

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**December 14, 2015**

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The Elizabethville Borough Council met on December 14, 2015 in the Municipal Building at 14 South Market Street in Elizabethville, Pennsylvania. President Gary Shadle called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

**Present:**

Roll call taken with the following present: James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr, Rodney Spicher. Mandy Carl and Travis Enders were absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Maryellen Chenoweth, Code Enforcement Officer; Matt Schaffner, Maintenance Supervisor.

Guests: None

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**Approval of Minutes:** Motion made by James Facinelli, seconded by Dennis Henninger to approve the Meeting Minutes of November 9, 2015 as presented. Motion carried.

**Acknowledgement of Guests:**

**Review of Correspondence:** All correspondences were made available to Council. No further action.

**COMMITTEE REPORTS:**

**Streets & Maintenance** – Chairman J. Facinelli reported two (2) steel overhead doors with electric door openers were installed on the new garage, (68 Moore Street). The monthly Maintenance Report was distributed to Council. Report on file.

**Police & Safety** – Councilmember D. Henninger reported a separate letter addressing Council's concerns with parking and traffic regulations was included with the Judicial Network (JNET) application. Approval is still pending.

An unresolved permitting issue with an above ground swimming pool is still pending with Light-Heigel & Associates. Council discussed the permitting process for the Uniform Construction Codes (UCC) and would like better communication between all parties involved.

The Safety Committee is recommending Council retains an operational Civil Defense Siren within the Borough limits. More information covered under "**Unfinished Business**".

**Codes Enforcement Officer** - Monthly report on file.

**Building, Lighting & Grounds** – Chairman R. Snyder reported items in the current building are being boxes so they can be moved to the new location.

Water, Refuse & Sewage – D. Henninger reported the Elizabethville Area Authority next year will provide more personal privacy with quarterly water/sewer billings. Rather than the post card currently being used, invoices will be on letterhead and inserted into envelopes. The Occupancy Permit was received for the new Chemical Building, it is now operational. A significant water leak occurred late November at West Main and Broad Street; approximately 100,000 gallons of water was lost.

Planning & Development – Chairman J. Facinelli again suggested Council considers recognizing Metal Industries Inc. for their donation of the Moore Street Buildings.

**Metal Industries Recognition:** Motion made by Jim Facinelli, seconded by Russell Snyder Jr. to install a recognition sign on the building at *68 Moore Street* to acknowledge that Metal Industries donated two buildings to Elizabethville Borough Council. Motion carried.

Budget & Finance – Chairman D. Henninger advised Council the 2016 Budget was properly advertised and ready for adoption.

Park & Recreation – Per Council’s request at the November Meeting, Upper Dauphin Recreation Association (UDRA) provided the third quote for their swimming pool construction project. After the cement decking was excavated Lehman’s Inc. determined some of the return piping could be repaired instead of replaced. The original quote of \$17,500 submitted last month was revised. Quotes are as follows

- |                           |          |
|---------------------------|----------|
| 1. Lehman’s Inc.          | \$11,000 |
| 2. Eichelbergers, Inc.    | \$14,893 |
| 3. A Quality Pool Service | \$27,500 |

**Pipe Contractor Awarded– Pool Construction Project:** Motion made by Dennis Henninger, seconded by Russell Snyder Jr. to approve Lehman’s Inc. as the contractor of choice for the repair/replacement of return and skimmer lines at the Community Swimming Pool. Motion carried.

Third quote received for removal/replacement of concrete decking at the swimming pool. Quotes as follows:

- |                               |          |
|-------------------------------|----------|
| 1. C.M. Bisking Concrete      | \$17,346 |
| 2. Doug Troutman Construction | \$24,385 |
| 3. Paxton Precast             | \$75,000 |

**Invoice Payment (Gamming Grant – Pool Construction Project):** Motion made by Rodney Spicher, seconded by Russell Snyder Jr. to approve payment of \$8,673 to C.M. Bisking for an invoice to remove existing concrete decking 4’ wide around swimming pool. Motion carried

COG – Nothing to report at this time.

