

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

August 14, 2017

The Elizabethtown Borough Council met on August 14, 2017 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge; Fred Renn, Rodney Spicher. Gary Shadle was absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Justin Challenger, Mayor; Matt Schaffner, Maintenance Supervisor; Debra Goudy, Code Enforcement Officer

Guests: Donald Shutt Jr. NCC4; Lori Paul, Resident; Pam and Jack Zilinski, Residents; Courtney Fulkroad, Broad Mountain Winery; Derrick Michael, EACA.

President Facinelli recognized Derrick Michael, EACA. Several local businesses are interested in supporting the 'Splash Pad Project'. The pool is participating in the Bicentennial Celebration; a float named 'Lady Goggles' was entered into the parade and several games of chance are at the carnival. The pool manager was released due to scheduling conflicts. Checking account balance is \$1,569.00, all bills are paid. The pool will remain open until September 3rd.

President Facinelli next recognized Lori Paul, Borough resident. Ms. Paul requested a street light be placed at the corner of Moore and Pine Alley. PPL will be contacted for further information.

President Facinelli next recognized Pam and Jack Zilinski, Borough resident. Apple Avenue has been closed for several years due to the failure of a bridge on that roadway. Property owners are concerned the bridge will collapse causing the stream to back-up and overflow into their yards. President Facinelli stated he was interested in researching how that roadway could be turned back to the property owners. The Borough does not receive liquid fuels funding for Apple and Katie Avenue.

President Facinelli next recognized Derrick Michael, Broad Mountain Winery. Council was advised that the Wine Event held on August 12th was a huge success. People remained in the designated area enjoying food, music and wine. A request to continue 'The Wine Garden' in the park for the Bicentennial Events between 6PM and 10PM was made.

Wine Garden Event: Motion made by Rodney Spicher, seconded by Dennis Henninger authorizing Broad Mountain Winery to serve wine/cider at the Borough Park in a designated marked area August 15th – August 19, 2017 in conjunction with the Bicentennial Events. Motion carried.

Approval of Minutes: Motion made by Fred Renn, seconded by Dennis Henninger to approve the meeting minutes of July 10, 2017 as presented. Motion carried.

Review of Correspondence: Council reviewed correspondence, no further action.

COMMITTEE REPORTS:

Streets & Maintenance – J. Facinelli distributed the monthly Maintenance Report to all Councilmembers. Nothing further to report.

Police & Safety – Nothing to report.

Codes Enforcement Officer – D. Goudy reported she has begun inspecting rental properties and updating the files with current information.

- As a result of a hearing with District Justice Margerum, Dirty Works Inc. was hired to mow and trim the property at **64 East Broad Street**. The total cost of the job (\$1,250) will be submitted to the DJ's office and collected from the defendant as restitution. The property will continue to be maintained bi-weekly by Dirty Works Inc. The Borough Office will send the property owner the invoice, all payments should be made payable to Dirty Works Inc % of Elizabethville Borough Office. Any and all delinquent payments will be submitted to the District Justice Office for collection. Monthly Code Enforcement Report on file.

Dirty Works Invoice: Motion made by Fred Renn, seconded by Rodney Spicher authorizing the Borough to pay the invoice from Dirty Works Inc. in the amount of \$1,250 to Dirty Works Inc. Motion carried.

Building, Lighting & Grounds - Nothing to report.

Water, Refuse & Sewage – D. Henninger reported the trash hauling contract expires in December. The contract should be advertised for bidders in August. The fire hydrant at Koppy's on the Square was repaired after a delivery truck backed into it.

Planning & Development – Nothing to report at this time.

Budget & Finance – D. Henninger reported the committee was busy with the Bicentennial Celebration and didn't have time to prepare a recommendation to reduce the Borough's mortgage payment. Information will be distributed for the September Meeting.

Park & Recreation – M. Carl expressed her thanks for the new bridge in the park, the maintenance guys did an extraordinary job. The Wertz Memorial Flag Pole needs to be repainted but a high-lift is required for the job. The water fountain and the swimming pool are connected to the same water meter. Since the fountain has leaked all summer, this should be considered when evaluating the water usage at the swimming pool. The lease agreement for the Little League Baseball Field needs to be reviewed or possibly terminated. The Bicentennial Committee was forced to hire a landscaper to mow and trim the grass at the ballfields after the officers of the organization refused to take care of the problem.

COG – No representation at the monthly meetings.

Insurance – M. Carl again reminded Council the Elizabethville Area Community Alliance asked them to consider a one-thousand dollar (\$1,000) donation towards the cost of their General Liability Premium of \$4,100.

Elizabethville Area Community Alliance Donation: Motion made by Dennis Henninger, seconded by Rodney Spicher authorizing a seven-hundred and fifty dollar (\$750) donation to the Elizabethville Area Community Alliance, to be applied towards their General Liability Premium. M. Carl abstain; Fred Renn, No. Motion carried.

Personnel – R. Spicher requested an Executive Session at the end of the meeting to discuss personnel matters.

IT – M. Carl advised that she would like to see some future changes on the Borough Website and Facebook account.

Mayor's Report: Mayor Challenger stated that he assisted with many of the Bicentennial Events. All of them were well attended and the overall response from the town was overwhelming. The Mayor accepted two awards on behalf of the Borough: (1) Pennsylvania State Representative Mike Tobash, (2) Pennsylvania State Boroughs Association.

Solicitor's Report –All items of discussion listed under New Business.

Engineer's Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Civil Defense Siren – Pending

NEW BUSINESS:

Borough's Clean-up Day – Valley Waste Inc. made a recommendation that the Borough limits the type of materials and number of items collected at their clean-up days.

Municipal Budget Workshop: Motion made by Fred Renn, seconded by Rodney Spicher authorizing the Borough Treasurer and two (2) additional Council Members to attend a Budget Workshop on September 26, 2017 at a cost of \$125 per person. Motion carried.

Todd Ayers who resides on Camp Street filed a complaint about flooding on his property. The water is run-off is a result of timbering and lack of proper drainage at the Lykens Valley Camp Grounds. The problem could be resolved by installing drainage pipes on the old railroad bed; however this is private property and not the Borough's responsibility.

Lenape Solar submitted energy reduction services quotes to upgrade the existing T8 fixtures with LED retrofit kits for the garage and office building. Council is interested in obtaining quotes for the Park; otherwise the subject will be tabled until a further time.

Donald Shutt NDC4; advised council that their Dauphin County Base radio was updated. All the necessary paperwork and staffing issues are in place for the Emergency Operation Center established for the Bicentennial Parade are in place.

REVIEW OF FINANCIAL REPORTS:

Motion made by Fred Renn, seconded by James Lodge to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); F. Renn (yes); R. Spicher, (yes) Motion carried.

Executive Session: Motion made by Fred Renn, seconded by Rodney Spicher to enter into Executive Session at 9:00 pm to discuss personnel matters. Motion carried.

Council returned to open session at 9:14 pm.

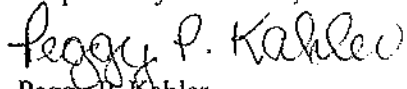
Employee Raises: Motion made by Rodney Spicher, seconded by Fred Renn to approve a \$1.00 per hour raise as follows:

- Doug Goudy – Maintenance - effective August 14, 2017.
- Debra Goudy – Code Enforcement Officer – effective pay week ending September 2, 2017.

Total Revenue	\$ 10,890.25
Total Expenditures	\$ 64,686.55

Adjourn: Meeting adjourned at 9:15 pm.

Respectively submitted,


Peggy P. Kahler
Borough Secretary