

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

September 11, 2017

The Elizabethtown Borough Council met on September 11, 2017 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge; Rodney Spicher. Fred Renn and Gary Shadle were absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Justin Challenger, Mayor; Matt Schaffner, Maintenance Supervisor; Debra Goudy, Code Enforcement Officer

Guests: Donald Shutt Jr. NCC4; Debra Boyer, EACA; Roger Lucas, Resident; Todd and Bobbie Ayers, Residents; Karen and Mike Leitzel, Business Owner.

President Facinelli recognized Roger Lucas. Mr. Lucas is a tenant in Elizabethtown; he expressed his objection to the Borough's Landlord/Tenant Inspection Ordinance.

President Facinelli next recognized Todd and Bobbie Ayers, who reside on Camp Street. Mr. Ayers has experienced flooding at his property due to water run-off from the Lykens Valley Campgrounds. Mayor Challenger advised Council that Dauphin County Conservation District has available funding that could be used to install drainage pipes to correct this problem. The Borough does not own the railroad bed or the area in or around the Lykens Valley Campgrounds.

Dirt, Gravel and Low Volume Road Program: Motion made by Rodney Spicher, seconded by Jim Lodge authorizing Justin Challenger to research funding through the Dauphin County Conservation District; funding would be used to install drainage pipes to correct water run-off from the Lykens Valley Campgrounds. Motion carried.

President Facinelli next recognized Karen Leitzel. Mrs. Leitzel doesn't feel the 'Transient Retail Business Permit' should apply to any temporary vendor selling from her business location Shops on Market.

Review Ordinance Chapter 13: Motion made by Mandy Carl, seconded by Dennis Henninger authorizing the Borough Solicitor to review the 'Transient Retail Business Licenses. Motion carried.

President Facinelli next recognized Debra Boyer, EACA. The swimming pool is closed for the year; the organization had a successful year and reports a bank balance of \$2,025.00. There are plans already underway for next year that includes fund raising, concerts and events in the Borough Park. Report on file.

Approval of Minutes: Motion made by Rodney Spicher, seconded by Dennis Henninger to approve the meeting minutes of August 14, 2017 as presented. Motion carried.

Review of Correspondence: Council reviewed correspondence, no further action.

COMMITTEE REPORTS:

Streets & Maintenance – J. Facinelli distributed the monthly Maintenance Report to all Councilmembers. The Paving Overlay project on Clearfield Street is complete, the Borough Engineer, Jack Raudenbush will do a final inspection before New Enterprise Stone and Lime Co. is paid. The maintenance department pumped out the baby pool twice this month, Council does not feel this is the Borough’s responsibility since the pool is leased to another organization.

Police & Safety – Nothing to report.

Codes Enforcement Officer – D. Goudy included the monthly Enforcement Report in the meeting packet. Other item of discussion covered under ‘New Business’.

Building, Lighting & Grounds – M. Carl reported she was working on a budget for next year which will include replacing the maintenance shed roof and stoning an additional area for parking at the ball field.

Water, Refuse & Sewage – D. Henninger reported the ‘Fall Clean-up Day’ is scheduled for October 7th 8:00am - 12:00pm. No construction waste, motor oil or antifreeze will be accepted.

Planning & Development – Nothing to report at this time.

Budget & Finance – D. Henninger again reminded the committees to submit their budget requests, particularly large one time expenditures. The budget has to be completed, advertised and adopted by December.

The budget committee reviewed the Borough’s financial position and made the following recommendation in regard to reducing the loan debt on the building.

Balance on building loan is approximately \$274,500. Withdraw \$119,500 from the Reserve Account and apply to principal only. Apply Gaming Grant Funds of \$55,000 to principal reducing the debt balance to \$100,000. The Borough should continue making monthly payments of \$1500 until mid-year 2018 when it can be determined if the remaining loan balance can be paid in full.