Insurance – Chairwoman M. Carl distributed a report outlining new Health Care Insurance Coverage for Matt Schaffner. Report on file.

Personnel – Nothing to report at this time.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report – All items listed on the agenda.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

*Updates:*

68 Moore Street – All construction should be completed by the end of December; an Occupancy Permit is required before anything can be moved in. When the computer and phone lines were installed they were left exposed/stubbed out of the garage wall, additional conduit will be installed (in house) to protect the lines from being damaged.

MoPac – Sink Hole - Grosser Excavation moved equipment and supplies on site, project expected to be completed by end of the year.

Civil Defense Siren – Rod Spicher attend the Fire Company’s monthly meeting to discuss the need for a Civil Defense Siren. The fire crew would like to see the siren installed at another location and confirmed that at times when their pages don’t activate they rely on the siren to know there is a call. R. Spicher contacted a company out of Colorado who sells and evaluates a municipalities need for a siren. The company has already suggested that purchasing and installing new sirens would be more economical and efficient than the current siren that is approximately 50 years old. The price of a new siren is \$1800 and requires a 33’ pole. R. Spicher will reach out to PPL and Frontier Communications to inquire whether either company would install the pole/s as a donation to the community. Further information will be given at the January meeting.

**2016 Budget Adoption -** Motion made by Dennis Henninger, seconded by Jim Facinelli to adopt the 2016 Budget as presented and to advertise the Tax Ordinance for adoption at the January 4, 2016 meeting. Roll Call vote; J. Facinelli (yes) D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes) Motion carried.

**Resolution 2015-01:** Motion made by Dennis Henninger, seconded by Russell Snyder Jr. to legally adopt Resolution 2015-01 authorizing the Council of Elizabethville Borough to sell the Municipal Building located at 14 S. Market Street, Elizabethville, Pennsylvania, Dauphin County. Motion carried.

**Tangible Property:** Motion made by Rodney Spicher, seconded by Russell Snyder Jr. authoring the sale of Borough Personnel Property i.e. tables, chairs, dishes, fax machine, piano. Motion carried.

NEW BUSINESS:

**Change in Contract/Construction Order:** Motion made by Dennis Henninger, seconded by Rodney Spicher authorizing payment for the change order dated 11/15/2015. Invoice total is \$900.00. Motion carried.

**Application and Certificate for Payment:** Motion made by Russell Snyder Jr, seconded by Jim Facinelli to authorize payment of \$79,559.88 to Wayne S. Leshner, IV Inc. for work completed on the Moore Street Project for the period ending 12//08/2015. **Invoice No. 4.** Motion carried.

**Local Service Tax (LST):** Motion made by Rodney Spicher, seconded by Russell Snyder Jr. authorizing twenty-five (25) percent of the Local Service Tax collected for 2014 tax year to be distributed to the Reliance Hose Company. Payment amount is \$3,866. Motion carried.

**Election Polling Place:** Motion made by Rodney Spicher, seconded by Dennis Henninger to allow Dauphin County Bureau of Registration and Elections to rent the Municipal Building (68 Moore Street) as an election polling site, designated areas will be established by Council. Motion carried.

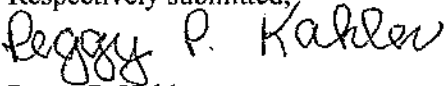
REVIEW OF FINANCIAL REPORTS:

Motion made by James Facinelli, seconded by Dennis Henninger to accept the Financial Reports as presented.  
Roll Call vote: J. Facinelli (yes) D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes) Motion carried.

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|--------------------|---------------|
| Total Revenue      | \$ 37,939.00  |
| Total Expenditures | \$ 120,609.00 |

**Adjourn:** Meeting adjourned at 8:10 pm.

Respectively submitted,



Peggy P. Kahler  
Borough Secretary