

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

January 4, 2016

The Elizabethtown Borough Council met on January 4, 2016 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President James Facinelli called the meeting to order at 7:16pm.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr, Rodney Spicher.

Also present: Peggy Kahler, Borough Secretary; Maryellen Chenoweth, Code Enforcement Officer; Matt Schaffner, Maintenance Supervisor; Justin Challenger, Mayor.

Guests: None

Approval of Minutes: Motion made by Dennis Henninger, seconded by Gary Shadle to approve the Meeting Minutes of December 14, 2015 as presented. Motion carried.

Acknowledgement of Guests:

Review of Correspondence: All correspondences were made available to Council. No further action.

COMMITTEE REPORTS:

Streets & Maintenance – Nothing to report at this time.

Police & Safety – Nothing to report at this time.

Codes Enforcement Officer - Monthly report on file.

Building, Lighting & Grounds – J. Facinelli volunteered to contact West End Electric, for quotes on the following.

- Generator Relocation and Re-installation
- Siren Relocation and Re-installation.

Quotes should be available for the February 8, 2016 monthly meeting.

Water, Refuse & Sewage – D. Henninger reminded Council that they need to choose a new representative to serve on the Board of Directors for the Elizabethtown Area Authority. The Authority appointed a new Engineering Firm; The Eads Group, Inc. will be working with the authority.

Planning & Development – President Facinelli appointed the committees.

- Streets & Maintenance – Chair – J. Facinelli; R. Snyder
- Police & Safety - Chair - R. Spicher; D. Henninger
- Building, & Grounds - Chair - R. Snyder; M. Carl
- Water & Sewer - Chair - J. Challenger; D. Henninger
- Planning & Development - Chair – J. Facinelli; M. Carl

- Budget & Finance - Chair – D. Henninger; P. Kahler
- Park & Recreation –
- Insurance - Chair – G. Shadle; M. Carl
- Personnel - Chair – R. Spicher; G. Shadle
- IT - Chair – M. Carl

Budget & Finance – Item covered under New Business.

Park & Recreation – Nothing to report at this time.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

Personnel – Nothing to report at this time.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report – All items listed on the agenda.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Application and Certificate for Payment: Motion made by Russell Snyder Jr, seconded by Dennis Henninger to authorize payment of \$53,384.44 to Wayne S. Leshner, IV Inc. for work completed on the Moore Street Project for the period ending 01//04/2016. **Invoice No. 5.** Motion carried.

The Borough Employees are schedule to move into the new building on January 11th, any available help would be appreciated.

MoPac – Sink Hole – Nothing to report, project is still pending.

Civil Defense Siren – Rod Spicher confirmed that the Civil Defense Siren is approximately 58 years old, he was advised that after 40 years the metal begins to stress. Frontier Communitations would be willing to provide and install 2 telephone poles as a community service project should council decide to purchase new sirens. Running electricity to those poles is still a question. R. Spicher will continue his research.

Municipal Building Sale: Motion made by Mandy Carl, seconded by Dennis Henninger to advertise for sealed bids, the Borough Municipal Building located at 14 South Market Street, Elizabethville, Pa 17023, Dauphin County. Bids will be opened publicly at the February 8, 2016 Borough Council Meeting. The advertisement should be published in the Harrisburg Patriot News, Sunbury Daily Item, Upper Dauphin Sentinel, Borough Website, and Municibid.com..... Motion carried.

NEW BUSINESS:

Service Pros Insulation Quote: Motion made by Dennis Henninger, seconded by Rodney Spicher authorizing payment to Service Pros Insulation in the amount of (\$4,920.) for materials and labor to install fiberglass insulation in Council Chambers and the garage area (68 S. Moore Street). Motion carried.

Change Order – Sales Tax - Wayne S. Leshner, IV submitted a Change Order for Sales Tax charged on materials. The original contract stated Elizabethville Borough was tax exempt. Council refused to pay the tax, subject will be discussed with the solicitor.

Tax Levy Ordinance No. 350: Motion made by Mandy Carl, seconded by Gary Shadle to adopt Tax Ordinance No. 350 as advertised. Roll call vote taken; M. Carl (yes), J. Facinelli (yes), D. Henninger (yes), G. Shadle (yes), R. Snyder (yes), R. Spicher (yes). Motion carried.

Council Member Resignation: Motion made by Jim Facinelli, seconded by Gary Shadle to accept Travis Enders letter of resignation effective December 31, 2015. M. Carl opposed. Motion carried.

Change Order – Floor repairs and Materials - Fry’s Flooring submitted and invoice in the amount of \$5200. for repairs, labor and materials. The sub-contractor repaired the pitted and cracked concrete floors and install self-leveling concrete. The original contract was bid with light and corrective repairs to install the new floor. Council feels some of this cost should be the responsibility of Wayne Leshner Inc. J. Facinelli will contact Fry’s Flooring to have the invoice corrected.

Elizabethville Area Authority Board Letter – Council received correspondences from Jeff Fetterhoff, EAA Chairman; Jeff’s term expires on December 31, 2015, he requested council appoints another candidate. As a public service, the Authority authorized an unmetered water line into the garage at 14 S. Market Street. That line needs to be disconnected and capped when the Borough Employees move to their new location.

REVIEW OF FINANCIAL REPORTS:

Motion made by James Facinelli, seconded by Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes), J. Facinelli (yes) D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes) Motion carried.

Total Revenue	\$ 11,596.39
Total Expenditures	\$ 101,261.73

Council enters into executive session at 8:15 PM to discuss personnel matters. Open session 8:40 PM

No action taken.

Adjourn: Meeting adjourned at 8:41 pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary