has been contacted.

Budget & Finance – Item covered under “Unfinished Business”.

Park & Recreation – M. Carl reported all the buildings and the swimming pool have been winterized.

COG – No representation at the monthly meetings.

Insurance – M. Carl reported the group health insurance for Matt Schaffner went into effect December 1, 2017.

Personnel – Nothing further to discuss at this time.

IT – Nothing at this time.

Mayor’s Report: Mayor Challenger introduced the Mayor-elect Edward Engle Jr.

Solicitor’s Report – Linus Fenicle advised Council if they wish to change the type of acceptable material required when replacing sidewalks it could be done with a resolution.

Engineer’s Report – Jack Raudenbush will be here on December 14th to review a traffic management concerns on Callowhill Street and a driveway permit at 45 West Broad Street. Reports to follow.

UNFINISHED BUSINESS:

Civil Defense Siren – R. Spicher drafted an agreement for Raffey’s 21 and the Borough. The document would allow the civil defense siren to remain at its current location and address the removal should either party have a desire during the term of the agreement. The Borough Solicitor made some language changes to the document.

Civil Defense Siren Agreement: Motion made by Fred Renn, seconded by James Lodge authorizing Council President to sign the presented agreement for housing the Civil Defense Siren

Park and Swimming Pool Improvements; Elizabethville Area Community Alliance does not need to solicit bids if the project is funded solely by contributions or the organization. However, all improvements need Council authorization.

Elizabethville Area Community Alliance to host concerts in the Park: Motion made by Dennis Henninger to allow EACA to hold community concerts in the Borough Park and to waive any rental fee.

Dennis Henninger withdraws the motion to allow Elizabethville Area Community Alliance to hold concerts in the park.

Concerts and Wine Sales in the Park. Council tabled the subject until next month and requested EACA provide specific information on the dates and times of the concerts and the facilities that would be needed.

NEW BUSINESS:

Resolution No. 2017-02: Motion made by Fred Renn, seconded by Rodney Spicher to adopted the 2018 Budget with no tax increases as advertised. Motion carried.

Borough Council received a petition from Swab Wagon Company, C. Summers Trucking and Valley Vending. The three businesses presented a formal request to have the volume and speed of traffic on Callowhill Street controlled, possibly by posting STOP signs.

- 1). South-bound at Callowhill/Spruce Street Intersection - @ end of Mrs. Hoover's fence.
- 2). North-bound at Callowhill/Vineyard intersection.

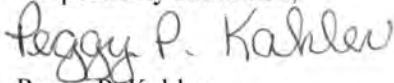
REVIEW OF FINANCIAL REPORTS:

Motion made by Mandy Carl, seconded by Gary Shadle to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); J. Lodge (yes); F. Renn (yes) G. Shadle (yes); R. Spicher, (yes) Motion carried.

Total Revenue	\$ 26,726.06
Total Expenditures	\$ 21,339.46

Adjourn: Meeting adjourned at 8:00 pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary