

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**June 8, 2015**

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The Elizabethtown Borough Council met on June 8, 2015 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President Gary Shadle called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, Dennis Henninger, Gary Shadle, Russell Snyder Jr. and Rodney Spicher. James Facinelli and Travis Enders were absent.

Also present: Linus Feniele, Borough Solicitor; Peggy Kahler, Borough Secretary; Maryellen Chenoweth, Code Enforcement Officer; Matt Schaffner, Borough Maintenance; Mayor, Justin Challenger.

Guests: Gary Grimm, A.I.A.  
Wally Troutman  
Felipe Gonzoleaz

Grisel Santiago  
Jeff Fetterhoff, Elizabethtown Area Authority

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**Approval of Minutes:** Motion made by Dennis Henninger, seconded by Rodney Spicher to approve the minutes of May 11, 2015 as presented. Motion carried.

**BID OPENING:** Renovation Project 68 Moore Street. Six (6) bids received.

1. East Coast Contracting Inc.	\$267,800.00
2. Heim Construction Company	\$352,258.15
3. L K Construction Inc.	\$289,000.00
4. Woodland Contractors, Inc.	\$274,217.00
5. WSL Inc.	\$258,248.82
6. Robert Koppenhaver	\$348,168.00

WSL Inc. appears to be the lowest responsible bidder; they will need to provide a Payment and Performance Bond. Council will request work history and business references on the company.

**Table Bid Award:** Motion made by Dennis Henninger, seconded by Russell Snyder to table the Bid Award for the '68 Moore Street Renovation Project' until the July 13, 2015 Meeting, if the contractor will not hold the bid amount until that date a Special Meeting will be called. Motion carried.

**Review of Correspondence:** All correspondences were made available to Council. No further action.

President Shadle recognized Felipe Gonzoleaz who had questions regarding requirements for building a commercial garage in the Borough. Mr. Gonzoleaz will need a Land Development Plan to proceed.

President Shadle next recognized Jeff Fetterhoff, Chairman for the Elizabethtown Area Authority. Mr. Fetterhoff advised council that Dauphin County has finally released the CDBG Funding from three years ago. The Grant Funding is being used to install new 8" water lines on Clearfield and Moore Streets. Project will begin the end of July.

**COMMITTEE REPORTS:**

Streets & Maintenance – Chairman J. Facinelli reported a major problem developed in Apple Alley. The material (concrete) used to support the pipe is washing away causing the roadway to sink and be unstable. Raudenbush Engineering reviewed the problem. The class of pipe required for the stream will not allow the minimum recommended cover, overlay and backfill above the pipe. A pre-cast bottomless arch is recommended; the cost of the project is estimated to run \$100,000. Dauphin County Conservation District has a Low Volume Road Maintenance Grant program that may assist financially.

Police & Safety – Councilman R. Spicher presented a report on the Landlord Tenant Inspection Program. Report on File.

Codes Enforcement Officer – Report on file. Nothing further discussed.

Building, Lighting & Grounds – Chairman R. Snyder presented a report on Building Maintenance for the month. Report on file.

Water, Refuse & Sewage – Nothing to report at this time.

Planning & Development - Nothing to report at this time.

Budget & Finance – Chairman D. Henninger asked council to start thinking about budget items for next year.

Park & Recreation – Upper Dauphin Recreation Association (UDRA) provided Council with their Profit & Loss Statement, monthly report and their Inventory of Assets list. Council expressed concern with some of the items listed. UDRA will be contacted.

COG – Nothing to report at this time.

Insurance – Nothing to report at this time.

Personnel – Chairwoman M. Carl reported Jeff Lamereaux completed his probation period, all reviews were good. He is entitled to a .25 per hour raise for the Forklift Certification he holds; the Flagger Certification is a requirement for all Maintenance employees.

Mayor's Report: Nothing to report at this time.

Solicitor's Report – Nothing to report at this time.

Engineer's Report – Nothing to report at this time.

**UNFINISHED BUSINESS:**

HB Engineering had nothing to report on the SR209 Traffic Study.

**NEW BUSINESS:**

No new business

REVIEW OF FINANCIAL REPORTS:

Motion made by Dennis Henninger, seconded by Russell Snyder to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes). Motion carried.

Total Revenue	\$ 49,691.70
Total Expenditures	\$ 32,082.93

**Adjourn:** Motion made by Dennis Henninger, seconded by Russell Snyder to adjourn at 8:15pm. Motion carried.

Respectively submitted,

*Peggy P. Kahler*

Peggy P. Kahler  
Borough Secretary