

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

June 12, 2017

The Elizabethtown Borough Council met on June 12, 2017 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: James Facinelli, Dennis Henninger, James Lodge, Rodney Spicher, Mandy Carl (arrived 7:10). Fred Ream and Gary Shadle were absent.

Also present: Linus Fenicle, Borough Solicitor; Jack Raudenbush, Raudenbush Engineering; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor.

Guests: none: Debra Boyer, EACA; Donald Shutt Jr. EMA

President Facinelli recognized Debra Boyer, EACA. The swimming pool opened May 27th, and is completely staffed with sixteen (16) certified lifeguards, ten (10) concession stand workers and a pool manager. The pool is averaging eighty (80) attendees per day. The organization is still selling advertisement signs; season passes and has parties scheduled for every Sunday in July. The check book balance is \$7,133.40.

Approval of Minutes: Motion made by Rod Spicher, seconded by Dennis Henninger to approve the meeting minutes of , May 08, 2017 as presented. Motion carried.

Review of Correspondence: No correspondence for the month. No call report received this month.

COMMITTEE REPORTS:

Streets & Maintenance – J. Facinelli distributed the monthly Maintenance Report to all Councilmembers. A sink hole developed on Callowhill Street and emergency repairs needed to be made. Approximately 140' of storm water piping was crushed and rusted away. Grosser Excavating Inc. repaired the roadway.

Police & Safety – Nothing to report at this time.

Codes Enforcement Officer – Nothing to report at this time.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – D. Henninger stated that the contractor signed the final paperwork for the waterline replacement project on Lyter Street and North Street.

Planning & Development – Nothing to report at this time.

Budget & Finance – Nothing to report at this time.

Park & Recreation – Nothing to report at this time.

COG – No representation at the monthly meetings.

Insurance – Nothing to report at this time.

Personnel – R. Spicher requested an executive session at the close of our meeting.

IT – Nothing to report at this time.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report –Linus Fenicle advised Council that all vendors participating in the Bicentennial Event should be required to have a Transient Retail Business Permit.

Engineer’s Report – Items covered under ‘New Business’.

UNFINISHED BUSINESS:

Civil Defense Siren – D. Henninger reported that the Fire Company voted not to contribute any money to the purchase of a new siren. Dauphin County Emergency Management confirmed that the pagers and siren operate off the same frequency. The siren is not necessary for alerting the fire crew of a call.

Gaming Grant Agreement: Still waiting for the Final Agreement from Dauphin County Gaming Gran Boad.

Personnel – employee evaluations –Pending.

NEW BUSINESS:

Bid Opening Paving Project:

Bidder	Street	Approx. Quantity	Unit	Unit Cost	Description	Total
New Enterprise Stone & Lime Co., Inc	Clearfield St. (Up to, not including Market St. and N. Moore St)	3510	SY	12.60	2" Mill and 2" Overlay	\$44,226.00
	Additive Alt. Bid 1 Clearfield St (Up to, not including Market St. and N. Moore St)	3510	SY	3.05	Installation of geotextile pavement fabric (Propex Pertromat 4599 or approved equal) underneath overlay to manufacturer specifications	\$10,705.50
	Additive Alt. Bid 2 Clearfield St Base Repair	50	SY	195.00	Base repair at areas of severe cracking or deterioration as needed only to receive paving overlay	\$9,750.00
						\$64,681.50
Meckley's Limestone Products, Inc.	Clearfield St. (Up to, not including Market St. and N. Moore St.)	3510	SY	11.60	2" Mill and 2" Overlay	\$40,716.00
	Additive Alt. Bid 1. Clearfield St. (Up to, not including Market St and N. Moore St.)	3510	SY	2.95	Installation of geotextile pavement fabric (Propex Pertromat 4599 or approved equal) underneath overlay to manufacturer specifications	\$10,354.50
	Additive Alt. Bid 2 Clearfield St Base Repair	50	SY	282.00	Base repair at areas of severe cracking or deterioration as needed only to receive paving overlay	\$14,100.00
						\$65,170.50

Bid Award – 2017 Paving Project: Motion made by Dennis Henninger, seconded by Mandy Carl to award the paving project to (*New Enterprise Stone & Lime Company*) pending Raudenbush Engineering’s review of the bids and bonding documents as required. Motion carried.

Jack Raudenbush was asked to contact Integrative Green Solutions Inc. (Old MoPac Building) regarding an open trench their contractor made in Pine Alley while installing a new water line. The trench has been open for months and not repaired in accordance to Borough’s Street Opening and Excavation Permit that follows PennDot’s criteria. A minimum of 8”stone base (2B Mod or 2 RC Stone) must be use to refill the trench.

REVIEW OF FINANCIAL REPORTS:

Motion made by Rodney Spicher, seconded by Mandy Carl to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); J. Lodge (yes); R. Spicher, (yes) Motion carried.

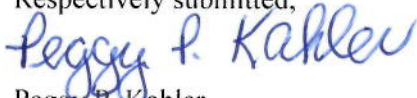
Total Revenue	\$ 29,989.92
Total Expenditures	\$ 38,986.01

Executive Session: Motion made by Rodney Spicher, seconded by Mandy Carl to enter into executive session to discuss personnel matters. (7:30 PM). Council back into open session at 7:43 PM.

Code Enforcement Officer: Motion made by Rodney Spicher, seconded by Dennis Henninger to hire Debra Groudy for the position of Code Enforcement Officer, at \$13.00 per hour, no benefits, not to exceed 20 hours per week. Effective as soon as possible. Motion carried.

Adjourn: Meeting adjourned at 7:15 pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary