

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**June 13, 2016**

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The Elizabethville Borough Council met on June 13, 2016 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, James Lodge, Gary Shadle, Rodney Spicher. Fred Renn was absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor; Maryellen Chenoweth, Code Enforcement Officer.

Guests: Connie Stoneroad, Melanie Peters, Keystone Guardianship Services; Michael Miller, Bicentennial Committee; Mary Paul, resident; Glenda Botts, Borough property owner.

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**Approval of Minutes:** Motion made by Dennis Henninger, seconded by Gary Shadle to approve the meeting minutes of May 09, 2016 as presented. Motion carried.

Acknowledgement of Guests: President Facinelli recognized Connie Stoneroad and Melanie Peters from Keystone Guardianship Services. KGS is a local non-profit business established in 2007 that provides guardianship services to incapacitated persons. The services range from guardian of the estate, power of attorney, or to assert the rights and best interest of the incapacitated person. They currently have six (6) full time employees and want to expand to other areas within Dauphin County. Ms. Stoneroad asked Council if they would consider sponsoring Keystone Guardianship Services for the Local Share Municipal Grant for 2016-2017 cycle.

Council advised Ms. Stoneroad that they would take her request under advisement, but they planned on submitting a grant application themselves to help reduce capital debt on the new municipal building.

President Facinelli next recognized Mike Miller. The Bicentennial Committee would like to reserve the entire community park on **August 12 - August 13, 2017**. There are events planned for both days, as they are confirmed the details will be publicized.

**Reserve Community Park:** Motion made by Rodney Spicher, seconded by Dennis Henninger to reserve the entire community park for Bicentennial Events, including the ballfields, on **August 12 – August 13, 2017**. Motion carried.

The Legion and Little League ball teams, UDRA and pavilion renters will be notified about the reservation.

President Facinelli next recognized Mary Paul. Mrs. Paul reported she fell and was injured on a neglected sidewalk on East Main Street. She required six (6) stitches and had a broken finger.

Review of Correspondence: All correspondences were made available to Council. No further action.

**COMMITTEE REPORTS:**

Streets & Maintenance – Monthly report distributed to council, nothing further to report.

Police & Safety – Items covered under New Business.

Codes Enforcement Officer - Monthly report on file.

Building, Lighting & Grounds – Nothing to report at this time.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development – Nothing to report at this time.

Budget & Finance – D. Henninger advised that the 6 month year to date Income and Expense report will be presented next month.

Park & Recreation – Two invoices were received for labor and supplies at the swimming pool. Subject was tabled until J. Lodge confirms who is responsible for the payments.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

Personnel – R. Spicher reported that the Employee Performance Reviews should be completed within the next two weeks.

IT – M. Carl reported updates to the Borough website are ongoing.

Mayor's Report: Nothing to report at this time.

Solicitor's Report – Nothing to report at this time.

Engineer's Report – Nothing to report at this time.

**UNFINISHED BUSINESS:**

Civil Defense Siren – Pending information from vendor.

Sidewalk Replacement & Water Shut off Valves – The Borough Engineer will be consulted about the specifications for installing water turn-off valves and Fire Hydrant locations on new sidewalks.

**NEW BUSINESS:**

**C. M. Bisking Concrete Invoice:** Motion made by Dennis Henninger, seconded by Gary Shadle to pay an invoice out of the County Grant Funds (2015-04) for Upper Dauphin Recreation Association (UDRA) of \$10,173. to C. M. Bisking Concrete. Motion carried.

**Commonwealth Law Enforcement Assistance Network (JNET):** Motion made by Dennis Henninger, seconded by Mandy Carl approving the Council President to sign an agreement with the Dauphin County Department of Public Safety pending the Elizabethville Borough Council being listed as the Non-Terminal Agency. Motion carried.

R. Spicher presented a draft for a new Dog Law Ordinance and an amendment to the Motor Vehicle & Traffic Ordinance. After some discussion, the documents were given to the Borough Solicitor for his review.

**REVIEW OF FINANCIAL REPORTS:**

Motion made by Rod Spicher, seconded by Gary Shadle to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); D. Henninger (yes); J. Lodge (yes); G. Shadle (yes); R. Spicher (yes); Motion carried.

Total Revenue	\$ 25,840.00
Total Expenditures	\$ 22,601.00

**Adjourn:** Meeting adjourned at 8:15 pm.

Respectively submitted,



Peggy P. Kahler  
Borough Secretary