

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

September 12, 2016

The Elizabethtown Borough Council met on September 12, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, James Lodge, Fred Renn, Rodney Spicher. Dennis Henninger and Gary Shadle were absent.

Also present: Linus Fenicle, Borough Solicitor; Catherine Prince, Jack Raudenbush, Borough Engineers, Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Maryellen Chenoweth, Code Enforcement Officer. Mayor Challenger was absent.

Guests: Donald E. Shutt, Regional Emergency Management Coordinator

Approval of Minutes: Motion made by Rodney Spicher, seconded by Mandy Carl to approve the meeting minutes of August 8, 2016 as presented. Motion carried.

President Facinelli recognized Donald Shutt; who presented Council with the 2017 budget for the Northern Dauphin County 4 Regional Emergency Management Agreement. This budget of \$8,981.99 is split between four (4) municipalities. Elizabethtown Borough's portion is approximately \$2,245.50 which can be attributed primary to the cost of new portable radios.

Review of Correspondence: Call Report -Reliance Hose Company

COMMITTEE REPORTS:

Streets & Maintenance – J. Facinelli reported Meckley's Limestone LLC was notified that Council accepted their bid proposal to pave Moore Street and Dietrich Avenue. The repairs should begin in a few weeks.

Police & Safety – Items covered under Unfinished Business.

Codes Enforcement Officer - Monthly report distributed to all council members.

Building, Lighting & Grounds – Items covered under Unfinished Business.

Water, Refuse & Sewage – The Borough Fall Clean-up Day is scheduled for October 1, 2016.

Planning & Development – Nothing to report at this time.

Budget & Finance – Nothing to report at this time.

Park & Recreation – Upper Dauphin Recreation Association submitted a financial report year to date through October. Council had several questions regarding memberships, donations and cash receipts. J. Lodge will contact the organization for clarification.

COG – Nothing to report at this time.

Insurance – M. Carl suggested that Council includes the cost of the Swimming Pools liability insurance in next year's budget.

Personnel – Nothing to report at this time.

IT – M. Carl reported she will be adding two (2) new computers to next year's budget.

Mayor's Report: Nothing to report at this time.

Solicitor's Report – Linus Fenicle advised Council paperwork has been completed and the Borough soon should be receiving their distribution check from the Powell, Rogers and Speak litigation.

Engineer's Report – Jack Raudenbush and Catherine Prince attended the meeting to discuss and present a revised Driveway Permit Application. Additions to the current Permit Application Standards include:

- Drainage should not be modified so that public or private properties are adversely affected in any way.
- The first 10' of the driveway measured from the Right of Way (ROW) must be constructed of concrete or bituminous pavement. (Driveway apron)

Other requirements that will be strictly followed are the requirement of a detailed sketch. ALL permit requirements must be met; Permits will not be issued the same day as the application is submitted. The Borough Engineer will inspect and approve all driveways. The permit fee will be increased to cover some of the Engineering Fee associated with inspecting the driveway. Revised Permit attached.

UNFINISHED BUSINESS:

Civil Defense Siren – R. Spicher advised council that he received a quote of \$15,500 from Capital Area Communications for the installation of a new civil defense siren. Before any decisions are finalized, the Fire Company will be consulted.

Dog Ordinance – The Borough Solicitor will revise the current ordinance removing obsolete enforcement measures, and including new wording.

Ordinance #352-Amend

Chapter 15 Part 4: Motion made by Fred Renn, seconded by Jim Lodge to amend Chapter 15 Motor Vehicles and Traffic Ordinance (**Part 4 §407 and § 411**) as advertised. Motion carried.

Welcome to Elizabethville Signs: M. Carl advised council that after further research she is recommending new signs be purchased from Fast Signs Inc. at approximately \$1200.00 each. A full description and quote will be added to the 2017 budget.

NEW BUSINESS:

Increase Driveway Permit Fee: Motion made by Rodney Spicher, seconded by Mandy Carl to increase the Driveway Permit Application Fee to \$65.00. Motion carried.

Property owner at 300 Broad Street has been notified several times about driving over the embankment on Franklin Street to gain access to his garage.

Order to issue Citation: Motion made by Jim Lodge, seconded by Mandy Carl to cite the property owner of 300 West Broad Street if he continues to drive over the embankment on Franklin Street to gain access to his garage, or if he continues to park on top of the storm drainage pipe along Franklin Street. Motion carried. Rodney Spicher abstained.

REVIEW OF FINANCIAL REPORTS:

Motion made by Fred Renn, seconded by Jim Lodge to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); J. Lodge (yes); F. Renn (yes); R. Spicher (yes); Motion carried.

Total Revenue	\$ 30,091.00
Total Expenditures	\$ 23,806.00

Adjourn: Meeting adjourned at 8:00 pm.

Respectively submitted,

Peggy P. Kahler
Borough Secretary