ELIZABETHVILLE BOROUGH COUNCIL
P.O. BOX 578 ♦ ELIZABETHVILLE♦ PA 17023-0578
(717) 362-7945 ♦FAX (717) 362-4196
www.elizabethville.org

DRIVEWAY PERMIT APPLICATION

Date: _____ **Permit valid one (1) year from issue date**

_____ _____ _____ _____
Name of Applicant | Property Address | Phone Number | Email Address

_____ _____ _____
Contractors Name | Phone Number | Email Address

Anticipated Start date: _____ Location of Work: _____

Description of Work: (attach sketch is necessary to describe work):

_____

_____

Elizabethville Borough Permit Requirements:

1. Driveway permit from Elizabethville Borough is required to construct a driveway or make an opening into, or install a ditch/drain in or along a Borough street, road or highway.
2. All work must be done in accordance with Chapter 21, Part 2 – Construction of Driveways, ditches and drains.
3. **Driveway Standards**:
   a. Access drives shall not be located within ten (10) feet of a fire hydrant, catch basin or drain outlet.
   b. Driveways shall not exceed a slope of ten (10%) percent and shall have a leveling area with a slope not exceeding two (2%) percent per fifteen (15) feet of the public street cartway line. Where drives enter a bank through a cut, retaining walls shall be provided, or in lieu thereof, the side slopes of the cut shall be graded to not more than one-half (1/2) foot vertical to one (1) foot horizontal within ten (10) feet of the point where the drive intersects with a right-of-way line of the public street.
   c. The centerline elevation of the driveway shall be on grade with the curb cut, or in lieu curbing, not more than two (2) inches above the cartway surface of the public street.
   d. No driveway shall exceed twelve (12) feet in width within fifteen (15) feet of the public street cartway, excepting as increased by a cub radii not greater than five (5) feet.
   e. Drainage should not be modified so that public or private properties are adversely affected in any way.
   f. The first 10' of the driveway measured form the ROW must be constructed of concrete or bituminous pavement.
4. Any activity that involves cutting or removing of paving of a Borough Street requires a permit from the Elizabethville Borough.
5. Applicant must comply with all utility notifications requirements as per PA Act 38/267 (800-24-1776)
6. Borough office must be contacted at least two (2) business days prior to anticipated road work.
7. Applicant must erect traffic-control devices in accordance with the rules and regulations found in the Pennsylvania Code. Title 67, Chapter 212. If the Borough, as its sole discretion, determines that Applicant has failed to provide proper traffic control it may notify the Applicant to cease work until the proper traffic-control devices are erected or the Borough may provide the necessary traffic control. Where the Borough chooses to provide the necessary traffic control, the Applicant must reimburse the Borough Two Hundred Dollars ($200) per hour for each Borough employee or fire police engaged in providing the necessary traffic control.
8. Applicant shall stake or clearly identify the proposed driveway centerline at its intersection with the public right-of-way.

Permit Fee $65.00

Borough Use Only

Accepted without Exception:_____ _____
Borough Engineer Date

Approved _____ _____ Final Inspection Date _____
Road Committee Chairperson Date

Inspected by: _____