

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

July 13, 2015

The Elizabethville Borough Council met on July 13, 2015 in the Municipal Building at 14 South Market Street in Elizabethville, Pennsylvania. Vice President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, Travis Enders, James Facinelli, Dennis Henninger, Rodney Spicher. Russell Snyder Jr. and Gary Shadle were absent.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Matt Schaffner, Borough Maintenance.

Guests: Brandi Weiss, Borough Resident

Approval of Minutes: Motion made by Travis Enders, seconded by Dennis Henninger to approve the Meeting minutes of June 8, 2015 and Special Meeting minutes of June 29, 2015. Motion carried.

Acknowledgement of Guests: Vice President Jim Facinelli recognized Brandi Weiss, who jogs frequently throughout town on the sidewalks. She tripped and fell on a sidewalk that has not been maintained at the east end of the Borough. Council was asked to enforce their Sidewalk Ordinance and improve pedestrian safety. Subject discussed further under New Business.

It was also requested that the Borough make the landfill area more accessible to residents by extending the hours the area is open.

Review of Correspondence: All correspondences were made available to Council. No further action.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli provided council with a report of jobs completed for the month. Report on file.

Police & Safety – Chairman D Henninger presented a report approximately 65 letters concerning length of grass/weeds abutting the curb were sent to property owners. Several more rental properties were inspected this month. R. Spicher attended the Dauphin County Commissioners Meeting regarding a Regional Police Department. The actual study of regionalization will not be completed before fall, municipalities will not be mandated to join or financially support the force. Many issues for regionalization can only be solved thru legislation and union support i.e. pension, civil services, and union bargaining units. Report on File.

Codes Enforcement Officer – Report on file. Nothing further discussed.

Building, Lighting & Grounds – Chairman R. Snyder presented a report on Building Maintenance for the month. An appraisal of the Borough Building was completed by Carl Snyder Realty. Appraisal report on file.

Water, Refuse & Sewage – D. Henninger reported the new chemical building at the Authority is moving ahead. The cement work was completed; the roof will be installed next.

Planning & Development - Nothing to report at this time.

Budget & Finance – Chairman D. Henninger advised council that next year’s budget process will start in August.

Park & Recreation – Chairman T. Enders reported Upper Dauphin Recreation Association (UDRA) indicated they will not forward any employee/volunteer background checks to the Borough. The ownership of the 2nd climbing wall is also in question. The Borough Solicitor was directed to send Mrs. Schrey a letter regarding the matter. Upper Dauphin Recreation Association (UDRA) monthly report on file.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

Personnel – Nothing to report at this time.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report – Linus updated Council on the Powell, Rogers & Speaks litigation. \$1.1 million in undistributed taxes have been turned into the Court. The next step is to get the handful of municipalities that were served by UDITO, to join the case. A formula needs to be developed for the tax fund distribution.

Engineer’s Report – Catherine Hoover from Raudenbush Engineering was asked to prepare the Bid Document for this year’s paving project. The Streets Committee decided to tar and chip several streets as a means to extend the road surface by approximately eight years. Council would not authorize the advertisement; the paving plans were not shared prior to the meeting and the members wanted to review the documents. An application was submitted to the Dauphin County Community Development Block Grant for 2016 funding. The funding request of \$109,956 will cover the cost to replace the bridge on Apple Alley.

UNFINISHED BUSINESS:

The Borough received the final report and recommendations from the Standard Traffic Study performed by HB Engineering. Traffic counts were completed for the intersection of SR 225 and SR 209. Their results are:

- SR 0225 & SR 0209 North Leg – All approaches to this intersection currently operate at acceptable levels of service during the AM (7-9), PM (4-6) and Saturday (10AM-2PM) peak hours.
- Per visual observation, it appears that traffic queuing at the intersection in any direction is able to pass through the intersection during nearly all of the cycles of the traffic light. Occasionally when more than one tractor trailer approach the intersection at the same time, some additional delays are present.

Based on the results of the traffic counts and analysis, it appears that this intersection operates adequately under its current configuration. The detail on the Traffic Counts, Capacity Analysis and Queuing Analysis are on file.

Council discussed removing several parking spaces around the square to improve the problem. Linus will review the Walmart Agreement to see if the Borough is allowed to hold the money in escrow for future traffic improvement costs.

Powell Rogers & Speaks Litigation: Motion made by Travis Enders, seconded by Dennis Henninger authorizing Elizabethville Borough to join the litigation against Powell Roger & Speaks for Tax Collection Fraud even if there is a cost involved. Motion carried.

NEW BUSINESS:

Authorizing Issuance of Obligation Note -Ordinance #349: Motion made by Dennis Henninger, seconded by Mandy Carl authorizing the issuance of a general obligation bank note, in the maximum principal amount of \$300,000, (20 year amortization) pursuant to the Pennsylvania Local Government Unit Debt Act for a Capital Project consisting of improvements to the Municipal Building of this Borough. Roll call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes) D. Henninger (yes); R. Spicher (yes). Motion carried.

Riverview Bank Loan Proposal: Motion made by Rodney Spicher, seconded by Mandy Carl to accept Riverview Bank (Halifax Bank) Loan Proposal dated July 1, 2015, principal amount of \$300,000; term 246 months, repayable in monthly payments. Motion carried.

Debt Statement and Borrowing Certification: Motion made by Rodney Spicher, seconded by Travis Enders authorizing the Borough's Auditors (Lettich & Zipay CPAs) to complete a Debt Statement and Borrowing Base Certification. Motion carried.

Pennsylvania Department of Community and Economic Development (DCED) Application: Motion made by Dennis Henninger, seconded by Travis Enders authorizing Council to submit the General Obligation Note Proceeding Application as required to (DCED). Motion carried.

Pavilion Fees Waived: Motion made by Travis Enders, seconded by Dennis Henninger to waive pavilion fees for Trinity United Methodist Church (Elizabethville) for a community event on August 16, 2015. Motion carried.

Council discussed the failing condition of sidewalks throughout town. The Borough has a sidewalk ordinance that could be enforced if necessary.

The Borough Solicitor was ask to review grass/weeds abutting curb side and whose responsibility it is to maintain them.

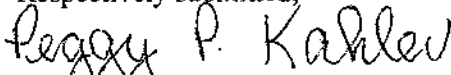
REVIEW OF FINANCIAL REPORTS:

Motion made by Travis Enders, seconded by Dennis Henninger to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes) D. Henninger (yes); R. Spicher (yes). Motion carried.

Total Revenue	\$ 49,691.70
Total Expenditures	\$ 32,082.93

Adjourn: Meeting adjourned at 9:05pm.

Respectively submitted,



Peggy P. Kahler
Borough Secretary