Principal Loan Payment: Motion made by Mandy Carl, seconded by Rodney Spicher to withdraw one-hundred nineteen thousand five-hundred dollars (\$119,500) from the Borough’s Reserve account, and apply it to the Principal Portion of the building loan at Riverview Bank. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); J. Lodge (yes); R. Spicher, (yes) Motion carried.

Park & Recreation – M. Carl advised Jeff Roadcap is still President of Elizabethville Athletic Association, all invoices for little league utilities should be sent directly to him.

COG – No representation at the monthly meetings.

Insurance – M. Carl reported open enrolment for Matt’s health insurance is November 1st and a plan must be chosen by November 31st. Information is circulating that Blue Cross Health Insurance is now offering an employer group plan for one person.

Personnel – Nothing at this time.

IT – Nothing at this time.

Mayor’s Report: Nothing at this time.

Solicitor’s Report –All items of discussion listed under New Business.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Civil Defense Siren – Pending

Deb Goudy presented Council with information regarding a ‘Ticketing’ (pre-citation) procedure. If Council adopted an ordinance this procedure could possibly speed up compliance from residents, who are in violation of the Borough Codes, particularly items covered under Chapter 10. Citations filed with the District Justice take several weeks before the defendant is scheduled for court. If adopted this procedure would have an escalated fee schedule for non-compliance. Failure to pay the ticket/fine would result in a civil action with the District Justice.

Ticketing Ordinance: Motion made by Rodney Spicher, seconded by Mandy Carl authorizing the Borough Solicitor, Linus Feniele, to move forward and prepare a ‘Ticketing Ordinance’ to be reviewed at the next meeting. Motion carried.

Rodney Spicher informed Council that the Upper Dauphin School District offered to make identification cards for our Borough employees. He plans to follow-up with the school and provide them with the information they need to print the cards.

NEW BUSINESS:

Upper Dauphin Area Trojan Education Foundation asked Council to contribute \$250 and become a shirt sponsor for the Trick or Trot 5K Run. Since the Borough is funded mainly by tax revenues, Council decided against any monetary donation.

Trick or Trot 5 K Run: Motion made by Dennis Henninger, seconded by Jim Lodge to support the Upper Dauphin Area Trojan Education Foundation, by authorizing the named Borough Streets to be closed for a 5K run on October 28, 2017, and to support Washington Township in applying for a ‘Special Events Permit’ to partially close North Church Street (SR 1020) for the event. Motion carried.

Last month Pam and Jack Zilinski attended the Borough Meeting to discuss the condition of the bridge located on Apple Avenue. Council closed this street several years ago due to the condition of the bridge and its replacement cost. At the request of President Facinelli the Borough Solicitor provided information on vacating streets. After further discussion Council tabled the subject.

Minimum Municipal Obligation: Motion made by Dennis Henninger, seconded by Mandy Carl to approve the 2018 minimum municipal obligation (MMO) for the non-uniformed employee pension plan. Motion carried.

Donald Shutt NDC4; presented Council with his budget request for Northern Dauphin County 4 Regional EMA. Her further advised Council that the Bicentennial Events went well; only two people were treated for minor reasons. He was very happy with the cooperation and staffing at the Incident Command Center.

There is some confusion as to whether Tim Enders is still closing the Park Restrooms. If he can no longer fulfill that task the Borough will leave the restrooms unlocked 24/7 the remainder of the season. Other arrangements will be made next year.

Dennis Henninger suggested that Council formally thanks Dave Shadle and Mike Miller for serving as co-chairman of the Bicentennial Steering Committee and to print a thank you in the Upper Dauphin Sentinel thanking all those people who helped to make the celebration a wonderful event.

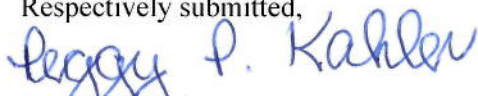
REVIEW OF FINANCIAL REPORTS:

Motion made by Rodney Spicher, seconded by Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); J. Lodge (yes); R. Spicher, (yes) Motion carried.

Total Revenue	\$ 44,106.69
Total Expenditures	\$ 93,570.02

Adjourn: Meeting adjourned at 9:50 pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary