

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**August 8, 2016**

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The Elizabethtown Borough Council met on August 8, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge, Fred Renn, Gary Shadle and Rodney Spicher.

Also present: Linus Fenicle, Borough Solicitor; Catherine Prince, Borough Engineer, Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Maryellen Chenoweth, Code Enforcement Officer. Justin Challenger, Mayor was absent.

Guests: Donald E. Shutt, Regional Emergency Management Coordinator

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**Approval of Minutes:** Motion made by Fred Renn, seconded by Dennis Henninger to approve the meeting minutes of July 11, 2016 as presented. Motion carried.

President Facinelli recognized Donald Shutt who presented an Intergovernmental Agreement for joint EMA services.

**Northern Dauphin County -4 Regional Emergency Management Agreement:** Motion made by Dennis Henninger, seconded by Rodney Spicher authorizing Council President to sign an Intergovernmental Agreement for Joint Emergency Management Services with the Township of Jackson; Township of Reed, and Township of Wayne. The Agreement will be known as the Northern Dauphin County – 4 Regional Emergency Management Agreement. Motion carried.

Review of Correspondence: No Call Report received from Reliance Hose Company

**COMMITTEE REPORTS:**

Streets & Maintenance – Monthly report distributed to council members. No further comments.

Police & Safety – Items covered under Unfinished Business.

Codes Enforcement Officer - Monthly report distributed to all council members. F. Renn had concerns about weeds and high grass in town and asked if the property owners have been cited.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – D. Henninger reported one of the pumps at the Smith Street Station failed and had to be replaced.

Planning & Development – Nothing to report at this time.

Budget & Finance – D. Henninger hopes to start the 2017 budget the process before the September Meeting.

Park & Recreation – J. Lodge reported he had a discussion with the pool manager about the life guards being attentive to the patrons while on duty. It was suggested; the old guard chairs be moved to a location that is out of public view.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

Personnel – R. Spicher reported the committee met with all Borough Employees and discussed their Employee Performance Reviews.

IT – M. Carl reported; next year the Upper Dauphin High School will take responsibility for the 5K Run which was established as a fund raiser for the Bicentennial Celebration. She is working with Cloud 5 Solutions, LLC to redirect the Trick or Trot website to the UDA School District.

Mayor's Report: Mayor Challenger thanked Matt for repainting the 'Star' at the park. The Mayor is organizing a pentathlon for the Bicentennial Celebration. More details will be available at a later date.

Solicitor's Report – Linus Fenicle contacted Dauphin County Emergency Management to clarify the named party listed as the Non-Terminal Agency.

**Commonwealth Law Enforcement Assistance Network (CLEAN):** Motion made by Fred Renn, seconded by Dennis Henninger authorizing Council President to sign the CLEAN Agreement, that enables the Code Enforcement Officer to obtain driver license information. Motion carried.

**Resolution Approving Partial Settlement:** Motion made by Mandy Carl, seconded by Dennis Henninger authorizing Council President to sign a resolution approving partial settlement in the amount of \$18,935.42 from the Powell, Rogers & Speaks Tax Litigation. Motion carried.

Engineer's Report – Catherine Prince advised Council there was one bidder for the 2016 Paving Project; Meckley's Limestone Products. The combined bid amount for Moore Street (*Broad St. to Clearfield Street*) and Dietrich Avenue is \$57,197.50. The quote includes base repair and installation of geotextile fabric for both streets.

**Bid Award - 2016 Paving Project:** Motion made by Gary Shadle, seconded by Fred Renn to award the paving project to (*Meckley's Limestone Products*) pending Raudenbush Engineering's review of the bids and bonding documents as required. Motion carried.

UNFINISHED BUSINESS:

Civil Defense Siren – Pending information from vendor.

Dog Ordinance – Further discussion at the September meeting pending Council's review.

**Bicentennial Committee – Legion Baseball Field:** Motion made by Mandy Carl, seconded by Fred Renn to draft an agreement for the Bicentennial Committee that covers the use and terms of using Legion Baseball Field. The agreement should hold the user responsible should any damage occur. Motion carried.

Welcome to Elizabethtown Signs – M. Carl presented several quotes to replace the signs. Each vendor quoted a different type of material for the construction of the signs. Council requested M. Carl to review all the vendor information and make a recommendation for the most durable and affordable product. The signs will be included with the 2017 budget.

**NEW BUSINESS:**

**Road Clouser:** Motion made by Dennis Henninger, seconded by Mandy Carl authorizing a temporary road closure on Church Street (*between Pine Avenue and Route 209*); Friday August 20, 2016. Residents in that area host an annual Block Party. Motion carried.

**Minimum Municipal Obligation:** Motion made by Fred Renn, seconded by Rodney Spicher to approve the 2017 MMO obligation for the Non-Uniformed Employee Pension Plan. Motion carried.

**Resolution 2016-05:** Motion made by Dennis Henninger, seconded by Mandy Carl to approve the Community Development Block Grant Program Application prepared by the Elizabethtown Area Authority for funding year 2017. Motion carried.

**232 Spruce Street:** Motion made by Rodney Spicher, seconded by Dennis Henninger authorizing the Code Enforcement Officer to send the property owner at 232 Spruce Street a letter stating their sidewalk cannot be removed, and should be maintained. Motion carried. M. Carl opposed.

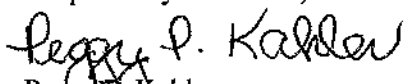
**REVIEW OF FINANCIAL REPORTS:**

Motion made by Mandy Carl, seconded by Jim Lodge to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); J. Lodge (yes); F. Renn (yes); G. Shadle (yes); R. Spicher (yes); Motion carried.

Total Revenue	\$ 7,659.52
Total Expenditures	\$ 24,317.29

**Adjourn:** Meeting adjourned at 8:10 pm.

Respectively submitted,

  
Peggy P. Kahler  
Borough Secretary