

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

October 9, 2017

The Elizabethtown Borough Council met on October 9, 2017 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge; Rodney Spicher and Gary Shadle. Fred Renn was absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Debra Goudy, Code Enforcement Officer.

Guests: Donald Shutt Jr. NCC4

President Facinelli recognized Donald Shutt, EMC. Mr. Shutt advised Council that Route 147 will be closed on October 20th; trucks are being detoured onto Route 209 through the Borough.

Mandy Carl reported on behalf of the Elizabethtown Area Community Association. The pool resurfacing project is going well; an American flag and the Borough's emblem are being etched on the bottom of the pool. When the project is completed the pool will be repainted. The cost is expected to come in under budget.

Approval of Minutes: Motion made by Dennis Henninger, seconded by Gary Shadle to approve the meeting minutes of September 11, 2017 as presented. Motion carried.

Review of Correspondence: Council reviewed correspondence, no further action.

COMMITTEE REPORTS:

Streets & Maintenance – J. Facinelli distributed the monthly Maintenance Report to all Councilmembers. Nothing further to report.

Police & Safety – R. Spicher reported he spoke with the Upper Dauphin School District regarding identification cards for the employees. They are installing new software in the next several weeks and suggested we wait until after that is completed to do the ID Cards. R. Spicher agreed to work on the design.

Council is interested in talking with Tim Shiffer, owner of 'Raffey's 21 LLC', about extending the agreement to house the civil defense siren.

The Code Enforcement Officer will be out of the office from October 16 – November 6th, 2017.

Codes Enforcement Officer – D. Goudy included the monthly Enforcement Report in the meeting packet. Other item of discussion covered under 'Unfinished Business'.

Building, Lighting & Grounds – October 28th 2017 is the last weekend for the year that the land recycling area and park restrooms will be open.

Water, Refuse & Sewage – D. Henninger reported the ‘Fall Clean-up Day’ went well, they filled two dumpsters. The Authority’s Office Manager is retiring December 31, 2017; the part time position will be advertised. Smith Street Pumping Station correction plan is still ongoing.

Planning & Development – Nothing to report at this time.

Budget & Finance – D. Henninger reported the preliminary budget for 2018 currently has a deficit of \$114,000, a tax increase, budget cuts or the money from the reserve account will be necessary to balance the budget. Our original plan was to try to pay off the building loan in spring. We will meet with each committee do discuss their budget needs.

Park & Recreation – M. Carl reported the roof on the concession stand has not been finished due to a dispute within the Little League Association. John Laskowski has agreed to finish the project this year. The lease agreements for the baseball fields needs to be more defined in regards to maintenance. A lawn/tractor with attachments was quoted for the 2018 Budget. Money remaining in this year’s ‘Park and Recreation Budget’ is being used to purchase playground equipment.

COG – No representation at the monthly meetings.

Insurance – M. Carl reported she is working with Nat Weems; Deibler Straub and Troutman, getting a quote for a group health insurance plan through Capital Blue Cross. Current insurance premiums are trending a 9 – 15% increase over last year’s pricing.

Personnel – Council will enter into an executive session later to discuss personnel matters.

IT – Nothing at this time.

Mayor’s Report: Nothing at this time.

Solicitor’s Report –All items of discussion listed under New Business.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Civil Defense Siren – Pending

Updated Landlord Tenant Information Form: Motion made by Dennis Henninger, seconded by Rodney Spicher to accept the revised Landlord Tenant Form as presented. Form on file. Motion carried.

Amend Chapter 10 Part 4 – Storage of Motor Vehicles Nuisances: Motion made by Rodney Spicher, seconded by Dennis Henninger to advertise the amended Storage of Motor Vehicles Ordinance as presented for adoption at the November 13, 2017 regular Council Meeting. Motion carried.

Ticketing Ordinance: Motion made by Rodney Spicher, seconded by James Lodge authorizing the Borough Solicitor to advertise a Ticketing Ordinance for offenses as defined by resolution rather than citations as the initial form of due process as presented for adoption at the November 13, 2017 regular Council Meeting. Motion carried.

Amend Chapter 13 Transient Retail Business Licenses: Motion made by Dennis Henninger, seconded by James Lodge to advertise the amended Transient Retail Business Licenses Ordinance as presented for adoption at the November 13, 2017 regular Council Meeting. Motion carried. M. Carl opposed.

NEW BUSINESS:

The Borough Solicitor met with District Justice Rebecca Margerum to discuss her position with the Borough's Landlord Tenant Inspection Ordinance. The judge will not issue an Administrative Warrant unless there is just-cause.

REVIEW OF FINANCIAL REPORTS:

Motion made by Rodney Spicher, seconded by Gary Shadle to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); J. Lodge (yes); G. Shadle (yes); R. Spicher, (yes) Motion carried.


Executive Session: Motion made by Dennis Henninger, seconded by Rodney Spicher to enter into Executive Session at 7:50 pm to discuss personnel matters.

Open Session: Council returns to open session at 7:58 pm – No action

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| Total Revenue | \$ 8,363.00 |
| Total Expenditures | \$ 21,429.00 |

Adjourn: Meeting adjourned at 8:00 pm.

Respectively submitted,


Peggy P. Kahler
Borough Secretary